

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR BOARD MEETING MINUTES
September 17, 2019**

PRESENT AND ACTING:

**GENE BAILEY, CHAIRMAN
SCOTT MONLYN, VICE-CHAIRMAN
EARL HUNT
DANNY RAY WISE**

**MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER
DEBBIE SHELTON, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Bailey called the Regular Board Meeting (held in the EOC) to order at 5:00 P.M.; CT. Commissioner Monlyn led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

- ❖ A motion to approve the minutes and vouchers as published on the agenda (August 29, 2019 Regular Board Meeting, August 30, 2019 Special Board Meeting, September 3, 2019 Regular Board Meeting, September 9, 2019 1st TRIM Meeting, September 9, 2019 Special Board Meeting Minutes; Vouchers for Warrants: Accounts Payable Warrants – 1909-UTL, 1909-SUT, 1909-2S, 1909-2L, 1909-2RD, 1909-3S, 1909-2E, 1909-MED and Payroll Warrants – PR19-B28, PR19-B29, PR19-B30. (a CHECK REGISTER IS ON FILE IN THE Clerk's Department of Finance and Accounting to the Board for all checks and warrants approved by the Board at this meeting) was made by Commissioner Hunt and seconded by Commissioner Monlyn. The motion passed unanimously 4-0.

PAM SKINNER – DRUG POLICY

Ms. Skinner stated she would be giving an update on the Board's random drug testing policy. Ms. Skinner stated Florida Statutes states only certain positions will have mandatory random drug testing and pre-employment testing is required only for those certain positions. Ms. Skinner stated these positions include the mosquito control driver, road department employees (office manager excluded), maintenance department employees, building official, State Housing Initiative Program (SHIP) inspector and recycling department employees. Ms. Skinner stated any county employee involved in an accident will be drug tested.

JASMINE WHITEHEAD, TIFFANY BEILER – 4-MILE CREEK COMMITTEE

Ms. Whitehead introduced herself to the Board and stated she is the chairman of the 4-Mile Creek Committee and their purpose is to restore and maintain 4-Mile Creek Park. Ms. Whitehead stated vandalism is a problem in the park and request permission from the Board to install cameras. Ms. Whitehead also request of the Board permission to lock park gates. Mr. Tim Jenks stated the cameras are a good idea and recommended the gate closure be the same time schedule as Sam Atkins Park. Mr. Jenks stated the park is very dark and would like permission to install three (3) security lights.

By consensus the Board gave the 4-Mile Creek Committee permission to install security cameras at the park and Mr. Jenks permission to install three (3) security lights.

CHARLIE JOHNSON – RAY GOODWIN

Mr. Johnson of Powerhouse Drag Strip stated to the Board he and Mr. Ray Goodwin of Tri-States Off Road Park had reached an agreement between themselves. Mr. Goodwin stated the agreement was to run alternate weekends.

PLANNING COMMISSION RECOMMENDATION – CONDITIONAL USE APPLICATION

Chairman Bailey stated those who commented in the Planning Commission Meeting have asked that their comments be carried forward to the regular Board Meeting.

Comments

Commissioner Hunt stated his concerns about the tower being too close to the highway in the event storm winds might blow it down. Mr. Brian Holmes, Vertex Development, stated to his knowledge they have never lost a tower due to hurricane storm winds. Mr. Holmes stated the tower has a narrow profile with very little wind resistance. Mr. Holmes stated the tower is designed to fold onto itself.

Chairman Bailey asked about moving the tower further back from the road. Mr. Schuh with Vertex Development stated the cost would be very expensive and suggested a redesign of the tower so the top 120' would fold onto itself.

Chairman Bailey stated the County has an Ordinance which allows the County space at the top of the tower at no charge to the County. Mr. Holmes stated Vertex Development has no problem giving the County space at the top.

Mr. Snowden stated there is a definite need for a tower in that area of the County and from all his research these type towers appear to be safe.

- ❖ Commissioner Hunt made a motion to approve the cell tower development off of Highway 71 with the safety stipulation the tower will fold onto itself at 120 feet and allowing the County access to tower space at no cost. Commissioner Wise seconded the motion. The motion passed unanimously 4-0.

ROAD ABANDONMENT

Attorney Fuqua asked the Board for permission to move forward with the road abandonment petition received from the Pioneer Settlement.

- ❖ Commissioner Monlyn made a motion to move forward with the road abandonment petition and Commissioner Wise seconded the motion. The motion passed unanimously 4-0.

COLIN BINGHAM – COMMUNITY DEVELOPMENT CORPORATION (501(c)(3))

Mr. Colin Bingham introduced himself to the Board. Mr. Bingham stated he is part of the Interagency Recovery Coordination Team with the Federal Emergency Management Agency (FEMA) and United States Department of Agriculture (USDA) working with Hurricane Michael recovery. Mr. Bingham stated he is available for any questions the Board may have as they move forward with monies the County will receive from the Hurricane Housing Recovery Program (HHRP).

RON MULBERRY – CHAMPION FUNDS

Mr. Ron Mulberry introduced himself to the Board. Mr. Mulberry stated his company is a certified community development financial institution. Mr. Mulberry stated he lends money to non-profit developers such as Mr. Bingham's group to build affordable housing.

Chairman Bailey asked Mr. Bingham and Mr. Mulberry if they would be willing to come back for a workshop at a later date. Both men agreed to return for a workshop.

RACHEL BRYANT – HEALTH DEPARTMENT

Ms. Bryant informed the Board the Health Department's Annual Color Run will be held October 5, 2019 and along with the run will be celebrating Hurricane Michael survival. In addition, Ms. Bryant presented the Board with the annual contract between the State of Florida Department of Health and the Calhoun County Board of County Commissioners.

- ❖ A motion to accept the 2019-2020 annual contract between the State of Florida Department of Health and the Calhoun County Board of County Commissioners was made by Commissioner Hunt and the motion was seconded by Commissioner Monlyn. The motion passed unanimously 4-0.

RITA MAUPIN – LIBRARY

Ms. Maupin stated she is requesting permission to raise the entry level hourly pay rate for five (5) classifications. Ms. Maupin stated the pay rate changes will not increase the fiscal year 2019-2020 budget.

- ❖ A motion to raise the hourly pay rate for the five (5) classifications was made by Commissioner Monlyn and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

ITEMS TO DISPOSE

Clerk Hand stated after the completion of the annual inventory she has several items for the Board to declare obsolete and take off inventory records. Clerk Hand stated the items to be declared obsolete are assets #1062, #416, #999, #1332, #714, #712, #711, #819, #1263, #1143, #1707, #796, #802, #1209, #277, #1414, #1515, #1487, #1055, #1139, #1493, #1658, #190, #1143, #1144, #333, #391, #465, #520 and #90.

- ❖ A motion to declare the assets obsolete was made by Commissioner Monlyn and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

BID OPENINGS

Ms. Ranew stated only two (2) bids had been received for the Altha Public School Sidewalk project, therefore this bid would be extended two (2) weeks to be opened on September 27, 2019.

Ms. Ranew stated one (1) bid had been received for the fence repair/replacement project. Ms. Ranew stated this bid was submitted by Bracewell Inc. in the amount of \$479,600. Ms. Ranew stated the scope of work in this bid includes Hugh Creek Library, Road Department, Kinard Volunteer Fire Department, Kinard Park, Airport, 4-Mile Creek Park, Pioneer Settlement, Henderson Mill, Cooper Park, and the West End Fire Department.

- ❖ A motion to accept the bid for fencing from Bracewell Inc. was made by Commissioner Wise and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

CHELSEA RANEW – PROJECTS AND GRANTS COORDINATOR

Mr. Ranew presented to the Board for approval and execution Amendment #1 to the Florida Fish and Wildlife Agreement for the Neal Landing Boat Ramp Improvements Project to extend the time for the project from September 30, 2019 to March 31, 2020.

- ❖ A motion to approve the grant amendment to extend the time was made by Commissioner Wise and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

Ms. Ranew stated Dewberry Engineers and North Florida Construction have come to an agreement with the negotiated items in the Neal Landing Boat Ramp bid to bring the project within the grant agreement amount of \$396,539. Ms. Ranew recommended the Board award the project in the amount of \$396,539.

- ❖ A motion to accept North Florida Construction bid at \$396,539 was made by Commissioner Monlyn and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

Commissioner Hunt stated his concerns on closing the boat ramp. Chairman Bailey stated it may become necessary to close the ramp for a short time, but the plan is to be able to have one lane section open for use.

Ms. Ranew stated bids for the new Courthouse roof have been received. Ms. Ranew stated CPWG Constructors LLC was low bid. Ms. Ranew state the County's insurance deductible is \$209,280.

- ❖ A motion to accept low bid from CPWG Constructors LLC was made by Commissioner Wise and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

Chairman Bailey stated it had been brought to his attention the Kinard Community Center bid did not require a Performance or Bid Bond in the specs. Attorney Fuqua stated Florida Statutes state any bid over \$200,000 must have a Bid Bond. Attorney Fuqua recommended the cost of the bonds be added to the bid amount. The Board agreed by consensus to increase the contract by the bond premium.

- ❖ A motion to rebid the Kinard Community Center project in the event Gulf Coast Home Solutions is unable to get bonded was made by Commissioner Hunt and the motion was seconded by Commissioner Monlyn. The vote was 2-2 with Chairman Bailey and Commissioner Wise voting nay.

CLERK TIME

Clerk Hand stated Ms. Sarah Hall is in the process of making repairs to her home caused by Hurricane Michael, and is obtaining financing from Tyndall Federal Credit Union to pay for the repairs until insurance settles. Clerk Hand stated Tyndall Federal Credit Union requires the subordination of the County Deferred Loan Agreement and in the past the Board has voted and approved subordination of loan requests.

- ❖ A motion to allow Ms. Hall's deferred payment loan be subordinated to Tyndall Federal Credit Union loan was made by Commissioner Wise and the motion was seconded by Commissioner Monlyn. The motion passed unanimously 4-0.

Clerk Hand reminded the Board of the Final Truth in Millage (TRIM) Meeting to be held September 23, 2019 at 5:01PM.

ATTORNEY TIME

Attorney Fuqua stated the bonding statutes reads should the County not require a bond for construction projects over \$200,000 the County would be held responsible for non-payments.

Attorney Fuqua stated he has spoken with County Planner Snowden concerning the fencing at the Dollar General in Clarksville. Mr. Snowden will reach out to the developer concerning the fence.

COMMISSIONER WISE

Commissioner Wise stated his concerns about road ownership of the proposed abandoned road in Oakland Terrace. Attorney Fuqua stated if the Board votes to abandon the road, then by Operational Law the road belongs to both property owners on either side.

COMMISSIONER MONLYN

Had nothing to discuss at this time.

COMMISSIONER HUNT

Had nothing to discuss at this time.

CHAIRMAN BAILEY

Chairman Bailey request Attorney Fuqua to further investigate the law concerning the Bid Bond.


Chairman Bailey turned the meeting over to Vice-Chairman Monlyn.

Commissioner Monlyn encouraged the Board to attend City Council Meetings to open and keep a dialog going between the two (2) governing entities.

Commissioner Monlyn welcomed Dr. Kwame Owusu Daaku and students from the University of West Florida. Dr. Daaku stated the students are studying urban planning and are here to make housing assessments for the County. There was further discussion.

Ms. Sandra Clark had questions regarding a SHIP application for a well. Chairman Bailey stated he would meet with her the following day.

There being no further business, the meeting adjourned at 6:23PM.


Gene Bailey, Chairman

ATTEST:



Carla A. Hand, Clerk of Court