

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
SPECIAL BUDGET MEETING MINUTES  
AUGUST 29, 2019**

**PRESENT AND ACTING:**

**GENE BAILEY, CHAIRMAN  
EARL HUNT  
JERAL HALL  
DANNY RAY WISE**

**CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER  
KATHY STEWART, CLERK FINANCE OFFICER  
DEBBIE SHELTON, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Bailey called the special meeting (held in the EOC) to order at 2:14 P.M.; CT.

Chairman Bailey stated the purpose of the special meeting is to discuss changes in the proposed budget for fiscal year 2019-2020 and emergency management concerning Hurricane Dorian.

Clerk Hand stated the approved 2019-2020 budget changes from the August 6, 2019 meeting were employee raises at 1.5% (25 cents per hour per employee), funding of 100% of employee (only) health insurance and unused health insurance premiums for Commissioner Bailey and Commissioner Hunt to be used for Altha Community Center and Kinard Community Center projects. Also, additional revenue of \$23,856 was budgeted due to a change in the estimated Local Discretionary Sales Surtax.

Clerk Hand stated the Supervisor of Elections budget was decreased in the amount of \$7,440 due to grant funding discussed in the August 20, 2019 meeting.

Clerk Hand stated there are revisions to the Library budget provided by Ms. Maupin, Library Director. Clerk Hand stated there is an increase in State Aid, an increase in Panhandle Public Library Cooperative System (PPLCS) revenue, raises, health insurance and various line item revisions. Clerk Hand stated there is no increase to the transfer from the Board of County Commissioners.

- ❖ A motion to accept the Library budget revisions as presented by Clerk Hand was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

Clerk Hand stated that after the effect of the previously discussed revisions the budget will result in a decrease in reserves in the amount of \$685,016.

Clerk Hand stated in prior years the Riparian County Stakeholder Coalition has not been funded and the 2019-2020 budget draft includes funding of \$5,000.

- ❖ A motion to reduce the Riparian County Stakeholder Coalition budget to \$2,500 was made by Chairman Bailey and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

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Clerk Hand stated an actuary study is required as part of the County's financial statement presentation. The Governmental Accounting Standards Board (GASB) Statement #75 requires this study be done annually. The estimated cost for the study is \$7,500 and the current budget includes only \$5,100. Clerk Hand requested an additional \$2,400 be added to the budget to fund the GASB 75 report.

- ❖ A motion to increase the professional services line item in the amount of \$2,400 was made by Chairman Bailey and the motion was seconded by Commissioner Hunt. The motion was approved unanimously 4-0.

Clerk Hand stated the first Truth-in-Millage (TRIM) Public Hearing is scheduled for September 9, 2019 at 5:01 PM, CT and the final TRIM Hearing is scheduled for September 23, 2019 at 5:01PM, CT.

Chairman Bailey stated raises were approximately a \$50,000 increase in the total budget and the health insurance budget revision was approximately \$16,000. Chairman Bailey stated there was an approximate \$250,000 decrease in ad valorem property taxes compared to the prior year as a result of Hurricane Michael.

#### **ROSTAN CONTRACT**

Chairman Bailey stated the County has received a bill from Rostan Solutions in excess of the contract amount of \$150,000. Chairman Bailey stated he sees no advantage to continue the relationship with Rostan Solutions and recommended to the Board the termination of the contract with Rostan Solutions. Chairman Bailey stated negotiations of the final bill will need to be resolved with Rostan.

- ❖ A motion to terminate, as provided within the terms of the contract with Rostan Solutions was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

Clerk Hand stated she would email Rostan Solutions the Board's decision to terminate the contract at the conclusion of the Board meeting.

#### **LOCAL STATE OF EMERGENCY**

Chairman Bailey stated the County is still under a Local State of Emergency for Hurricane Michael and recommends the Board declare a Local State of Emergency for Hurricane Dorian.

- ❖ A motion to declare a Local State of Emergency for Hurricane Dorian was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

**RESOLUTION # 2019-32  
CALHOUN COUNTY  
BOARD OF COMMISSIONERS**

**RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY**

WHEREAS, the Calhoun County Board of County Commissioners have met and considered the conditions caused by Hurricane Dorian, severe weather conditions, and the fact that there is a likelihood of substantial injury to the population and substantial damage due to the loss of property, therefore

BE IT RESOLVED that the Calhoun County, Florida, is hereby declared to be in a state of emergency.

Due to the rapid escalation of this problem and the requirement for rapid action, publication of notice of this special meeting of the Board of County Commissioners is not practical. Furthermore, the Board of County Commissioners hereby exercises its authority and waives the proceedings and formalities required by law of a political subdivision as provided by Florida Statutes 252.38.

While the state of emergency continues to exist, the County shall have the power and authority to carry on those activities set forth in Florida Statutes 252.38, including but not limited to: appropriate and expend funds; make contracts, obtain and distribute, equipment, materials and supplies for emergency management purposes; provide for the health and safety of person and property, including emergency assistance to the victim of any emergency; and direct and coordinate the development of the emergency management plans and programs in accordance with the plans and policies set forth by federal and state emergency management agencies;

To appoint, employ, remove or provide with or without compensation, coordinators, rescue teams, fire and police personnel and other emergency workers;

To establish, as necessary, a primary and one or more secondary emergency operating centers to provide continuity of government and direction and control of emergency operations;

To assign and make available for duty the offices and agencies of the political subdivision, including the employees, property or equipment thereof relating to firefighting, engineering, rescue, health, medical and related services, police, transportation, construction and similar items of services for emergency operation purposes, as the primary emergency management forces of the political subdivision for employment within or outside the political limits of the subdivision.

To request state assistance or invoke emergency-related mutual-aid assistance by declaring a state of local emergency in the event of an emergency affecting only one political

subdivision. The duration of this state of emergency declared locally is limited to 7 days; it may be extended, as necessary in 7-day increments.

By special order of the County Commissioners in a vote of 4 to 0, this 29<sup>th</sup> day of August, 2019.

Chairman Bailey stated the fuel needs for the County will not be hindered. Chairman Bailey stated equipment will be ready if the need arises. There was further discussion.

Chairman Bailey stated he will have more information on shelter openings once the school board meets later in the day and votes on the Interlocal Agreement for Emergency Shelters between the School Board and County Commissioners. There was further discussion.

Chairman Bailey called for a Special Meeting Friday, August 30, 2019 at 2:00PM.

#### **TURNKEY PROJECT CONSIDERATIONS**

Chairman Bailey stated the Board met with Synergy Design & Engineering last Thursday, August 22, 2019 regarding four (4) turnkey recommendations. Chairman Bailey stated those projects being Hangar #1, Hangar #3, the Recycling Center and Warehouse.

- ❖ A motion to award Hangar #1, Hangar #3, the Recycling Center and Warehouse turnkey projects to Synergy Design & Engineering was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

#### **New Hire**

Clerk Hand presented on behalf of Ms. Ranew a request to hire Destiny Barbato full time under the Emergency Management Office in the position of Emergency Management Coordinator. Clerk Hand stated Miss Barbato has been working in the office under the Dislocated Worker Grant and has been an asset to the office. Clerk Hand stated Ms. Ranew request of the Board to hire Miss Barbato outside of the standard advertise hiring procedures. Commissioner Hunt stated he prefers to follow the hiring policies and Chairman Bailey agreed with him. By consensus the Board agreed to follow the standard five (5) days in house job advertising.

#### **Magnolia Volunteer Fire Department**

Chairman Bailey stated at the time of the Magnolia Volunteer Fire Department notified the County of their plans to disband there was a mortgage on the firehouse in the amount of \$28,929.33. Chairman Bailey recommends the Board pay off the mortgage with the monies from the insurance proceeds. Commissioner Hunt stated his concerns regarding future ownership of the building and property.

- ❖ Commissioner Hunt made a motion to table the discussion until the ownership of the property is known. The motion died due to a lack of a second.
- ❖ A motion to pay off the mortgage on the Magnolia Volunteer Fire Department with the insurance proceeds was made by Commissioner Wise and the motion was seconded by Commissioner Hall. The motion passed 3-1 with Commissioner Hunt voting no.

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**STATE HOUSING INITIATIVE PARTNERSHIP (SHIP)**

Chairman Bailey stated the County was in error on the value placed on Jackie White's property on the SHIP bid analysis. Chairman Bailey stated with the correct values the bid would have been accepted and moves to award the bid to Chariot Construction in the amount of \$18,000.

- ❖ A motion to award the Jackie White bid to Chariot Construction was made by Chairman Bailey and the motion was seconded by Commissioner Hall. The motion passed unanimously 4-0.

There being no further business, the meeting adjourned at 3:01PM.

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Gene Bailey, Chairman

ATTEST:

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Carla A. Hand, Clerk of Court