

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL BOARD MEETING MINUTES
JUNE 20 2019**

PRESENT AND ACTING:

**GENE BAILEY, CHAIRMAN
SCOTT MONLYN, VICE-CHAIRMAN
EARL HUNT**

SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT

Chairman Bailey called the meeting (held in the EOC) to order at 2:00 P.M.; CT.

DAMAGED GURADRAIL BID OPENING

Ms. Ranew stated one (1) bid was received for the damaged guardrail replacement project, and that this is the second advertisement for this particular project. Ms. Ranew opened and read the bid aloud. The bid from Central Florida Street Signs was in the amount of \$144,825.00. Ms. Ranew recommended tabling the bid award until the engineers could review the bid, and bring it back before the Board for award at their next meeting.

- ❖ Commissioner Monlyn made a motion to table the bid award to the next Board meeting to allow the engineers to review the bid. Commissioner Hunt seconded the motion. The motion passed unanimously 3-0.

Ms. Ranew stated she would request the bid be brought back before the Board at their Special meeting on June 25.

HEALTH DEPARTMENT WINDOW BID

Ms. Ranew stated four (4) bids were received for the Health Department Window bid turnkey project. Ms. Ranew stated it has been recommended to award the bid to Bill Bond Construction in the amount of \$37,817.29. Ms. Ranew stated the County has a deductible of \$25,584, and FMIT (Florida Municipal Insurance Trust) would pay \$12,233.29. Commissioner Monlyn asked where the company is based. Chairman Bailey requested the other bid amounts be read into the minutes. Ms. Ranew stated West Contracting submitted a bid in the amount of \$75,000, McNeal Painting & Restoration submitted a bid in the amount of \$88,000, and Restormasters submitted a bid in the amount of \$89,080.21. Mr. Cliff Edenfield stated the company is based out of Tallahassee.

- ❖ Commissioner Monlyn made a motion to award the bid to Bill Bond Construction in the amount of \$37,817.29. Commissioner Hunt seconded the motion. The motion passed unanimously 3-0.

TURNKEY PROJECT ADDITIONS

Ms. Ranew presented the Historic Courthouse, the Nettle Ridge Volunteer Fire Department, the Scotts Ferry Volunteer Fire Department, the Kinard Volunteer Fire Department, and the West Side Volunteer Fire Department as projects to be added to the turnkey project list.

- ❖ Commissioner Monlyn made a motion to add the projects to the turnkey project list. Commissioner Hunt seconded the motion. The motion passed unanimously 3-0.

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) – CERTIFICATE OF PARTICIPATION

Ms. Ranew presented to the Board the Edward Byrne Justice Assistance Grant (JAG) Certificate of Participation, accepting to be the coordinating unit of government for the Florida Department of Law Enforcement Edward Byrne Memorial Justice Grant county-wide program for execution.

- ❖ Commissioner Monlyn made a motion to approve the execution of the Certificate of Participation. Commissioner Hunt seconded the motion. The motion passed unanimously 3-0.

VALUE ADJUSTMENT BOARD CITIZEN APPOINTEES

Ms. Ranew stated at the last Board meeting it was brought to the Board's attention that a homestead property owner in the County and an alternate homestead property owner would need to be appointed to the Value Adjustment Board. Chairman Bailey stated he spoke with Mr. Ralph Newsome today who agreed to serve as the homestead property owner on the Value Adjustment Board. There was consensus of the Board to accept Mr. Newsome as the homestead property owner appointee to the Value Adjustment Board. There were no alternate homestead property owners suggested, and the Board decided to appoint the alternate at their next meeting on June 25.

PERMISSION TO PAY VOUCHERS

Ms. Ranew requested Board permission to pay several time sensitive vouchers outside of the regular Board meeting, as they are related to grants and the State fiscal year ends on June 30.

- ❖ Commissioner Monlyn made a motion to approve the payment of the vouchers. Commissioner Hunt seconded the motion. The motion passed unanimously 3-0.

CALHOUN COUNTY EXTENSION DIRECTOR INTERVIEWS

Ms. Ranew stated she spoke with Dr. Vergot, Northwest District Extension Director for the University of Florida, regarding the interviews of the two (2) candidates for the Extension Director position in Calhoun County. Ms. Ranew stated the Board's wishes were to hold the interviews on a day there was already a meeting scheduled. Ms. Ranew stated the two (2) candidates have indicated both June 27 and July 16 would be good dates for interviews. Ms. Ranew stated the Commissioners have received the resume packets, and during the interview the candidates could provide the Board with a short overview of the challenges and opportunities for Extension in Calhoun County and how they are qualified for the position, and allow time for questions from both parties. Ms. Ranew stated Mr. Vergot indicated an hour would be sufficient to interview each candidate. Ms. Ranew stated the salary for the County Extension Director is split 75% from the University of Florida and 25% from the County. There was Board consensus to hold the interviews beginning at 3:00 p.m. on July 16.

Chairman Bailey stated he would be meeting with Mr. Jenks to discuss the air conditioning quote for the Historic Courthouse. Chairman Bailey stated he is hesitant to move forward with the quote at the time, even though Senator Montford would be moving an office into the building. Mr. Jenks suggested placing a window unit in the office the Senator would be using. Chairman Bailey stated that would be agreeable with him. There was further discussion about the air conditioning at the Historic Courthouse.

Ms. Ranew stated after looking at the Grants Portal the Board should have enough FEMA funding allocated for the sign and guardrail replacement to cover the bids that have been received.

Mr. Edenfield updated the Board on debris pickup efforts. Mr. Edenfield stated his department has made it halfway through two (2) districts, but there are still some stumps that they would have to go back and pick up. Mr. Edenfield stated he would be going to Marianna today to try to negotiate prices on the trailers that need to be purchased. Mr. Edenfield stated one of the trash trucks is in need of repairs to the hydraulic pump. He ordered the part today so it should be fixed and operable within the

next four (4) or five (5) days. Mr. Edenfield stated Nettle Ridge Volunteer Fire Department has volunteered to help with directing traffic when needed and Mr. Jimmy Byrd has volunteered his time to drive a trash truck. Mr. Edenfield stated Mr. Byrd is qualified to drive the truck and he has a meeting scheduled with him to discuss the details. There was further discussion regarding debris pickup.

Chairman Bailey inquired about the advertisements on the radio regarding debris pickup. Ms. Ranew stated she called and reiterated that the advertisement needed to include that there should be no more debris placed on the road side.

Mr. Edenfield stated he priced a Pac-Mac trailer for the Recycling Center. Mr. Edenfield stated for a ten (10) yard trailer the price is \$48,000 and for a thirteen (13) yard the price is \$52,000. Mr. Edenfield stated he knew this equipment has been discussed and wanted the Board to be aware of pricing. Ms. Ranew stated this is something that would be budgeted in the 2019-2020 recycling grant, and the new grant cycle begins in October. There was further discussion regarding the recycling program.

Ms. Ranew stated she forwarded the Board an email stating the Florida Legislature did not fund FRDAP (Florida Recreation Development Assistance Program) for the upcoming fiscal year. Ms. Ranew stated if funding does open up they would look at past applications first before considering new applications.

Mr. Edenfield stated if there are any priority areas in each district that need immediate attention regarding debris pickup to let him know and he would send a crew out. There was further discussion regarding debris pickup.

Chairman Bailey stated the meeting next Thursday regarding the "State Hurricane Housing Recovery Program for Hurricane Michael Impacted Counties" with a proposed allocation of approximately \$5.1 million dollars is very important, and could be a long meeting as there are many decisions that need to be made. There was further discussion regarding the housing recovery program.

Mr. Jenks asked if Chairman Bailey would be willing to meeting him at the Historic Courthouse in the morning to speak with the Sheriff regarding what office Senator Montford would be using and placement of a window A/C unit.

There being no further business the meeting adjourned at 2:39 p.m., CT.


GENE BAILEY, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK

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