

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL BOARD MEETING MINUTES
JUNE 7 2019**

PRESENT AND ACTING:

**GENE BAILEY, CHAIRMAN
SCOTT MONLYN, VICE-CHAIRMAN
DANNY RAY WISE
EARL HUNT**

**CLAY MILTON, ATTORNEY
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER**

Chairman Bailey called the meeting (held in the regular Board meeting room) to order at 9:00 A.M.; CT.

Chairman Bailey stated the purpose of this meeting is to discuss the options and determine how the remaining debris on County Road right of ways will be picked up. It was noted the County can't assume the FDOT contract with Road Inc. If the County advertises for a debris contractor through a Request for Proposal the process will take at least 45 days.

The Road Department started picking up debris on Monday with existing equipment. Road Superintendent Edenfield stated that the hydraulic pump on the oldest trash truck went out and will have to be repaired and the new lowboy trailer will be delivered on Monday or Tuesday of next week. The Road Department still has an opening for one position; Road Superintendent Edenfield stated he wants to fill this position with an individual who has a CDL license. The Road Superintendent estimates he can have everything picked up within four (4) months.

Mr. Edenfield stated the monthly cost to rent a knuckle-boom loader is \$8,000 and he recommends purchasing two (2) dump trailers (new) and (2) used (Gulf Power auction on 06/15/19) one ton trucks. He also provided the Board with the FEMA Schedule of Equipment Rates which can be reimbursed if allowable use is properly documented. It was also noted the County does not have to hire a separate monitor and the Road Department has employees that are certified monitors. The debris will have to be measured and reported by weight tickets, etc. Waste Pro provided Mr. Edenfield with a \$9.50/yard cost to place construction and demolition debris (C & D) at their disposal site. This is the allowable rate FEMA will reimburse. Mr. Edenfield stated this equipment would be useful to the County in the future for hauling sod, small loads of dirt, etc. Mr. Edenfield estimated a cost of \$26,000 for two (2) new trailers. There was discussion of whether or not to procure the trucks on state contract; Mr. Edenfield stated it takes 90-120 days for delivery. Mr. Edenfield said he could continue to use the currently owned equipment. Commissioner Bailey stated he would like to set a limit on the procurement of two (2) trailers and two (2) trucks at \$80,000. Commissioner Wise asked if there is an estimate on the potential C & D tipping fees. It was determined there is no way to estimate the tipping fee. Commissioner Hunt asked Mr. Edenfield if he needed additional employees and Mr. Edenfield stated no and added that the inmate work crews will also help with the debris clean-up. There was concern by Commissioner Hunt that roadside mowing will continue and not be set aside while the Road Department is picking up debris. Mr. Edenfield said he would possibly keep one (1) tractor/operator mowing in high growth areas. Mr. Edenfield stated a school bus driver has a commercial driver's license (CDL) that would allow them to drive a truck pulling a dump trailer. Mr. Bailey stated an additional set of grapples

have been ordered for the skid-steers. It was determined large items, stumps and logs, would be placed on the flatbed trailer for disposal.

Commissioner Bailey stated he would like the Road Department to move forward with the debris pickup and disposal on the County road right of ways. Commissioners Hunt, Wise, and Monlyn agreed.

- ❖ Commissioner Hunt made the motion to purchase two (2) new trailers and two (2) used vehicles for no more than \$80,000. Commissioner Wise seconded the motion. There was discussion that it may be necessary to fund the purchase from reserves; this will be determined at a later date. The motion passed unanimously 4-0.

There was discussion and a determination that the public would be notified that the deadline for placing debris on the County road right of ways has passed, there is no further extension and debris can no longer be placed on the road right of ways. Commissioner Hunt also noted allowable debris does not include waste tires.

The Commissioners and the Road Superintendent would keep each other informed regarding the debris remaining on the County road right of way. It was also discussed the public will likely help by reporting illegal dumping of debris and other items.

There was discussion regarding leaning trees and how to best eliminate these.

The Board set a date/time for the proposed "Local Option" Gas Tax reassessment ordinance for June 25, 2019 at 9:00 AM, CT.

There was discussion regarding the debris contractor Request for Proposal (RFP). Attorney Milton stated he will have the advertisement ready by the end of next week for publication the following week. (The selection is for the purpose of having a debris contractor in place in the event of a future storm and may also be used if the County needs help completing the debris removal from Hurricane Michael.)

Chelsea Ranew, Grants Coordinator, recommended the Board also advertise for a debris monitoring company which is required whenever an outside debris removal contractor is performing debris removal.

- ❖ Commissioner Wise made the motion to advertise for a debris monitor. Commissioner Monlyn seconded the motion. Commissioner Hunt asked when a debris monitor is necessary and Chairman Bailey stated only if the County uses an outside contractor for debris disposal. The motion passed unanimously 4-0.

Commissioner Bailey stated Adam Johnson has resigned his position with Calhoun County and he requested the Board determine his replacement so he can notify the Florida Division of Emergency Management (FDEM).

- ❖ Commissioner Wise made the motion to appoint Chelsea Ranew (immediately) as Interim Emergency Management Director. Commissioner Hunt seconded the motion. The motion passed unanimously 4-0.

There was discussion between Attorney Milton, the Board, and Kristy Terry regarding the Memorandum of Understanding between the County and FDEM for temporary housing units for survivors of Hurricane Michael (ten (10) units).


- ❖ Chairman Bailey made the motion to enter into a Memorandum of Understanding with FDEM for temporary housing units. Commissioner Wise seconded the motion. The motion passed unanimously 4-0.

There was discussion regarding the proposed Memorandum of Understanding between the County and the Chipola Baptist Association for performing the duties on behalf of Calhoun County as outlined in the agreement between FDEM and Calhoun County with respect to the donation of travel trailers to the County. The Attorney recommended the Board allow him to finalize the draft with Chipola Baptist Association before making a final decision.

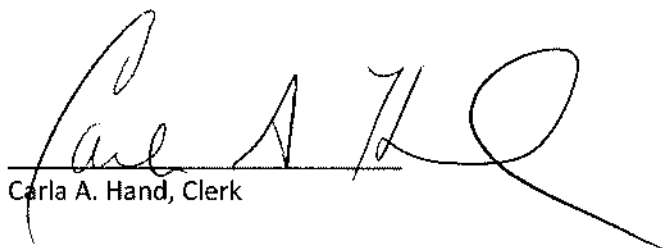
- ❖ Chairman Bailey made the motion to table the decision to enter into a Memorandum of Understanding with Chipola Baptist Association to assume the County's responsibility with FDEM regarding the temporary housing units for Hurricane Michael survivors. Commissioner Monlyn seconded the motion. The motion passed unanimously 4-0.

Interim Emergency Management Director Ranew recommended damaged culverts be eliminated from the Hurricane Michel damaged inventory report as there is no way to determine whether damages were caused pre-storm, post-storm or during the storm. The Board by consensus asked Ms. Ranew to remove culverts from the damaged inventory report.

There being no further business, the meeting adjourned at 10:41 a.m., CT.


Gene Bailey, Chairman

ATTEST:


Carla A. Hand, Clerk