

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL BOARD MEETING MINUTES
COMMUNITY SERVICE BLOCK GRANT SECOND PUBLIC HEARING
APRIL 22, 2019**

PRESENT AND ACTING:

**GENE BAILEY, CHAIRMAN
SCOTT MONLYN, VICE-CHAIRMAN
JERAL HALL
DANNY RAY WISE**

CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER

Chairman Bailey called the meeting held in the regular Board meeting room to order at 4:00 P.M.; CT. Chairman Bailey led the Prayer and Pledge of Allegiance to the Flag.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC HEARING:

Debbie Belcher, CDBG Administration consultant, advised the Board this is the second Public Hearing for the 2018 CDBG Application due May 6, 2019.

A handout was provided to the BOCC with items (a jurisdiction map and list of the eight projects with quantities, budget, and beneficiaries) to be included in the grant application. The project summary is as follows:

- 9,455 linear feet of new road paving
- 7,685 linear feet of drainage in all new paving areas except Lil Circle/Maines due to a narrow Right of Way
- 1,570 linear feet of road resurfacing
- 5 new fire hydrants

The estimated project cost including administration and engineering is \$832,620. Grant funds of \$750,000 and county funds of \$82,620 will pay for the project if funded.

Ms. Belcher also explained this project would benefit 98 households with 84 of the households in the low to moderate-income category. She also stated the City of Blountstown approved on April 9, 2019 for the County to add the hydrants to the City water line and agreed to maintain the hydrants.

The Chairman called for Public Comment. There was no Public Comment.

The Chairman asked for Commissioners discussion. There was discussion regarding Gaston Spivey Road and Creel Lane. Commissioner Monlyn asked if the application was ready for submission. Ms. Belcher stated it is almost ready for submission.

The Board Chairman read Resolution 2019-22 in its entirety.

RESOLUTION # 2019-22

A RESOLUTION OF THE CALHOUN COUNTY, FLORIDA, BOARD OF COUNTY COMMISSIONERS, AUTHORIZING SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION, FINDING THE APPLICATION CONSISTENT/NOT INCONSISTENT WITH THE LOCAL COMPREHENSIVE PLAN AND DESIGNATING THE LOCAL COMPREHENSIVE PLAN AS THE LOCAL COMMUNITY DEVELOPMENT PLAN, COMMITTING FUNDS TO THE PROJECT, AUTHORIZING THE COUNTY CONTRACTS AND GRANTS COORDINATOR TO EXECUTE CERTAIN DOCUMENTS PERTAINING TO THE GRANT, AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, the Calhoun County Board of County Commissioners (hereinafter referred to as the County) desires to improve the welfare of its citizens by providing adequate and safe roads with appropriate stormwater drainage, and access to fire protection through fire hydrants, and

WHEREAS, the County has decided to apply for a Community Development Block Grant (CDBG) to fund road paving, associated drainage, and fire hydrants, and

WHEREAS, the local comprehensive plan encourages the provision of adequate and safe roads and appropriate drainage, and is silent on the issue of fire hydrants,

IT IS THEREFORE RESOLVED by the County that

1. A Neighborhood Revitalization Community Development Block Grant application will be submitted to the Florida Department of Economic Opportunity (DEO) on or before May 6, 2019.
2. The CDBG application is consistent or not inconsistent with the local comprehensive plan, and the local comprehensive plan will serve as the community development plan.
3. The County will contribute a minimum of \$50,000 and a maximum of \$125,000 available non-CDBG funds to the CDBG road paving and drainage project after the CDBG grant application site visit by DEO and prior to the CDBG grant administrative closeout.
4. The County Contracts and Grants Coordinator, in addition to the Board Chairman and Vice-Chairman, is authorized to execute documents pertaining to the grant, including the application, environmental and other certifications, grant award agreement, grant modifications (if any), grant completion/close out documents, and other responses and reports to DEO, subject to appropriate action by the Board and public participation, if applicable.
5. If any portion of this Resolution is found to be invalid, the remainder shall continue to be in full force and effect.

Resolved and Effective on the 22nd day of April, 2019.

- ❖ Commissioner Wise made the motion to approve Resolution 2019-22. Commissioner Hall seconded the motion. The motion was unanimously approved and adopted 4-0.

KINARD VOLUNTEER FIRE DEPARTMENT TRUCK REPAIR INSURANCE CHECK

The Chairman opened discussion regarding the recent receipt of insurance proceeds for three of the volunteer fire departments. These proceeds were for Hurricane Michael damages to Fire Department vehicles.

- ❖ Chairman Bailey made a motion to approve payment of Hurricane Michael insurance proceeds to Volunteer Fire Departments for covered damages to Fire Department vehicles plus the deductible of \$1,000; the \$1,000 deductible is to be paid from 01522-82VSP with the remaining balance in 01522-82VSP split equally between all nine Volunteer Fire Departments. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

E911 EQUIPMENT TRANSFER TO SHERIFF

Chairman Bailey informed the Board all of the E911 equipment was transferred to the Sheriff (the Sheriff agreed to accept responsibility for E911 Mapping and Addressing) except for the truck used by the former E911 Mapping and Addressing/Mosquito Control Coordinator, which is still needed by the Mosquito Control Department. The Chairman stated he told the Sheriff the Board would try to include funds for a small truck in his 2019-2020 budget allocation for E911 Mapping and Addressing.

FLORIDA DEPARTMENT OF REVENUE CONTRACT CST07 RENEWAL NO.: 3 OF 3

The Clerk presented the agreement for execution by the Board Chairman for child support service of process.

- ❖ Commissioner Monlyn made the motion to approve the CST07 Renewal No. 3 of 3. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

BLOUNTSTOWN LIBRARY INTERNET CONNECTION

Ms. Rita Maupin provided an overview to the Board of ways to maintain free internet services to the Blountstown Library from the damaged Blountstown Elementary School and asked the Board to allow Cliff Edenfield, Road Superintendent, to perform clearing a section of property between the Library and the Blountstown Elementary School for the purpose of digging a trench and laying cable. There was discussion among the Commissioners regarding alternatives for internet service. The Chairman stated he would speak with Mr. Edenfield regarding her request. The Chairman also mentioned the Property Appraiser, Carla Trickey Peacock, stated a 30% decline in the ad valorem assessment is still a strong possibility.

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) TRAILERS

Mr. Adam Johnson, Interim Emergency Management Director discussed there may be additional FEMA trailers that could be requested by Calhoun County but the specific details are unknown. After much discussion the Board (by consensus) and further explanation by Chelsea Ranew, Grants Coordinator, agreed for Mr. Johnson to draft a letter to the Individual Assistance Officer at Florida Division of Emergency Management (FDEM) for the Chairman's signature requesting program specific requirements.

COMMISSION COMMENTS:

The Chairman reviewed several items with the Board

1. Updated the Board on the oil drilling permit application process from Cholla Petroleum, Inc.
2. Mentioned the special meeting on May 1st at 4 PM for opening the EOC HVAC bids
3. Informed the Board the DR4399 Hurricane Michael agreement had been executed and submitted mentioning 428 projects were not selected in the agreement.
4. Asked the Board to approve bidding the following items needed at the airport: Windsock, Precision Approach Path Indicator (PAPI), and Runway Lighting.
 - ❖ Commissioner Wise made the motion to bid these items at the airport. The motion was seconded by Commissioner Hall. The motion passed unanimously 4-0.
5. Updated the Board on the Thursday meetings with Synergy and informed the Board four items on Board approved turnkey projects are currently being bid: Carr-Clarksville VFD overhead doors, County Extension Building roof, Road Department overhead doors, and the Senior Citizens

Building roof. These selected items are being bid to conform to FEMA procurement requirements so the County will be eligible to claim the deductibles on a FEMA Project Worksheet (PW). As a BOCC selected turnkey project the bids go directly to Synergy.

6. Informed the Board signs and guardrails replacement bids will be opened May 21 in the regular Board Meeting.
7. Discussed he would be riding with the Road Superintendent and Justin Ford, Dewberry Engineer, to look at Roads (ditches) for possible FEMA Hurricane Michael projects and asked the other Board members to determine which Roads (ditches) in their districts were damaged from the hurricane and notify Mr. Edenfield and Mr. Ford.

There being no further business, the meeting adjourned at 5:04 p.m., CT.



GENE BAILEY, CHAIRMAN

ATTEST:



CARLA A. HAND, CLERK

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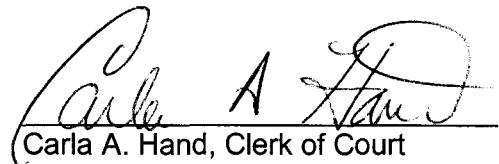
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Attested by:


Gene Bailey, Chairman Calhoun County BOCC


Carla A. Hand, Clerk of Court