CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA
REGULAR BOARD MEETING
JULY 2, 2019
2:00 P.M.

(ESTIMATED TIMES)

2:00PM – CALL MEETING TO ORDER

2:02PM – PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG


2:05PM – Edward Byrne Memorial JAG Program 51% Distribution Letter

2:08PM – Paul Bohac – Chemical Addictions Recovery Effort (C.A.R.E.), New Calhoun County Representative Request

2:11PM – Tabled 6/18/ 2019 – Rostan Invoice

2:14PM – Approval of VAB Attorney Contract

2:17PM – Office of the Public Defender – Permission to dispose of Surplus Property

2:20PM – Tim Jenks – Maintenance Department

2:23PM – Clifford Edenfield – Road Department Superintendent

2:26PM – Rita Maupin – Director of Library Services

2:29PM – Dowling Parrish – Building Official

2:32PM – Whitney Cherry – County Extension Office

2:35PM – Chelsea Ranew – Interim Emergency Management Director & Projects and Grants Coordinator

2:40PM – CLERK TIME

2:50PM – ATTORNEY TIME
  • Resolution 2019-28 – Department of Environmental Protection - River Clean Up

2:60PM – COMMISSIONER TIME: HUNT, MONLYN, WISE, HALL, CHAIRMAN

MEETING ADJOURN @ 03:10PM

Anyone who may wish to appeal any decision which may be made at this meeting will need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal will be based.
Chairman Bailey called the meeting (held in the EOC) to order at 2:00 P.M.; CT.

DAMAGED GUARDRAIL BID OPENING
Ms. Ranew stated one (1) bid was received for the damaged guardrail replacement project, and that this is the second advertisement for this particular project. Ms. Ranew opened and read the bid aloud. The bid from Central Florida Street Signs was in the amount of $144,825.00. Ms. Ranew recommended tabling the bid award until the engineers could review the bid, and bring it back before the Board for award at their next meeting.

- Commissioner Monlyn made a motion to table the bid award to the next Board meeting to allow the engineers to review the bid. Commissioner Hunt seconded the motion. The motion passed unanimously 3-0.

Ms. Ranew stated she would request the bid be brought back before the Board at their Special meeting on June 25.

HEALTH DEPARTMENT WINDOW BID
Ms. Ranew stated four (4) bids were received for the Health Department Window bid turnkey project. Ms. Ranew stated it has been recommended to award the bid to Bill Bond Construction in the amount of $37,817.29. Ms. Ranew stated the County has a deductible of $25,584, and FMIT (Florida Municipal Insurance Trust) would pay $12,233.29. Commissioner Monlyn asked where the company is based. Chairman Bailey requested the other bid amounts be read into the minutes. Ms. Ranew stated West Contracting submitted a bid in the amount of $75,000, McNeal Painting & Restoration submitted a bid in the amount of $88,000, and Restormasters submitted a bid in the amount of $89,080.21. Mr. Cliff Edenfield stated the company is based out of Tallahassee.

- Commissioner Monlyn made a motion to award the bid to Bill Bond Construction in the amount of $37,817.29. Commissioner Hunt seconded the motion. The motion passed unanimously 3-0.

TURNKEY PROJECT ADDITIONS
Ms. Ranew presented the Historic Courthouse, the Nettle Ridge Volunteer Fire Department, the Scotts Ferry Volunteer Fire Department, the Kinard Volunteer Fire Department, and the West Side Volunteer Fire Department as projects to be added to the turnkey project list.

- Commissioner Monlyn made a motion to add the projects to the turnkey project list. Commissioner Hunt seconded the motion. The motion passed unanimously 3-0.

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) – CERTIFICATE OF PARTICIPATION
Ms. Ranew presented to the Board the Edward Byrne Justice Assistance Grant (JAG) Certificate of Participation, accepting to be the coordinating unit of government for the Florida Department of Law Enforcement Edward Byrne Memorial Justice Grant county-wide program for execution.

- Commissioner Monlyn made a motion to approve the execution of the Certificate of Participation. Commissioner Hunt seconded the motion. The motion passed unanimously 3-0.

VALUE ADJUSTMENT BOARD CITIZEN APPOINTEES
Ms. Ranew stated at the last Board meeting it was brought to the Board’s attention that a homestead property owner in the County and an alternate homestead property owner would need to be appointed to the Value Adjustment Board. Chairman Bailey stated he spoke with Mr. Ralph Newsome today who agreed to serve as the homestead property owner on the Value Adjustment Board. There was consensus of the Board to accept Mr. Newsome as the homestead property owner appointee to the Value Adjustment Board. There were no alternate homestead property owners suggested, and the Board decided to appoint the alternate at their next meeting on June 25.

PERMISSION TO PAY VOUCHERS
Ms. Ranew requested Board permission to pay several time sensitive vouchers outside of the regular Board meeting, as they are related to grants and the State fiscal year ends on June 30.

- Commissioner Monlyn made a motion to approve the payment of the vouchers. Commissioner Hunt seconded the motion. The motion passed unanimously 3-0.

CALHOUN COUNTY EXTENSION DIRECTOR INTERVIEWS
Ms. Ranew stated she spoke with Dr. Vergot, Northwest District Extension Director for the University of Florida, regarding the interviews of the two (2) candidates for the Extension Director position in Calhoun County. Ms. Ranew stated the Board’s wishes were to hold the interviews on a day there was already a meeting scheduled. Ms. Ranew stated the two (2) candidates have indicated both June 27 and July 16 would be good dates for interviews. Ms. Ranew stated the Commissioners have received the resume packets, and during the interview the candidates could provide the Board with a short overview of the challenges and opportunities for Extension in Calhoun County and how they are qualified for the position, and allow time for questions from both parties. Ms. Ranew stated Mr. Vergot indicated an hour would be sufficient to interview each candidate. Ms. Ranew stated the salary for the County Extension Director is split 75% from the University of Florida and 25% from the County. There was Board consensus to hold the interviews beginning at 3:00 p.m. on July 16.

Chairman Bailey stated he would be meeting with Mr. Jenks to discuss the air conditioning quote for the Historic Courthouse. Chairman Bailey stated he is hesitant to move forward with the quote at the time, even though Senator Montford would be moving an office into the building. Mr. Jenks suggested placing a window unit in the office the Senator would be using. Chairman Bailey stated that would be agreeable with him. There was further discussion about the air conditioning at the Historic Courthouse.

Ms. Ranew stated after looking at the Grants Portal the Board should have enough FEMA funding allocated for the sign and guardrail replacement to cover the bids that have been received.

Mr. Edenfield updated the Board on debris pickup efforts. Mr. Edenfield stated his department has made it halfway through two (2) districts, but there are still some stumps that they would have to go back and pick up. Mr. Edenfield stated he would be going to Marianna today to try to negotiate prices on the trailers that need to be purchased. Mr. Edenfield stated one of the trash trucks is in need of repairs to the hydraulic pump. He ordered the part today so it should be fixed and operable within the
Chairman Bailey inquired about the advertisements on the radio regarding debris pickup. Ms. Ranew stated she called and reiterated that the advertisement needed to include that there should be no more debris placed on the road side.

Mr. Edenfield stated he priced a Pac-Mac trailer for the Recycling Center. Mr. Edenfield stated for a ten (10) yard trailer the price is $48,000 and for a thirteen (13) yard the price is $52,000. Mr. Edenfield stated he knew this equipment has been discussed and wanted the Board to be aware of pricing. Ms. Ranew stated this is something that would be budgeted in the 2019-2020 recycling grant, and the new grant cycle begins in October. There was further discussion regarding the recycling program.

Ms. Ranew stated she forwarded the Board an email stating the Florida Legislature did not fund FRDAP (Florida Recreation Development Assistance Program) for the upcoming fiscal year. Ms. Ranew stated if funding does open up they would look at past applications first before considering new applications.

Mr. Edenfield stated if there are any priority areas in each district that need immediate attention regarding debris pickup to let him know and he would send a crew out. There was further discussion regarding debris pickup.

Chairman Bailey stated the meeting next Thursday regarding the “State Hurricane Housing Recovery Program for Hurricane Michael Impacted Counties” with a proposed allocation of approximately $5.1 million dollars is very important, and could be a long meeting as there are many decisions that need to be made. There was further discussion regarding the housing recovery program.

Mr. Jenks asked if Chairman Bailey would be willing to meeting him at the Historic Courthouse in the morning to speak with the Sheriff regarding what office Senator Montford would be using and placement of a window A/C unit.

There being no further business the meeting adjourned at 2:39 p.m., CT.
Chairman Bailey called the meeting held in the regular Board meeting room to order at 5:00 P.M., CT. Commissioner Monlyn led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

❖ A motion to approve the minutes and vouchers as published on the agenda (June 4, 2019 Regular Meeting Minutes and June 7, 2019 Special Meeting Minutes; vouchers for warrants: accounts payable warrants – 1906-UT2, 1906-VFD, 1906-2S, 1906-2RD, 1906-2G, 1906-UE, 1906-2L, 1906-3GS, 1906-3RD, and 1906-TR. (A check register is on file in the Clerk’s department of finance and accounting to the board for all checks and warrants approved by the board at this meeting) was made by Commissioner Hall and seconded by Commissioner Hunt. The motion passed unanimously 5-0.

CHAIRMAN BAILEY
Chairman Bailey stated he will leave the meeting shortly for the Canvassing Board and Vice-Chairman Monlyn will assume the chair.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZEN PARTICIPATION POLICY
Ms. Ranew, Grants Coordinator, presented for adoption by the Board the updated CDBG Citizen Participation Policy (included in the agenda packet) which includes updated language required for funding.
❖ Commissioner Hall made the motion to adopt the CDBG Citizen Participation Policy. Commissioner Monlyn seconded the motion. The motion passed unanimously 5-0.

LOCAL OPTION FUEL TAX ORDINANCE
The Chairman re-scheduled the meeting to consider the adoption of the local option fuel tax ordinance to Tuesday June 25, 2019 at 5:00 PM CT.

BOARD APPOINTMENTS TO THE VALUE ADJUSTMENT BOARD
Chairman Bailey appointed Commissioners Hunt and Wise to the Value Adjustment Board (VAB). There was discussion regarding the citizen appointee (homestead property owner) to the VAB and it was determined this appointment would be made at the next meeting.
The Chairman discussed the funding of $5,135,000 for Calhoun County from the Hurricane Housing Recovery Program (HHRP). The Board scheduled a workshop to discuss HHRP for Thursday June 27, 2019 at 9 AM CT.

The Chairman informed the Board of the zero-dollar match Firefighter Grant that is available to all of the County Volunteer Fire Departments (VFD). Up to $20,000 is available for the purchase of equipment for each VFD. The Chairman stated some of the VFDs do not have $20,000 to expend prior to requesting reimbursement and asked the Board to advance each VFD that is awarded the grant up to $20,000 which would be repaid upon receipt of grant funds.

- Commissioner Wise made the motion to advance up to $20,000 to each VFD that has been awarded the zero-dollar match Firefight Grant. Commissioner Monlyn seconded the motion. The motion passed unanimously 5-0.

The Chairman discussed the Jackson County Ordinance for Cell Towers that requires antennae space to the County and asked for approval for the Attorney to draft an Ordinance for the Board’s consideration. Commissioner Hall made the motion for the Attorney to prepare a draft Ordinance for Cell Towers that requires antennae space to the County at no charge. Commissioner Monlyn seconded the motion. The motion passed unanimously 5-0.

**VICE-CHAIRMAN MONLYN ASSUMED THE ROLE OF CHAIR (5:12 PM CT)**

**BOARD APPOINTMENTS TO THE VALUE ADJUSTMENT BOARD (CONTINUED)**

Attorney Fuqua reminded the Board of the need to approve Ms. Martha Eskuchen as the Attorney to the Value Adjustment Board.

- Commissioner Hall made the motion to approve Ms. Martha Eskuchen as the Attorney to the Value Adjustment Board. Commissioner Hunt seconded the motion. The motion passed unanimously 4-0.

**CALHOUN COUNTY EXTENSION DIRECTOR – INTERVIEW DATES**

The Clerk asked the Board how they would like to schedule interviews for the County Extension Director position. There are two candidates to interview that were chosen by the University of Florida IFAS Extension (Mr. Daniel Leonard, Dr. Patrick Neal Williams). The Board stated they would like to schedule the interviews on the same day (hour(s) prior to the meeting) as a regularly scheduled meeting. The Clerk stated she would inform Dr. Vergot (Professor and Northwest District Extension Director) of their request.

**CHELSEA RANEW – PROJECTS AND GRANTS COORDINATOR**

Ms. Ranew presented for approval and execution Resolution 2019-29 which requests the removal of FPID number 433566-1 LAP CR 274 Sidewalk project due to lack of additional funding for this project noting the Community Safety Traffic Safety team and the Board may apply for future funding to complete this project.
RESOLUTION OF CALHOUN COUNTY, FLORIDA
RESOLUTION NO. 2019-29

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA, REQUESTING THE REMOVAL OF A LOCAL AGENCY PROJECT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION FIVE YEAR WORK PROGRAM

WHEREAS, Calhoun County, Florida, requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the construction of the County Road 274 Sidewalk project along CR 274 West (Chipola Street) from Altha Public Library to SR 71 and CR 274 East (Broad Street) from SR 71 to Fuqua Circle; and,

WHEREAS, the State of Florida, Department of Transportation, agreed to participate in the construction and construction engineering inspection up to the amount of Three Hundred Twenty-Six Thousand Five Hundred Thirty-Four Dollars ($326,534); and,

WHEREAS, the County nor the Florida Department of Transportation has the ability to allocate additional funds towards this project at this time and at the request of the Florida Department of Transportation, it must be removed from the current FDOT five-year work program; and,

WHEREAS, to remove a project from the Florida Department of Transportation Five Year Work Program requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida requesting this change.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Board of County Commissioners of Calhoun County, Florida, requests the removal of financial project identification number 433566-1 LAP CR 274 Sidewalk from the current FDOT Five-Year Work Program and will reapply at a later date.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this 18th day of June, 2019.

Commissioner Hunt made the motion to approve Resolution 2019-29. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Ranew presented the ROSTAN invoice cover sheet to the Board for discussion. The bill in the amount of $125,074.01 is for FEMA consulting services from December 1, 2018 through March 31, 2019. Ms. Ranew stated Chairman Bailey has asked Mr. Tommy Horton some questions regarding this bill; a response has not been received as of today. Ms. Ranew reminded the Board the entire bill was included in their agenda packets and encouraged them to review the charges.

Commissioner Hunt made the motion to table approval of the invoice until the next regular meeting. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.
Ms. Ranew presented the 2019-2020 Emergency Management Preparedness and Assistance (EMPA) grant agreement for approval and execution between Calhoun County and the Florida Division of Emergency Management for $105,806.

- Commissioner Hunt made the motion for approval and execution of the EMPA grant between Calhoun County and the Florida Division of Emergency Management for $105,806. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Ranew asked for approval to pay the Calhoun County School Board $50,859.38 for reimbursement of Shelter activities. She stated this has been submitted through a small project certification to FEMA for the County’s reimbursement of this payment.

- Commissioner Hunt made the motion to approve payment to the School Board for $50,859.38. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Ranew reminded the Board of the Special Meeting on Thursday June 20 at 2 PM CT in the EOC; the guardrail bids will be opened at this meeting. Ms. Ranew is also adding the Health Department Window Replacement bid award to the agenda for this meeting.

**ATTORNEY TIME**

Attorney Fuqua discussed the debris monitoring and debris clean-up bids soon to be advertised and awarded. There are four requests for proposals to be advertised.

1. Hurricane Michael Debris Monitoring
2. New Storm Season Debris Monitoring
3. Hurricane Michael Debris Clean-up
4. Ongoing New Storm Debris Clean-up

Attorney Fuqua said awarding these services does not obligate the Board to spend funds until a task order is issued; the Board can self-perform these items. The Board tentatively set the bid openings for July 18th.

The Attorney discussed the Application for Road Abandonment he drafted setting forth procedures to follow when requesting a road abandonment. This would also require a deposit of $500 to cover advertising and other costs associated with a request for road abandonment.
CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
APPLICATION FOR ROAD ABANDONMENT

Name(s): _________________________________________________________

Address: ________________________________________________________

Contact (cell and email address): ______________________________________

Address: ________________________________________________________

Road Name: _________________________________________________

Your property’s Calhoun County Appraiser’s Parcel Number:
_________________________________________

Land Use Designation: _____________________________________________

Surrounding Land Owners to the subject road:

North: _________________________________

South: _________________________________

East: ___________________________________

West: ___________________________________

I understand that the decision to abandon a county road lies solely within discretion of the Board of County Commissioners and that the fee paid for the process is not refundable. I also understand the fee covers one public hearing and additional fees may be required. If approved, the Board of County Commissioners will not issue a deed of any kind to the subject road. The road abandonment process simply provides that the Board of County Commissioners surrenders its interest, if any, in the subject road right of way.

________________________________________    __________________________
Owner’s or authorized applicant’s signature            Date

 Commissioner Hunt made the motion to adopt the procedures suggested by Attorney Fuqua. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.
The Attorney stated the Burn Ban Resolution is no longer necessary since it has been raining.

**COMMISSIONER TIME**

**COMMISSIONER HUNT**
Commissioner Hunt stated he is getting complaints regarding the metal the Foxworth’s have placed on their property on CR 274. Commissioner Hunt asked Ms. Rose Burg to explain the situation to the Board. Ms. Burg stated is looks bad and is a potential danger if another storm comes to our County. The Attorney asked if the Foxworth’s have a permit for the metal. Ms. Burg stated she has called the Department of Environmental Protection (DEP); DEP came, took pictures, and have said they will look into the matter. There was further discussion and the Board asked Ms. Burg to keep them informed of DEP findings. The Attorney stated if this is an unlicensed construction debris site the Foxworth’s can be criminally charged.

**COMMISSIONER WISE**
Commissioner Wise discussed the need for a Board workshop regarding HHRP and stated the Board may have to hire additional staff for administering this program.

**COMMISSIONER HALL**
Commissioner Hall did not have anything to discuss at this time.

**COMMISSIONER MONLYN**
Commissioner Monlyn stated the HHRP is an awesome opportunity to help residents with housing. Commissioner Monlyn also stated improvements need to be made to the SHIP program and wants each Board member to provide input as to the changes that are needed.

**COMMISSIONER HUNT**
Commissioner Hunt discussed SHIP funds can’t be used to rehabilitate mobile homes built prior to 1994. There was discussion that this rule has to do with codes and building standards. Commissioner Wise stated the HHRP funds could pay for a replacement trailer instead.

There being no further business, the meeting adjourned at 5:30 p.m., CT.

______________________________
Gene Bailey, Chairman

ATTEST:

___________________________
Carla A. Hand, Clerk
RETAINER AGREEMENT & NEW MATTER REPORT

Client:  VAB-Calhoun County, FL  Date:  6/24/2019  Present/Prior Client:  XX
C/o Kathy Stewart
Address: 20859 Central Ave. Blvd.
City: Bountstown  State: FL  Zip Code: 32424
Business/Work Phone #: 850-674-4545  Fax #:_________________________
Cell Phone #:_________________________  E-mail: kstewart@calhounclerk.com
Referred By:  Lucretia Farris - Jackson County, // Previous years’ experience

MATTER INFORMATION

File Name:  VAB - Calhoun Cty
Nature of Matter:  Representation to Value Adjustment Board - Calhoun County

FEE ARRANGEMENT

______ SENIOR ATTORNEY RATE Will not exceed: $175.00 Pr. Hr.
______ XX FEE TO BE DETERMINED ON BASIS OF WORK DONE, TAKING INTO ACCOUNT
ALL RELEVANT FACTORS - not to exceed hourly rate or rate permitted by law or court.
______ XX OTHER: OUT OF POCKET EXPENSES: POSTAGE, COPIES, FACSIMILES, LONG
DISTANCE, PARKING, ETC. To be billed as incurred.
______ NEW RETAINER OF [ XX ]  $N.A.
______ FILING FEES OF  [ XX ]  $N.A.

PROPOSED FEE arrangement:
Organizational meeting at one hour (estimate) $175.00 (Includes travel fee of $90.00)
First Hour of hearing coverage at $200.00 (Includes travel fee of $90.00).
Fee for Second hour = $150.00 (Total for two hours = $350.00)
Each additional hour of hearing coverage billed at $50.00 per hour.
Administrative time to review hearing reports or minutes billed at increments of .1 (6 minutes)
at hourly rate of $175.00

NOTE:  Attorney will complete the 2019 online Training at no cost to client.

BILLING PROCEDURE

Billing will generally be made monthly with time record included.  (INTEREST OF 12% PER
ANNUM ON ANY UNPAID BALANCE AFTER 30 DAYS OF BILLING.)

COLLECTION TERMS:

ATTORNEY SHALL BE ENTITLED TO RECOVER REASONABLE ATTORNEY FEES AND
COSTS IN ANY COLLECTION ACTION REQUIRED TO RECOVER AMOUNT DUE UNDER
THIS AGREEMENT AND STATEMENTS BILLED IN ACCORDANCE HEREWITH.

_________________________  ____________________________
Print Name & Title:  ____________________________

MARThA S. ESKUCHEN
RESOLUTION NO. 2019-28

A RESOLUTION REQUESTING THE CONTINUED ASSISTANCE FOR RIVER CLEAN-UP RELATING TO HURRICANE MICHAEL.

WHEREAS, Calhoun County, Florida and its citizens have been devastated by the ravages and aftermath of Hurricane Michael; and

WHEREAS, Calhoun County is a fiscally constrained County and has been designated a County of Economic Opportunity.

WHEREAS, Calhoun County economy depends in large part on the natural resources located within the County such as the Apalachicola and Chipola Rivers;

WHEREAS as of the date of this resolution, there remains hazards stemming from the storm debris still remaining throughout the Apalachicola and Chipola Rivers and such conditions negatively impact the economic opportunities which are normally provided by recreational ventures on said rivers;

WHEREAS as a fiscally constrained county, Calhoun County and its citizens would be devastated economically if it were required to directly contract and fund the remaining river debris removal and river debris removal monitoring.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF CALHOUN COUNTY, FLORIDA, REQUESTS THAT;

1. The State of Florida, through its agencies provide direct contracting for debris removal from the Apalachicola and Chipola Rivers.

2. Calhoun County is grateful and appreciative of all the support, guidance, and resources which have been provided to date by the State of Florida, and other communities, church and civic groups and public and private supporters. Without these resources, many citizens would be in greater danger of life-threatening perils and economic hardships.

PASSED AND ADOPTED THIS 2ND DAY OF JULY, 2019.
CALHOUN COUNTY, FLORIDA

__________________________
GENE BAILEY, Chairman

ATTEST:

____________________________
CARLA A HAND, Clerk of Court
June 15, 2019

Ms. Petrina T. Herring  
Administrator  
Office of Criminal Justice Grants  
Department of Law Enforcement  
2331 Phillips Road  
Tallahassee, Florida 32308

Dear Ms. Herring,

In compliance with State of Florida Rule 11D-9, F.A.C., the Calhoun County Board of County Commissioners approve the distribution of $22,218 of Federal Fiscal Year 2018 Edward Byrne Memorial JAG Program funds for the following Calhoun County projects:

<table>
<thead>
<tr>
<th>Subgrantee</th>
<th>Title of Project</th>
<th>Dollar Amount (Federal Funds)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calhoun County BCC</td>
<td>Calhoun Co. Sheriff’s Office Drug Enforcement Fund</td>
<td>$22,218</td>
</tr>
</tbody>
</table>

Sincerely,

Gene Bailey  
BOCC Chairman
MEMO

Office of Public Defender, 14th Judicial Circuit

To: Carla Hand, Calhoun County Clerk of Court
From: June Garcia
CC: H. Mark Sims, Public Defender
Date: June 19, 2019
Re: Disposal of Property

Comments: The following is a list of assets that have been determined to be obsolete and/or non-functional and should be retired:

<table>
<thead>
<tr>
<th>Property No.</th>
<th>Description</th>
<th>Serial Number</th>
<th>Date Acquired</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>01466</td>
<td>Laptop</td>
<td>FZD2WK1</td>
<td>9/28/2009</td>
<td>$786.15</td>
</tr>
<tr>
<td>01513</td>
<td>File Server</td>
<td>DKY0TW1</td>
<td>3/28/2013</td>
<td>$2,161.04</td>
</tr>
<tr>
<td>01537</td>
<td>Laptop</td>
<td>GKY3PX1</td>
<td>9/3/2013</td>
<td>$933.10</td>
</tr>
<tr>
<td>01703</td>
<td>Computer</td>
<td>GQKLX12</td>
<td>9/8/2014</td>
<td>$1,008.24</td>
</tr>
</tbody>
</table>

We can allow the county to pick up the items or we will dispose of them by taking them to UNICOR at the federal prison in Marianna.

Please let me know as soon as possible how we should dispose of the property.