**INVITATION TO BID**

**DEMOLITION AT THE CALHOUN COUNTY AGRI PARK AIRPORT**

The County of Calhoun is soliciting bids from qualified contractors to conduct demolition of two damaged airport hangers along with debris within fenced areas at Calhoun County Agri Park Airport located at 16701 NW Agri Park Road, Altha, Florida.

Sealed bids will be accepted until **1:00 p.m. CDT, on Tuesday, April 16, 2019. Bids will be opened and read aloud at the Calhoun County Board of County Commissioners Regular Board meeting on Tuesday, April 16, 2019 at 5:15 p.m CDT** located at 20816 Central Avenue East, Blountstown, Florida. Bids should be submitted to:

**Calhoun County Clerk’s Office**

**20859 Central Avenue, Room 130**

**Blountstown, Florida 32324**

Bids may be delivered in person, by carrier or by mail. It is the sole responsibility of the vendor to see that his/her bid is received in proper time. No late bids will be considered.

**Bids must be submitted in a sealed envelope clearly marked “****Demolition at the Calhoun County Agri Park Airport.” Include the date and time of the bid opening on the front of the envelope.**

# Questions regarding this bid should be directed to Cliff Edenfield at (850) 643-8273.

**CALHOUN COUNTY**

**DEMOLITION AT THE CALHOUN COUNTY AGRI PARK AIRPORT**

1. **INSTRUCTIONS TO BIDDERS**

**Please Read All Instructions Carefully**

1. Bids submitted in accordance with the specifications contained herein will be received by the County of Calhoun until **1:00 P.M. CDT, on Tuesday, April 16, 2019.** All sealed bids should be delivered to the Calhoun Office Clerk’s Office at 20859, Room 130, Blountstown, Florida, 32424.
2. **Bid proposals will be opened and read aloud at the Calhoun County Board of County Commissioners Regular Board meeting on Tuesday, April 16, 2019 at 5:15 P.M. CDT located at 20816 Central Avenue East, Blountstown, Florida.**
3. The County reserves the right to reject any or all bids, to waive any technicalities and to select the bid deemed by the Board to be in the best interest of the County.
4. Bid proposals are to be contained in a sealed envelope, plainly marked **“Demolition at the Calhoun County Agri Park Airport.”** Include the name of the bidder and date and time of the bid deadline on the front of the envelope.
5. **Bid proposal form (attached) must be completed and signed. Failure to complete the forms attached is cause for rejection of bids.**
6. **A pre-bid meeting will be held at the Calhoun County Agri Park Airport located at 16701 NW Agri Park Road on Wednesday, April 3, 2019 at 10 A.M CDT. This meeting is not mandatory, but bidders are highly encouraged to attend.**
7. **All questions must be submitted in writing and submitted via email to** **csnowden@calhouncountygov.com** **no later than April 9, 2019.**
8. Estimated completion time must be included in bid proposal.
9. **Calhoun County is not liable for any remaining or damaged contents within any of the specified buildings or outlined areas.**
10. **No fax or verbal bids will be accepted.** Contractors are responsible for the timely delivery of bid packages to the Calhoun County Clerk’s Office at the Calhoun County Courthouse. A postage meter mark is not sufficient evidence of mailing any bid package.

# TERMS AND CONDITIONS

1. Prices quoted are to be firm, final and include all aspects of the entire demolition and disposal.
2. Payment will be made through normal purchase order and invoice procedures.
3. Contractor must be properly licensed with federal, state and local governments and agencies.
4. Each bid shall be submitted on the attached “Bid Response Form,” which shall be signed with the full name of the company submitting the proposal. The proposal shall be signed by an authorized agent or officer of the company, stating his/her title, along with the complete mailing address and telephone number stated.
5. Any bid proposal may be withdrawn prior to the closing time for receipt of the bids; but no bid proposal shall be withdrawn for a period of ninety days after the closing time for the receipt of the bids.
6. All conditions and specifications are incorporated by reference in any purchase order issued or contract signed.
7. All pages of the “Bid Response Form” must be returned in its entirety, along with any deviations from the specifications noted on separate sheets. Failure to do so is cause for rejection of any bid proposal.
8. Signature of bidder on “Bid Response Form” indicates that he/she has examined the information herein and is familiar with requirements as to equipment, supplies and labor of such undertaking; and he/she has prepared, examined and checked the Proposal to ascertain that no mistake or error is contained in the Proposal, and that he/she will make no claim for correction or modification after the closing time for the receipt of the bids.

# GENERAL PROVISIONS OF THE SPECIFICATIONS

1. - CHANGES AND EXTRAS

Calhoun County may at any time by a written order, and without notice to the sureties make changes within the general scope of this contract. If any change causes an increase or decrease in the cost or time required for the performance of this contract, then an equitable adjustment shall be made in the contract price. Such cost may be adjusted in writing only and must be signed by both the Contractor and the Representative of Calhoun County. Likewise, any claim for extra charges by the Contractor must be agreed upon in writing by Calhoun County prior to beginning such work.

1. - INDEMNIFICATION AND INSURANCE

The Contractor agrees that he shall and will indemnify, hold harmless and defend Calhoun County, their agents, servants and employees from and against any and all losses, damages (by judgment or settlement), charges and expenses (including reasonable attorney's fees) which they or any one or more of them may incur or sustain by reason of any claims or causes of action for personal injury or injuries, including death, to any person or persons whomsoever (including the officers, agents, servants or employees of the Contractor or of any subcontractor) including but not limited to such claims or causes of action arising out of, or in any way connected with, or occasioned by the work performed by the Contractor or subcontractor, their respective agents, servants or employees under or pursuant to this contract.

Without limiting liability under this contract, the Contractor shall procure and maintain at

their expense during the life of this contract insurance of the types and in the minimum amounts stated below:

* 1. Workmen's Compensation Insurance in full compliance with the Workmen's Compensation and Occupational Disease laws of the State of Florida.
	2. Comprehensive General Liability:

Bodily injury, including death - $1,000,000 per person

* + - $1,000,000 per occurrence

Property damage - $1,000,000 per occurrence

- $1,000,000 aggregate

* 1. Comprehensive Automobile Liability:

Bodily injury, including death - $1,000,000 per person

* + - $1,000,000 per occurrence

Property damage - $1,000,000 each occurrence

The Comprehensive Liability Policy shall include blanket contractual liability coverage or a contractual liability endorsement covering the liability assumed by the Contractor under this agreement with limits not less than those specified in sub-paragraph 2 hereof. The certificates of insurance to be furnished hereunder shall reflect such coverage.

Said insurance shall be written by a company licensed to do business in the State of Florida and satisfactory to Calhoun County. Before commencing any work hereunder, certificates evidencing the maintenance of such insurance shall be furnished to Calhoun County. Contractors shall not subcontract the performance of any part of the work without requiring the subcontractor to procure and maintain insurance in the forms and amounts approved by Calhoun County.

1. - CONTRACTOR'S RESPONSIBILITY

Nothing in these specifications shall be construed as placing the work under the specific direction or control of Calhoun County or relieving the Contractor from his liability as an independent contractor and, as such, he shall be solely responsible for the method, manner and means by which he shall perform his work, including, but not limited to supervision and control of his own personnel and scheduling of the work required to insure its proper and timely performance and he shall exercise due care to prevent bodily injury and damage to property in the prosecution of the work.

Until the work is accepted, it shall be in the custody and under the charge and care of the Contractor, and he shall take every necessary precaution against injury or damage to the work by the action of all the elements, or from any other cause whatsoever. The Contractor shall restore and make good at his own expense all injuries or damages to any portion of the work before its completion and acceptance. Issuance of any estimate or partial payment to the contractor for any part of work done will not be considered as final acceptance of any work.

The Contractor agrees to assume and shall have full and sole responsibility for compliance with all Federal, State or County laws and regulations in any manner affecting the work to be performed by the Contractor and subcontractors, including, without limiting the generality to the foregoing, the laws of the State of Florida. It is agreed to by the Contractor that it will comply with all the terms and conditions, and requirements of the Americans with Disabilities Act (ADA), including not only in hiring practices but its employment practices and all the requisite accommodations necessary there under to comply with the ADA, as amended or as may be amended.

1. - PROSECUTION OF WORK

The Contractor shall give their personal attention to the work while in progress and shall provide a competent and reliable superintendent at all times who shall have full authority to act for him. **Any discrepancies or questions pertaining to the extent of the work shall be submitted immediately to Cliff Edenfield, Calhoun County.**

If the Contractor fails to complete the work within the time specified, or fails to perform the work with sufficient workmen and equipment or performs his work in an unsuitable manner or neglects or refuses to remove materials or perform anew such work as has been rejected as defective and unsuitable, or discontinues the prosecution of the work, or for any other cause whatsoever does not carry on the work in an acceptable manner, or if the Contractor becomes insolvent or declares bankruptcy, or commits any act of bankruptcy or insolvency, or allows any final judgment to stand against him unsatisfied for a period of forty-eight (48) hours, the County shall give notice in writing by registered mail, to the Contractor. If the Contractor, after such notice, does not proceed to properly prosecute the work within ten (10) days, the County shall have full power and authority to take over the completion of the work, to appropriate or use any or all materials and equipment on the ground that may be suitable and acceptable or to enter into agreements with others for the completion of said contract according to the terms and provisions thereof, or to use such other methods as may be required for the completion of said contract in an acceptable manner. For all costs and charges incurred by the County, together with the cost of completing the work under the contract, the Contractor shall be liable and such costs may be deducted from any monies due, or which may become due the Contractor. In case the expense so incurred by the County for work equal in quality and quantity to that required of the Contractor hereunder, is less than the sum which would have been payable under the contract if it had been completed by the Contractor, the Contractor shall be entitled to receive the difference; and in case such expense for work equal in quality and quantity to that required of the Contractor hereunder exceeds the sum which would have been payable under the contract, the Contractor shall be liable and shall pay to the County the amount of said excess. Failure of the County to take action as stipulated above shall not relieve the Contractor of their obligations.

1. - PAYMENT

Payment shall be made in two equal installments. The first payment shall be due when the County has determined that 50% of the work to be performed has been completed. The second payment shall be due once the County has determined that all work has been completed pursuant to the specifications of the contract. Prior to payment, an itemized invoice is required. No lump sum invoices will be accepted.

Before final payment is made, the Contractor shall furnish to the County the appropriate lien waivers, and an affidavit of compliance with State Prevailing Wage Rates and a certified copy of the payroll for this project. The County will make payment within thirty (30) days after the completion of the work and acceptance of the work.

Final payment shall not relieve the Contractor of responsibility for faulty materials or workmanship, and he shall remedy any defects due thereto and pay for any damage to other work resulting there from, which shall appear within a period of one year on workmanship and one year on materials after the date of final acceptance.

1. - WORKING CONDITION

The County of Calhoun is not responsible for the materials, tools or machinery that is left at the site. The Contractor shall be responsible for damages to any property including turf, trees, curbs, runways, signs, etc. The Contractor shall secure the work site against possible injury or harm to others.

1. - SCHEDULE COORDINATION

All work will be coordinated with the Cliff Edenfield.

1. - CLEAN-UP

All waste materials, workmen debris, lunch bags, etc. shall be cleaned from the job site each day. Should these items not be satisfactorily removed, the County reserves the right to charge the Contractor's final bill appropriate costs for such cleaning.

# SCOPE OF WORK AND SPECIFICATIONS

**There are two hangers that need demolition (#4 & #6) along with building M and the debris within the red outlined areas. The unmarked building within the red outline on the map is to remain on-site.**

**For any questions, please call Cliff Edenfield at (850) 643-8273**

* 1. The Contractor shall furnish all labor, materials, tools and equipment necessary to perform the demolition work indicated herein.
	2. The Contractor shall perform the following in connection with this contract:
		+ Demolition of the structures as shown in Attachment A (Hangers #4, #6) along with all debris within the red outline, except unmarked buildings. Marked building M was destroyed in the hurricane and remains in a pile.
		+ Protection of existing adjacent structures and property.
		+ Removal from site of all excess debris.
		+ Protection of existing trees, public sidewalks, signs, utilities, runways and other items that are to remain as required.
		+ Obtaining all required permits and paying of all fees.
		+ Disconnecting, capping and sealing of existing sanitary service in accordance with instructions from the County.
		+ Verify all utilities, prior to demolition, have been disconnected.
		+ Hanger #6 contains planes that need the jet fuel drained and planes removed from the structure prior to demolition.
		+ All equipment used for demolition shall comply with all FAA regulations.
	3. Demolition shall be conducted in a timely manner and shall be completed within 30 days of the Contractor’s Notice to Proceed.
	4. All demolished materials become the property of the Contractor, unless otherwise indicated and shall be promptly removed from the site.
	5. The Contractor shall remove all equipment, machinery, trade or other fixtures remaining in the building.
	6. All damage incurred in the demolition operation to structures, runways, paving or other property to remain shall be the responsibility of the Contractor; they shall pay all costs resulting from such damage.
	7. The demolition shall be conducted in strict accordance with all laws, ordinances and codes having jurisdiction.
	8. The contractor shall review reports provided by the county in regards to materials contained within the structures and remove and dispose of such material in accordance with state and local laws.
	9. All existing utilities disconnects will be completed by the County. The Contractor shall verify prior to start of demolition.
	10. During demolition operations, the Contractor shall keep the work wetted down to prevent dust and dirt rising. The Contractor shall arrange to obtain water.
	11. The Contractor will not close or obstruct streets or store materials on sidewalks, run ways, alleys passageways or rights-of-way, unless authorized by the County.
	12. The Contractor will conduct their operations with a minimum interference with roads, streets, driveways, run ways, alleys, sidewalks and other means of ingress and egress.
	13. The Contractor shall provide, erect and maintain lights, barriers and other items as may be required to maintain traffic, or as required by local ordinance.
	14. The Contactor shall protect adjacent property against damages which might occur from falling debris or other cause.
	15. Where applicable, the Contractor shall take precaution to guard against movement or settlement of adjacent buildings. The Contractor shall provide and place bracing and shoring as required. If at any time the safety of adjacent structures appears to be endangered, the Contractor shall cease operations and notify the County.
	16. If additional shoring or bracing is required, it shall be furnished without additional cost by the Contractor.
	17. The Contractor shall maintain access to, and from, adjacent properties as required.
	18. Material and debris resulting from the demolition shall be removed from the premises as rapidly as possible by the Contractor.
	19. After demolition of the building, all refuse and debris caused by the demolition shall by removed from the site.
	20. Upon removal of required structures and debris, soil shall be placed and compacted to finish grade.
	21. Soil fill shall be compacted with proper equipment in layers not to exceed 6” compacted thickness to a minimum density of 90% of standard proctor.
	22. Final site grading shall be as directed by the County.
	23. The Contractor shall be responsible for providing all bracing, shoring, needling, anchoring and other supports for other work in this contract. The nature of the work as it progresses may require an order to make the existing adjacent work stable and secure, even where such items are not specifically called for. These items shall be of adequate size for their purpose and shall consist of sound timbers or steel shapes with provision for adjustment.
	24. The Contractor shall be held responsible for all damage due to his failure to provide adequate shoring and bracing of work in this contract.
	25. The Contractor shall be fully responsible for any and all damage or injury to property outside of the project limits caused by his work.
	26. The County shall be relieved of any and all responsibility from any and all claims due to such injury or damage, and the Contractor shall defend any action or law or equity brought by reason thereof.

## SALVAGE OR DISPOSAL:

The Contractor shall be entitled to all materials, except as specifically tagged and marked to be removed by the County, from the buildings to be demolished; but all piping, conduits, cables and other equipment belonging to public services companies shall not become the property of the Contractor, unless abandoned by the various companies owning or controlling the same.

## UTILITIES REQUIRED DURING CONTRACT:

All utilities and services necessary for the completion of the work shall be installed by, or for the Contractor, at their expense, and shall be removed when no longer needed.

## PRIVATE PROPERTY:

The Contractor shall not enter upon private property for any purpose without obtaining written permission and shall be responsible for the preservation of all public property, trees, monuments, and other items along, and adjacent to, the street and/or right-of-way, and shall use every precaution necessary to prevent damage or injury thereto. The Contractor shall take suitable precautions to prevent damage to pipes, conduits, and other underground structures, and shall protect carefully from disturbance or damage all monuments and property marks, until an authorized agent has witnessed or otherwise references, their location and shall not remove them until directed.

## REMOVAL OF CONSTRUCTION EQUIPEMENT, TOOLS AND SUPPLIES:

At the termination of this contract, before acceptance of the work by the County, the Contractor shall remove all equipment, tools and supplies from the property. Should the Contractor fail to remove such equipment, tools and supplies, the County shall have the right to remove same and charge the Contractor for storage.

## RUBBISH DISPOSAL:

The Contractor shall be responsible for the disposal of all rubbish generated.

## LIFTING DEVICES AND HOISTING FEATURES:

The Contractor shall provide hoists and other lifting devices necessary for the execution of this contract, including all operating personnel as required. Equipment shall be provided by the Contractor with proper guys, bracing and other safety devices as required by Federal, State and Local codes.

## BARRICADES AND SIGNS:

The Contractor shall provide an adequate barrier fence and signs and take all necessary precautions for the protection of the work and the safety of the public.

Accepted by Date

# BID PROPSAL FORM

Date:

 Project: Demolition at Calhoun County Agri Park Airport, Altha, Florida

Bid Proposal From: Company Name:

Company Address: City, State, Zip: Federal Tax ID: Phone:

Fax: Email:

Bid Proposal To: Calhoun County Clerk’s Office

 Calhoun County Courthouse 20859 Central Avenue, Room 130

Blountstown, Florida 32424

# Hanger #4 Bid Amount: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Hanger #6 Bid Amount: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Building M (already demolished) and Other Debris within specified red outlined area Bid Amount:**

**$ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Total Bid Amount: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Bidder Signature:**

**Bidder Printed Name:**

**Company Name:**