

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
NOVEMBER 13, 2018**

PRESENT AND ACTING:

**DANNY RAY WISE, CHAIRMAN
GENE BAILEY, VICE-CHAIRMAN
DENNIS JONES
JERAL HALL**

**MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Wise called the meeting held in the Regular Meeting room to order at 6:00 P.M.; CT. Commissioner Jones led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

- ❖ A motion to approve the minutes and vouchers as published on the agenda (the October 18, 2018 Special Meeting Minutes, the October 23, 2018 Regular Meeting Minutes, and the October 31, 2018 Emergency Meeting Minutes; vouchers for warrants: accounts payable warrants – 1810-UTL, 1811-1EC, 1811-1EP, 1811-1GC, 1811-GP, 1811-1LC, 1811-1LP, 1811-1MI, 1811-1RC, 1811-1RP, 1811-CCC, 1811-CCP, 1811-UTL, 1811-2UT, 1811-MED payroll warrants – PR18-B33, PR18-B35, PR18-B36, PR100418, PR 101818, PR110118) was made by Commissioner Bailey and seconded by Commissioner Jones. The motion passed unanimously 5-0.

LOCAL STATE OF EMERGENCY

Clerk Hand asked if the Board would like to continue the local state of emergency. Ms. Angie Smith, Interim Emergency Management Director, stated with the rainy weather and the threat of flooding in the County continuing the local state of emergency would let the State know there are still issues in Calhoun County. Ms. Smith stated if the local state of emergency were lifted, it would make the State think the County is no longer in need of assistance. Ms. Smith suggested continuing the local state of emergency until the weather passes. Ms. Smith stated it does not hurt the County to stay under the local state of emergency, but lifting it too soon could. Commissioner Bailey asked about employee overtime. Mr. Clifford Edenfield stated his department has had only a few call outs after hours, and very few overtime hours. Ms. Smith stated Emergency Management office staff are all leaving on time; she is the only one who works additional hours. Chairman Wise asked if the extra help from other counties have gone home. Ms. Smith stated there are two (2) individuals from other counties still here and would both be going home by Friday.

BUILDING DEPARTMENT FEES

Clerk Hand stated the building department fees were waived following the hurricane, and asked if these fees would continue to be waived. Chairman Wise stated he would like the fees to continue to be waived, but the Board should decide on how long to waive the fees. Attorney Fuqua suggested revisiting the building department fees on a monthly basis. Commissioner Bailey stated he would not be opposed to addressing the building department fees monthly, but is not for waiving new construction fees. Mr. Justin Ford, Dewberry Engineers, stated the City of Blountstown voted to extend their building fee

waiver to January 1. Mr. Frank Snowden, County Planner, stated he has some questions regarding Planning fees. Mr. Snowden stated an existing mobile home park in the County was destroyed due to the hurricane, and the owner of the property has inquired about bringing in FEMA trailers for temporary housing. Mr. Snowden asked if the County would go through a normal permitting process for the placement of FEMA trailers in the mobile home park. Attorney Fuqua asked if the FEMA trailers would be going in the same locations as the mobile homes. Mr. Snowden stated he believes they would be able to place two (2) FEMA trailers where one mobile home stood. Mr. Snowden stated there were nine (9) mobile homes on the property. There was further discussion about the mobile home park. Mr. Snowden asked if the normal conditional use permit fee would be waived since the trailers would be temporary. Mr. Snowden stated the owner of the property is looking to have assurance this use of his land would be permissible before he made an agreement with the second party who would be delivering the FEMA trailers. Attorney Fuqua suggested bringing the individual before the Board at the Planning Commission meeting scheduled before the second Board meeting of the month to grant them a temporary conditional use permit for eighteen (18) months for eighteen (18) FEMA trailers. Ms. Smith asked what happens if the County is able to receive disaster housing before the next Board meeting. Commissioner Bailey stated a Special Board meeting could be called in the event this happens.

- ❖ Commissioner Bailey made a motion to extend waiving the building department fees to January, and readdress the fees at the first Board meeting in January. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

PAYMENT TO CAPPS WELL DRILLING FOR JANICE BAKER SHIP JOB

Clerk Hand stated Mr. Mike Purvis came to her office and requested to be paid for a well drilling job he completed for the Janice Baker SHIP job. Clerk Hand stated after research, it was found the well was part of Gulf Coast Home Solutions bid on the job. Clerk Hand stated she told Mr. Purvis she could bring his request for payment to the Board for their determination. Commissioner Bailey asked if the job was complete. Mr. Parrish stated it is his understanding the job is complete, and thought Mr. Stone was turning in the invoice for the job. Mr. Parrish stated Mr. Purvis is supposed to turn in an invoice to Mr. Stone for the well, but has not supplied Mr. Stone with the invoice yet. There was further discussion about the SHIP job. Commissioner Bailey stated if Mr. Purvis turns in his invoice to Mr. Stone so he can turn his invoice in to the County, Mr. Stone could be paid and in turn pay Mr. Purvis for the well. Commissioner Bailey asked Mr. Parrish to check on the status of the invoices the next morning.

AMBULANCE REBUILD UPDATE

Ms. Chelsea Snowden stated they are still having issues with EVT Enterprises, the company who has the contract for rebuilding the ambulance. Ms. Snowden stated Chief Maddox spoke with Mr. Keel, the owner of the company, who mentioned their insurance would not cover the damage sustained during the storm to the chassis but this would not be an issue because the chassis is covered under the County insurance. Ms. Snowden stated Chief Maddox has requested a meeting with Mr. Keel, but no response has been received. Attorney Fuqua inquired how much the company has incurred in liquidated damages. Ms. Snowden stated she is unsure of the exact amount. There was further discussion regarding the ambulance rebuild. Chairman Wise stated he would rather bring the ambulance back to County property until a solution could be found. Attorney Fuqua asked if the ambulance is drivable and asked if not, how the County would get the ambulance back. Chairman Wise stated a wrecker could be sent to pick up the ambulance. Chairman Wise asked if there have been any suggestions from the grant officer. Ms. Snowden stated their suggestion was to pick up the ambulance and find another company to complete the work.

WEBSITE DEVELOPMENT UPDATE

Calhoun County Commissioners Meeting – November 13, 2018

Ms. Snowden stated the County website is complete and live, but needs some changes. Ms. Snowden stated she and Clerk Hand would have training on Thursday morning to learn how to conduct edits and run the website. Ms. Snowden stated the website is www.calhouncountygov.com. Chairman Wise asked about the status of the County email creation. Ms. Snowden stated they would discuss this during their training, but the main focus was to get the website live and then work with them on the email setup.

LETTER FROM FLAGLER, BREVARD, AND POLK COUNTIES

Clerk Hand stated the Emergency Management Directors from these three (3) counties who were here following the hurricane asked for their letter to be read into the minutes.

Dear Commissioners and Clerk:

As representatives of our respective counties, we would like to thank you for the opportunity to participate in the response to Hurricane Michael along with your County's Team.

When it became clear that Hurricane Michael would make landfall on the Panhandle as a major hurricane, Walton County requested that our team deploy to support their Emergency Operations Center. As the storm passed, the Walton County Emergency Management Director realized that the impact to his county was not as great as had been feared, and he released our team. Within hours, we received word from the Florida Division of Emergency Management that Calhoun County had been severely impacted, and had requested a team, so we headed in your direction early on October 11.

It was both a challenge and a pleasure to assist Calhoun County in the immediate response to this devastating hurricane. The challenges included lack of communications infrastructure, unfamiliarity with the geography, and the significant amount of work to be done in a short time with few resources. The pleasure, however, was the opportunity to partner with your talented Emergency Management Director Adam Johnson, who always remained calm and provided clear direction in this high pressure environment; and to work with terrific members of the County and City staff, dedicated volunteers, other deployed teams, and faithful community members.

Please know that you can always call on us for information, connections with your employees' counterparts, or insight regarding our experiences with long-term recovery in the future. We will not soon forget our time in Calhoun County, and plan to visit our new friends in the Panhandle whenever the opportunity arises.

We would appreciate it if this letter is read into the record at the next scheduled Board of County Commissioners meeting, to ensure its posterity. Thank you again.

Sincerely,

Johnathan Lord, Emergency Management Chief; Paul Womble, Emergency Management Director;
Kimberly Prosser, Emergency Management Director

Commissioner Bailey expressed appreciation to all the volunteers, especially the volunteer fireman, that worked hard following the storm.

INVOICES: BAKERS COMMUNICATIONS, INC., MACKIE INC.

Clerk Hand stated the invoice for Mackie, Inc. has been settled.

Clerk Hand stated the invoice for Baker's Communications was in the amount of \$42,000 for work they did following the storm, and further information was to be gathered regarding the invoice. Clerk Hand stated the company installed some type of communication antenna and supplied radios. Commissioner Bailey stated he is unsure who authorized the antenna, which was needed since all communications had been lost following the hurricane, but he would like to know if the equipment would remain where it is or if it must be returned. Chairman Wise stated there were also hand held radios delivered with the antenna. Clerk Hand stated the radios were leased, according to the invoice. Clerk Hand stated her office is unsure what to do with the invoice and asked for guidance from the Board. Ms. Smith stated the invoice stated the equipment was for the duration of the emergency, but the duration time and date was not specified. Mr. Adam Johnson, Interim Emergency Management Director stated Chief Maddox has been speaking with Baker's Communications to clarify the duration of the lease. Mr. Johnson stated the equipment was requested in an emergency procurement and some details were left unanswered or to be answered due to the extenuating circumstances of the situation. Mr. Johnson stated the decision to request the equipment was a combined decision between Chief Maddox, Sheriff Kimbrel, and himself as a viable solution to the communications issue. Mr. Johnson stated there was no mission request associated with the invoice, but they are trying to track down exactly how the request was submitted. Mr. Johnson stated for now, the invoice remains as an emergency procurement which is fully reimbursable. Commissioner Bailey asked if this invoice could be considered mutual aid, and if it could be submitted to the Governor's office for payment. Clerk Hand stated they could try to send the invoice and see what happens. There was further discussion about the invoice.

PROJECTS AND GRANTS COORDINATOR JOB DESCRIPTION

Clerk Hand stated the Board agreed to approve Ms. Snowden's position as senior management, but there are procedures that the Board must go through in order for this to be completed. Clerk Hand stated the job description was sent to the Commissioners, and once approved the position must be advertised by Statute. Clerk Hand presented the job description to the Board for consideration of adoption.

- ❖ Commissioner Bailey made a motion to approve the Projects and Grants Coordinator job description. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

JACE FORD, MOSQUITO CONTROL – YEAR END FINANCIALS

Mr. Ford stated each month a detailed expense report for Mosquito Control is sent to the Department of Agriculture. Mr. Ford stated an email secondary to the agenda packet was sent of the September financial report for Mosquito Control, and on the report there were a few line item adjustments needed to cover costs to amend the budget. Mr. Ford stated there was no change to the overall budget. Mr. Ford presented the amendments to the Board for approval and execution.

- ❖ Commissioner Hall made a motion to approve the line item adjustments to the Mosquito Control budget. Commissioner Bailey seconded the motion. The motion passed unanimously 4-0.

Mr. Ford stated there is a State form that must be signed by the Chairman for the Mosquito Control budget approved by the Board for the current fiscal year.

- ❖ Commissioner Bailey made a motion to approve the Chairman's signature on the form to confirm the Mosquito Control budget. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Mr. Ford stated their second mosquito collection data was received today, and through two (2) collections 19,000 mosquitos have been collected through November 13. Mr. Ford stated to date the

highest collection month was in August at 17,000 mosquitos through three (3) collections, so the County is set to have their highest collection of mosquitos for the year this month. Mr. Ford stated with this information, he has reached out to the Department of Agriculture to see if rise in population is contributed to the hurricane, and ask if the County could receive another aerial spray for mosquitos done in the County. Mr. Ford stated he believes this would be beneficial to the County, and asked the Board if they approved of the aerial spraying. There was Board consensus for aerial spraying.

TIM JENKS, MAINTENANCE DEPARTMENT

Mr. Jenks stated his department is continuing to work on clean up at the County buildings and parks. Mr. Jenks stated there is damage to the Courthouse roof, and as soon as possible, he would contact someone up to repair the damages. Mr. Jenks stated the completion date for the HVAC system has been pushed back to December or January. Mr. Jenks stated they have been trying to stay on top of garbage pickup. Mr. Jenks stated garbage has gotten bad at all the County parks since the hurricane. There was further discussion about maintenance. Chairman Wise asked when the contract with Career Source Chipola for extra help in the County would begin. Clerk Hand stated she thought the contract started today, and has emailed them regarding the contract. Clerk Hand stated she would check with them first thing in the morning. Clerk Hand stated Mr. Jenks was not here when requests for extra help were being discussed, and asked if he could use more help in maintenance. Mr. Jenks stated he would appreciate extra help. There was further discussion about the contract for extra employees. Mr. Jenks requested five (5) or six (6) extra employees, and Mr. J.K. Newsome with the public libraries requested three (3) extra employees.

CLIFFORD EDENFIELD, ROAD DEPARTMENT SUPERINTENDENT

Mr. Edenfield stated the County auction would be held this Saturday, November 17. Mr. Edenfield asked if the Board would like to include the wrecked mosquito spray truck in the auction.

- ❖ Commissioner Bailey made a motion to declare the mosquito spray truck, asset #1298, obsolete and surplus. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Mr. Edenfield stated there is another old mosquito control truck the County owns that has been setting behind the Health Department for many years, and asked the Board if they would like to include this truck as well in the auction.

- ❖ Commissioner Bailey made a motion to declare the old mosquito control truck obsolete and surplus. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Mr. Edenfield stated there are two (2) vehicle titles that would need to be purchased, and could pay for these out of his budget in order to be able to get the most money possible for the vehicles.

Mr. Edenfield stated he has decided to hold off on hiring an equipment operator until next month possibly. Mr. Edenfield stated he is unsure of what his budget would look like since the hurricane, and would prefer to wait on filling the position. There was further discussion about labor through Career Source Chipola and partnering with the Maintenance Department on clean-up efforts.

Mr. Edenfield stated the Road Department purchased a side arm mower that is ready for delivery, but has been informed there is a mulching attachment to the mower that could be purchased. Mr. Edenfield stated he has provided the Board with a quote for the mulching attachment, and stated this equipment could be beneficial in mulching what is left behind on the road side from the State provided debris removal. Mr. Edenfield stated if this attachment were bought, the machine would then have two (2) attachments making it very versatile. Mr. Edenfield stated the quote for the attachment is \$23,500, but

if the County waited to purchase the attachment after the mower has been delivered the price would increase to \$35,000 or more. There was further discussion about the mower attachment. Commissioner Jones stated he would rather wait for the decision to be made until the two (2) new Commissioners are sworn in. Chairman Wise asked if Mr. Edenfield has money in his budget for the attachment. Mr. Edenfield stated the attachment would take the place of one (1) of the pickup trucks that has been budgeted for in the current year. There was further discussion about the purchase of the attachment.

❖ Commissioner Bailey made a motion to approve the purchase of the mower attachment.

Commissioner Hall seconded the motion. The motion passed 3-1. Commissioner Jones opposed.

Mr. Edenfield stated there is a large pile of scrap metal at the Road Department, and asked if the Board would like to advertise for bids. Commissioner Bailey asked if the Board could solicit for quotes on the scrap metal. Attorney Fuqua stated if the Board were to set aside their procurement policy quotes could be solicited. There was further discussion about quotes for scrap metal. There was consensus for Mr. Edenfield to obtain quotes for the scrap metal and present them before the Board at the next meeting.

Mr. Edenfield stated he has checked with FDEP (Florida Department of Environmental Protection) on waterway clean up, and has been assured funding to clean up the Chipola and Apalachicola Rivers has been found, but funding for the smaller creeks are still being sought out. Mr. Edenfield stated he believes the Local State of Emergency would help the County as far as funding to clean up the creeks and rivers.

Chairman Wise stated he knows the County normally does not go on private property, but since these are extenuating circumstances asked if the County could pick up debris off privately owned roads. Chairman Wise asked if this is something that could be done. Mr. Edenfield stated he has not been told by the State that they would not pick up debris from private roads, but he has put a call in already to find out an answer to this question and would follow up tomorrow. Attorney Fuqua stated he was told today the State would allow pick up on private roads, and if there was a private right of entry form signed they could get further off the right of way to pick up debris. There was further discussion about debris pick-up.

RITA MAUPIN

Ms. Maupin expressed her gratitude to the Board and other County employees for their support in helping the library run their shelter locations. Ms. Maupin recognized her employee, Ms. June Harvey, who would be nominated for an American Library Association Award for what she achieved at the Mossy Pond Library throughout the weeks after the hurricane. Ms. Maupin recognized Ms. Kelly Wyrick and Mr. JK Newsome for their work following the hurricane in Emergency Management and throughout the County, and Ms. Debra Abner at the Hugh Creek Library who is continuing to run a distribution center there. Ms. Maupin stated Calhoun County is a wonderful county to be a part of during times such as these.

Ms. Maupin stated Mossy Pond Library is open, and Mr. Newsome has completed most of the needed repairs to the building. Ms. Maupin stated the semi-trailers with washing machines and dryers are also still staged at the Mossy Pond Library. Ms. Maupin stated the front wall of the Kinard Library had been blown away during the storm, but none of the books or other items in the library seemed to have been blown out of the building. Ms. Maupin stated she checked on the library this past week, and thanks to Clerk Hand and Mr. Jenks there is a portable doublewide trailer that would be used as a library while repairs are being completed to the building. Ms. Maupin stated the Mossy Pond Volunteer Fire Department station lost their fire station, so they are parking their fire trucks at the Mossy Pond Library.

Ms. Maupin stated Shelton's Library did not sustain any damage from the hurricane. Ms. Maupin stated Altha Library sustained damage to the roof, and Florida League of Cities is still working on the building. Ms. Maupin stated she hoped to have the library open before Christmas. Ms. Maupin stated Hugh Creek Library continues to be used as a distribution center, and Commissioner Bailey did not find any damage when he checked the building. Ms. Maupin stated the Blountstown Library sustained minor damage to the roof. Ms. Maupin stated there is no statistics report due to the computer systems being down.

DOWLING PARRISH, BUILDING OFFICIAL

Mr. Parrish stated he has been working on permits and inspections related to Hurricane Michael. There was further discussion about permitting and the hurricane.

JUDY BISS, COUNTY EXTENSION OFFICE

Ms. Biss stated the County Extension Office continues to gather and distribute information and resources for the community, especially for agriculture, livestock, and timber owners. Ms. Biss stated their Extension colleagues from around the panhandle have been helping the County since the hurricane by sending supplies and helping perform assessments. Ms. Biss stated there is a team coming to the Youth Camp at Sam Atkins Park next week to help with debris removal. Ms. Biss stated Ms. Whitney Cherry, the County 4-H agent, has been in contact with the school system and has been trying to distribute supplies to the students that are in need. Ms. Biss stated she provided the Board with the Economic Damage Report for the area, and that the report may be updated as further assessments are received. Commissioner Bailey asked if the University of Florida has suggested any solutions for what to do with all the timber that is now on the ground. Ms. Biss stated many of the plants in the area were damaged and now operating at a decreased capacity so there is nowhere to bring all the trees, and harvesting the timber is logistically tough. Ms. Biss stated there is a three (3) month window on harvesting the broken trees, and after this time they would only be good for pellets and pulpwood and even these contracts are maxed out for years. Ms. Biss stated the University of Florida is urging agriculture owners to work on the tax credits for their losses. Ms. Biss stated the Florida Forestry Service continues to work on some programs for timber owners, and the Florida Department of Economic Opportunity has a bridge loan that is a twelve (12) month interest free loan to help businesses and agricultural producers. Attorney Fuqua stated Rex Lumber and the mill in Cypress are putting in wet yards to take the ground lumber. Attorney Fuqua stated Rex Lumber has said they may have their wet yard in operation for as long as two (2) years.

ADAM JOHNSON, INTERIM EMERGENCY MANAGEMENT DIRECTOR

Mr. Johnson thanked the Board and County Departments for their support following the hurricane, and all the mutual aid that came from other counties to assist in efforts to respond to and recover from Hurricane Michael.

Mr. Johnson stated there were nine (9) applications received for the Administrative assistant position for Emergency Management. Mr. Johnson stated one of his priorities this evening was to begin reviewing the applications and setting up interviews with the qualified applications.

Mr. Johnson also recognized all the first responders, volunteer fire fighters, EMS, and law enforcement, both local and non-local, who aided the County following the hurricane. Mr. Johnson thanked Jace Ford and Chelsea Snowden for assisting Emergency Management, as well as Mr. Obie Borelli, the Road Department, and Ms. Angie Smith for stepping up and filling in for him while he was out of the office for the past five (5) days.

Mr. Johnson stated warming stations continue to be held at the Mossy Pond Library and the Blountstown Library for individuals who have been displaced, do not have full power restoration, or are still living in tents so they can get out of the cold and stay warm. Mr. Johnson stated the warming stations would be open from 5:00 pm to 7:00 am.

Mr. Johnson stated they continue to work with State and local officials on housing for individuals who are displaced. Mr. Johnson stated the last total he had for the County was a total of 105 displaced individuals who are qualified to receive housing. Mr. Johnson stated forty (40) are already approved and others are still going through the application and appeals processes to receive housing. Mr. Johnson stated updates would be provided as they continue to work with FEMA and the State.

Ms. Angie Smith stated there have been mobile Disaster Recovery Center (DRC) sites set up in Altha last week and Clarksville over the weekend. Ms. Smith stated there would be a mobile DRC site set up in Kinard November 16 through 19, which would then move to Scotts Ferry November 21 through 25 to allow people in these communities to apply for FEMA assistance. Ms. Smith stated FEMA has been set up in a tent at Sam Atkins Park, but when bad weather comes through, they must shut down their operation. Ms. Smith stated in lieu of this, Ms. Maupin has allowed the fixed DRC site to be moved to the back room of the Blountstown Library so they do not have to shut down due to weather.

CHELSEA SNOWDEN, PROJECTS AND GRANTS COORDINATOR

Ms. Snowden stated she received a text from EMS Chief Maddox who said the ambulance was delivered to EVT Enterprises in early March, and she could have the exact date for the Board tomorrow. Attorney Fuqua stated he is estimating the company owes the County roughly \$18,000 in liquidated damages, and the total contract price was \$86,657, of which \$43,328 has already been paid.

Ms. Snowden stated the SCOP (Small County Outreach Program) County Road 392 project has reached completion. Ms. Snowden presented the Board with change order six (6) which decreases the contract amount by \$5,525.55. Ms. Snowden stated this amount is for underruns they had for the project, which leaves the total contract amount at \$1,793,399.45 with Roberts and Roberts, Inc.

- ❖ Commissioner Bailey made a motion to approve change order six (6). Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden presented the Board with the final pay application for Roberts and Roberts, Inc. in the amount of \$189,418.14.

- ❖ Commissioner Bailey made a motion to approve the final pay application for Roberts and Roberts, Inc. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden stated she has been made aware the cardboard at the Recycling Warehouse is piling up and needs to be sold. Ms. Snowden stated she has contacted Caraustar, the company who has bought cardboard in previous years, and they have a price of \$105 per ton currently and that the price could potentially decrease in the upcoming months. Ms. Snowden stated she would like to move forward with selling the cardboard, as well as receiving prices from the company for the cans, plastic, and newspaper.

- ❖ Commissioner Hall made a motion for the recyclables to be sold to Caraustar. Commissioner Bailey seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden stated they met at the Recycling Center today with Mr. Kyle Evans with the Florida League of Cities to discuss the immediate repairs that could be done in order to get the building operational again, as there is a huge need for recycling pickup currently. Ms. Snowden stated Mr. Evans mentioned

the County needed to send him an email stating this is a dire need and the building does need to be stabilized, and then they could move forward in making the necessary repairs to get the building back into working condition. Ms. Snowden stated they would be delivering a doublewide trailer for office space at the Recycling Center. Ms. Snowden asked the Board if they would like to move forward with the email to the adjuster about stabilizing the building.

- ❖ Commissioner Bailey made a motion to move forward with stabilizing the building. Commissioner Hall seconded the motion. There was further discussion about the Recycling Building. The motion passed unanimously 4-0.

Ms. Snowden stated they have received the fully executed agreements from FDOT for the SCRAP (Small County Road Assistance Program) County Road 549 project and the SCRAP Live Oak/Frank Williams Lane project. Ms. Snowden stated the design phase for the County Road 549 project has already been completed, so the agreement for this project is for construction and CEI services for \$765,000. Ms. Snowden stated the agreement for Live Oak/Frank Williams Lane is for design, construction, and CEI services for \$99,000. Ms. Snowden stated if there were no objection from the Board, she would solicit for task orders for services on the two (2) projects from the five (5) County engineering firms to present to the Board at the next Board meeting. There was consensus to solicit for task orders from the County engineers for the two (2) SCRAP projects.

Ms. Snowden stated she has provided the Board through email the full request for proposals package for Disaster Recovery Services. Ms. Snowden stated the proposal has been advertised in the Tallahassee Democrat on Monday and would be advertised in the County Record tomorrow. Ms. Snowden stated the proposals would be opened on November 27 at 2:00 pm, the Selection Committee would review the proposals and meet on December 3 at 10:00 am, and then recommend to the Board their selection for final recommendation and award at a Special Board Meeting on December 3 at 2:00 pm.

CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER

Clerk Hand stated she and her staff have been gathering titles for the auction that would take place on Saturday. Clerk Hand stated the auctioneer has requested the titles in advance of the auction, and she has consulted with Attorney Fuqua who has stated the titles could be handed over prior to the auction.

ATTORNEY FUQUA

Attorney Fuqua stated they have tentatively rescheduled the ethics training course for November 30 at the Chipola Continuing Education Building. Attorney Fuqua stated they are waiting for confirmation from Chipola on the use of the building, but hopefully this week they would know for sure. Attorney Fuqua stated the new Commissioners are not required to have ethics training this year, but are welcome to attend. Attorney Fuqua stated the course would begin at 8:00 am and last for about four (4) hours.

Attorney Fuqua asked if the new Commissioners would be sworn in at the next regular Board meeting, or if a special Board meeting would be held. Commissioner Bailey stated he would rather have a special meeting next Tuesday at 5:00 so they could go ahead and assume office. There was Board consensus to hold a special Board meeting on Tuesday, November 20 at 5:00 for the swearing in of the new Commissioners.

COMMISSIONER TIME

COMMISSIONER JONES

Commissioner Jones thanked the citizens of District four (4) for allowing him to serve them over the past four (4) years, and thanked the citizens of the entire County. Commissioner Jones stated he enjoyed serving the citizens of the County and helping people in the community. Commissioner Jones stated he believes Commissioner elect Scott Monlyn is a great person and would serve the citizens well, and has his full support. Commissioner Jones also thanked the Board for their work. Chairman Wise, Commissioner Bailey and Commissioner Hall expressed they have enjoyed working with Commissioner Jones as well.

COMMISSIONER BAILEY

Commissioner Bailey asked if there has been any further information from the Governor's office for mutual aid. Clerk Hand stated they have not heard anything.

Commissioner Bailey reminded the Board there is a Planning Commission meeting at 5:00 on November 27 prior to the regular Board meeting for a hearing regarding a Conditional Use Permit application for a solar farm. Chairman Wise stated he is glad the company is still interested in Calhoun County after the hurricane.

Commissioner Bailey stated Mr. Kyle Evans spoke with him this morning, and stated he would be contacting the Sheriff's Department about stationing a deputy at the fire stations and other open buildings, and paying them out of the fund they are using since these buildings are not secure at this time.

Commissioner Bailey asked everyone to go visit the Pioneer Settlement if they got the chance. Commissioner Bailey stated the Pioneer Settlement is an integral part of the community, and it suffered tremendous damage from the hurricane.

Commissioner Bailey asked if a County Housing Representative has been appointed. Chairman Wise stated the last he heard a mission request was placed for a Housing Representative from FEMA. Commissioner Bailey stated from what he understands, this representative would be different from the one appointed by the County. Commissioner Bailey stated the Board would need to keep this in mind and be ready to make a decision in a week or two (2) after the new Commissioners have been sworn into office.

COMMISSIONER HALL

Nothing to report.

CHAIRMAN WISE

Chairman Wise stated he has spoken with Mr. Jace Ford regarding the County Housing Coordinator position who said he would be interested in the position. Mr. Ford stated he is interested in helping the County in any way he can. Chairman Wise stated instead of going through the process of hiring someone to do the job and delaying things Mr. Ford could be given the additional duties of the position, and asked the Board to keep this in mind. There was further discussion about temporary housing.

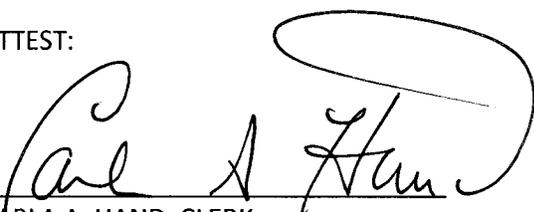
Chairman Wise stated he served on the Supervisor of Elections Canvassing Board and was present for the recount, and the Supervisor of Elections and her staff had no issues with the recount. Chairman Wise stated all that would be left to do would be the manual recount of the ballots if needed.

There being no further business, the meeting adjourned at 7:57 p.m., CT.



GENE BAILEY, CHAIRMAN

ATTEST:



CARLA A. HAND, CLERK