

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
WORKSHOP MINUTES – CAPITAL IMPROVEMENT PLAN (CIP)  
SEPTEMBER 4, 2018**

**PRESENT AND ACTING:**

**DANNY RAY WISE, CHAIRMAN  
GENE BAILEY, VICE-CHAIRMAN  
DARRELL MCDUGALD  
DENNIS JONES  
JERAL HALL**

**KATHY STEWART, CLERK ACCOUNTING MANAGER  
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Wise called the workshop held in the regular Board meeting room to order at 5:30 P.M., CT.

Ms. Snowden stated after reading the draft minutes from the Public Hearing regarding the Capital Improvement Plan held on August 28, 2018 she has made the changes and adjustments suggested. Ms. Snowden stated the draft Capital Improvement Plan may need condensing to a more manageable list, and proposed each Commissioner prioritize five (5) road projects in each of their districts. Ms. Snowden stated the Road Superintendent and the County Planner have also been working with her on the Capital Improvement Plan draft, and suggested focusing on the more pressing projects in each district. Ms. Snowden suggested listing any projects that have currently been funded, any projects applied for, and maybe five (5) other road projects, or whatever quantity the Board decides. Ms. Snowden stated the next Public Hearing for the adoption of the Capital Improvement Plan Ordinance is scheduled for September 25, 2018 at 5:00 p.m. Ms. Snowden reminded the Board each project must have a cost estimate.

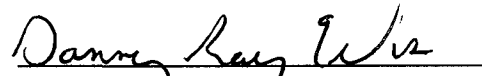
Commissioner Jones asked if only roads and FRDAP (Florida Recreation Development Assistance Program) projects would be addressed in the Capital Improvement Plan. Ms. Snowden stated the only projects she is suggesting to condense are the road projects that are listed on the draft Capital Improvement Plan, as the list is quite large. Ms. Snowden stated all other projects the Commissioners have designated would be left in the plan. Ms. Snowden stated it would be very time consuming and difficult to assign a cost estimate to each road currently listed in the draft plan. Ms. Snowden stated the Board should be looking at the Capital Improvement Plan each year and making additions and deletions, rather than including everything at once. Mr. Clifford Edenfield, Road Superintendent, stated he could get cost estimates quicker on five (5) roads per district rather than gathering cost estimates for the sixty-nine (69) roads currently listed. Mr. Frank Snowden, County Planner, stated the Capital Improvement Plan would need to be adopted by the end of September because of the FRDAP applications, but there would be planning meetings held throughout the year and the Board could add to the Capital Improvement Plan periodically. Chairman Wise stated he would not mind if only three (3) roads from each district were added. There was further discussion about the Capital Improvement Plan. Commissioner Jones stated there are no high dollar road projects in his district so he would be cut off the list because his roads are not as valuable as the other districts. Ms. Snowden stated the Capital Improvement Plan is not looking at the value of projects as to whether they are funded or not, it is recognizing a need in the County. Ms. Snowden stated this is not something an agency is going to scrutinize. Ms. Snowden stated if there are any other projects that specifically target Commissioner

Jones' district that he would like added, they could be listed as well. Ms. Snowden stated Senator Montford has wanted to fund a State Park at the Apalachicola River for several years. Ms. Snowden stated the project has been taken out of Legislative Appropriation each time it has been presented, but Senator Montford has met with the Department of Environmental Protection, who gave the County another avenue to procure a State Park. Ms. Snowden stated they are looking at a three (3) million dollar grant to acquire the property from several landowners, clean up the site to ready it for a State Park, and then turn the land over to the State for them to create and manage the park. Ms. Snowden stated the park could be an environmental resource and tourist attraction for the County. Ms. Snowden stated the grant they would be applying for is the Florida Communities Trust Parks and Open Space grant program. Ms. Snowden stated she has provided the Board with information on several grant programs. Ms. Snowden stated she would like to place this project on the Capital Improvement Plan and bring further information about the grant to the September 11 regular Board meeting. Ms. Snowden stated the deadline to apply for the grant is September 17. There was further discussion about the Capital Improvement Plan. There was Board consensus to list three (3) roads from each district in the Capital Improvement Plan. Commissioner McDougald stated they would need to make sure there are enough different roads that qualify for each of the different FDOT grants and CDBG (Community Development Block Grant) projects so funding could be obtained. Ms. Snowden stated FDOT and CDBG does not look at the Capital Improvement Plan when determining what projects they would fund, and a road does not have to be listed in the Capital Improvement Plan in order to apply for a FDOT or CDBG grant. There was further discussion about road projects. Ms. Snowden requested the Board follow up with Mr. Edenfield with the three (3) roads they would like to designate in each of their districts so cost estimates could be obtained for presentation at the public hearing for adoption of the ordinance.

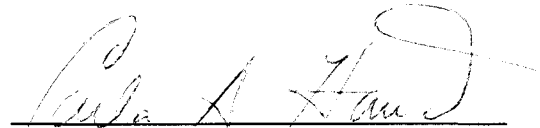
Commissioner Bailey discussed further the possible grant funding to obtain land for a State Park on the Apalachicola River. Commissioner Bailey stated Senator Montford is behind the project 100%. Commissioner Bailey stated the grant they are looking into is cost reimbursable (land procurement). Commissioner Bailey stated the grant application deadline is September 17. Commissioner Bailey stated the process is to procure the land, and later on turn it over to the State when it is ready to convert to a State Park. Commissioner Bailey stated they would be requesting letters of endorsement from surrounding counties for the project. Commissioner Bailey stated the project should be added to the Capital Improvement Plan. There was further discussion about the project. Ms. Snowden stated conceptual site plans have been created as well as a budget of six (6) million dollars for the park itself. Ms. Snowden stated they are trying to make sure the land could be acquired and cleaned up to be ready for the State (clean-up funding has not been determined) to turn the land into a State Park. There was further discussion about the project.

Ms. Snowden stated she would have a concise list for the Capital Improvement Plan ready to present to the Board for adoption by Ordinance at the September 28 Board meeting.

There being no further discussion, the workshop adjourned at 5:55 p.m., CT.

  
DANNY RAY WISE, CHAIRMAN

ATTEST:

  
CARLA A. HAND, CLERK