

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING – BUDGET
AUGUST 23, 2018**

PRESENT AND ACTING:

**DANNY RAY WISE, CHAIRMAN
GENE BAILEY, VICE-CHAIRMAN
DARRELL MCDOUGALD
DENNIS JONES
JERAL HALL**

**CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER
KATHY STEWART, CLERK ACCOUNTING MANAGER
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Wise called the meeting held in the regular Board meeting room to order at 3:00 P.M., CT.

BUDGET DISCUSSION

Clerk Hand stated based on the changes voted on by the Board at the last budget meeting on August 14 the decrease in reserves are now \$312,400. Clerk Hand stated the portion of the less 5% not related to advalorem taxes is \$208,888, which is the portion the County expects to receive from other shared revenues. Clerk Hand stated there are also non-recurring budget items, which were discussed at the last meeting, including a work truck for the Maintenance Department, asbestos removal for the old jail, and HVAC equipment for the Health Department for a total of \$65,000. Clerk Hand stated if these non-recurring items are removed from the total, there is a deficit of \$38,512. Clerk Hand stated they anticipate paybacks from several of the Constitutional Offices that would exceed this amount, therefore it is anticipated that the reserves would not be reduced, even though it would be shown as a reduction in the budget. Commissioner Bailey asked if the \$100,000 of park projects funding that was removed could be placed back into the budget. Clerk Hand stated this amount could be added back or left in reserves for contingencies. Chairman Wise asked if advertisement would be necessary to use this money. Clerk Hand stated advertisement would not be necessary if the funds are in reserve for contingencies, and would only require a Board vote to use the funds. There was further discussion about reserves.

- ❖ Commissioner Bailey made a motion to increase the General Fund beginning cash carryforward and the Kinard expense account in the budget by \$12,488 for fiscal year 2018/2019, as the work on the Kinard Community Center would not be able to be completed in this fiscal year. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

- ❖ Commissioner Bailey made a motion for the 3% raise to be divided evenly between all Board employees. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Clerk Hand stated on July 24, 2018 Ms. Rita Maupin, Library Director, provided a budget amendment due to a cut in her State Aid funding by \$8,020. Clerk Hand stated the amendment included revisions to various line items of the State Aid budget, and revisions between line items in the PPLCS budget.

- ❖ Commissioner Bailey made a motion to accept the budget amendment to the Library budget. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Clerk Hand requested to carry forward \$15,000 of the Clerk's fiscal year 2017/2018 payback to the Board of County Commissioners for completion of a records management project where various records are being archived including marriage licenses and official records.

- ❖ Commissioner Hall made a motion to approve Clerk Hand's request. Commissioner McDougald seconded the motion. The motion passed unanimously 5-0.

Clerk Hand stated the budget for the TRIM hearing would incorporate the budgets emailed to the Commissioners yesterday, the payroll reallocation with the 3% payroll increase, and any other items approved at today's meeting. Clerk Hand stated the revised proposed budget would be available on the Clerk's website.

WEBSITE SERVICES

Commissioner Bailey stated he has reviewed the quotes for website services, and is of the opinion Kerigan Marketing Associates is the best company for the job.

- ❖ Commissioner Bailey made a motion to award website services to Kerigan Marketing Associates. Chairman Wise seconded the motion. The motion passed unanimously 5-0.

ANNUAL LIME ROCK CONTRACT

Commissioner Bailey stated, in his opinion, the original motion to award the contract to the low bidder should be passed. Commissioner McDougald stated he has considered the bids, and since many roads in the County have lime rock from ACG Materials, they might as well be patched with the same lime rock. Commissioner McDougald stated he would like the option to use lime rock from Marianna Hi Cal when lengthening an existing road or constructing a new road. Commissioner Bailey stated he would be agreeable to this suggestion.

- ❖ Commissioner McDougald made a motion for Commissioners to use lime rock from their preferred mine for lengthening of existing roads or new road construction, and to accept the low bidder for the Annual Lime Rock Contract. Commissioner Bailey seconded the motion. There was further discussion about lime rock use. Chairman Wise stated the only concern he has is if a new road were constructed from Marianna Hi Cal lime rock, the County would only be able to get half the rock they could have gotten if they were to purchase the rock from ACG Materials. There was further discussion about construction of roads. Commissioner McDougald stated he recognizes the cost of lime rock from Marianna Hi Cal is higher because of transportation costs, but believes there are some circumstances a Commissioner may prefer lime rock from this mine over lime rock from other mines. Commissioner Bailey stated any projects to lengthen existing roads or construct new roads would have to come before the Board regardless because of the cost associated. The motion passed unanimously 5-0.

APPROVAL OF VOUCHER FOR HLMP FINAL PAYMENTS

- ❖ Commissioner McDougald made a motion to approve the vouchers for HLMP (Hurricane Loss Mitigation Program) final payments. Commissioner Jones seconded the motion. There was further discussion about the HLMP program. The motion passed unanimously 5-0.

APPROVAL AND EXECUTION OF AMBULANCE CONTRACT

Clerk Hand stated at the last meeting the ambulance contract was approved, and the contract is ready for execution by the Chairman.

- ❖ Commissioner Bailey approved execution of the contract by the Chairman. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

APPROVAL FOR BLOUNTSTOWN POLICE DEPARTMENT TO USE WEST PARKING LOT FOR CAR SHOW

Clerk Hand stated the Blountstown Police Department has asked to use the west parking lot of the Courthouse for a car show on November 3 to raise money for scholarships. Clerk Hand stated there would be no admission fee, but there will be a fee for those showing cars. Clerk Hand stated the Police Department would supply a certificate of liability insurance for the event from the City.

- ❖ Commissioner McDougald made a motion to approve the use of the west parking lot for the car show. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

BOBBI JO CHAMBERS, EMERGENCY MANAGEMENT – AMENDMENT OF THE 2017-2018 EMPG GRANT

Ms. Chambers stated their grant manager contacted them and requested they ask permission from the Board to amend the 2017/2018 EMPG (Emergency Management Performance Grant).

- ❖ Commissioner McDougald made a motion to approve the amendment of the 2017-2018 EMPG grant. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

APPROVAL OF PAYMENT TO ADAMS FUNERAL HOME

Clerk Hand stated there was an unclaimed indigent body that was cremated, and an invoice was received from Adams Funeral Home for \$550.

- ❖ Commissioner Bailey made a motion to approve payment of the invoice. Commissioner Hall seconded the motion. There was further discussion about indigent funerals and unclaimed bodies. The motion passed unanimously 5-0.

TIM JENKS, MAINTENANCE DEPARTMENT

Mr. Jenks stated he has received two (2) price quotes for the paving of the Health Department parking lot, which have been given to the Board for review. Mr. Jenks stated the Board has already voted to set aside the procurement policy for the completion of the paving project.

- ❖ Commissioner Bailey made a motion to accept the low quote for the Health Department parking lot paving. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Commissioner Bailey stated he would like Mr. Joe Wood to check out inmates two (2) days a week to work at Sam Atkins Park. Chairman Wise asked what days of the week Mr. Wood should check out inmates. Commissioner Bailey stated the specifics would need to be worked out with Mr. Wood. Chairman Wise asked Mr. Jenks if he could use help at Sam Atkins Park. Mr. Jenks stated he could always use help at the park.

- ❖ Commissioner Bailey made a motion to direct Mr. Wood to check out inmates two (2) days a week to help at Sam Atkins Park. Commissioner Jones seconded the motion. Commissioner Jones stated the Board has discussed Mr. Jace Ford checking out inmates as well, and asked if Mr. Ford could also be charged with picking up inmates two (2) times a week as well. Commissioner Hall asked if Mr. Ford would have time to check out inmates between all his job duties. Commissioner Jones stated Mr. Ford should have time. Commissioner McDougald asked if there were enough inmates for the employees to check out each week. Chairman Wise stated there is a shortage of guards to take inmates out of the prison rather than a shortage of inmates. Commissioner McDougald stated he would rather not direct Mr. Ford to check out inmates because he is already busy with the mosquito spray program and 911 mapping and addressing. Chairman Wise stated the signs in his district are in poor shape, and Mr. Ford could check out inmates to help wash signs to help with public safety. Commissioner McDougald

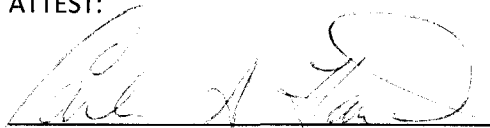
asked if Chairman Wise has called Mr. Ford about the condition of the signs. Chairman Wise stated checking signs is Mr. Ford's job and he should not have to call him and tell him to do his job. Commissioner Hall stated Mr. Ford has to check the whole County, and the Commissioners only have to check their districts. Commissioner Hall stated he checks his signs and if an issue is seen, he calls Mr. Ford, who then takes care of the issue. Commissioner McDougald stated he does the same in his district. Chairman Wise stated Mr. Ford should also be proactive in checking signs. There was further discussion about signs and checking out inmates. Chairman Wise asked if Commissioner Jones would like to amend Commissioner Bailey's motion to include Mr. Ford. Commissioner Jones stated he understands Mr. Ford has other job duties, but would like to add for Mr. Ford to check out inmates when he is available. There was further discussion about checking out inmates. Commissioner Bailey restated his motion. Commissioner Bailey made a motion to assign Mr. Wood to pick up inmates from Calhoun Correctional Institution at a minimum of two (2) days per week to work on projects as assigned by the Calhoun County Board of Commissioners, for the County to provide items needed to perform such tasks and in the event items are missing the County would procure the items needed, and coordination of schedules to be worked out to achieve such and direction to come from the Board of County Commissioners. Commissioner Jones seconded the motion. The motion passed 4-1. Commissioner McDougald opposed.

Commissioner Bailey stated he contacted the company who did the survey for the asbestos abatement in the old jail in 2011, and they would be sending the information they gathered to three (3) companies who perform asbestos abatement to see if any would be interested in supplying the County with quotes to perform the work. Commissioner Bailey stated a quote of \$20,000 was received in 2011 for the asbestos abatement.

There being no further business, the meeting adjourned at 3:42 p.m., CT.


DANNY RAY WISE, CHAIRMAN

ATTEST:



CARLA A. HAND, CLERK