

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
SPECIAL MEETING – BUDGET  
AUGUST 14, 2018**

**PRESENT AND ACTING:**

**DANNY RAY WISE, CHAIRMAN  
GENE BAILEY, VICE-CHAIRMAN  
DARRELL MCDUGALD  
JERAL HALL**

**CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER  
KATHY STEWART, CLERK ACCOUNTING MANAGER  
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Wise called the meeting held in the regular Board meeting room to order at 4:00 P.M., CT.

Clerk Hand stated after the last budget meeting her office made the changes that were voted on, and the decrease in reserves is now \$581,086.00 from roughly \$981,000.

Commissioner Bailey stated he went through the budget with Clerk Hand and they have found some potential savings, but the list is not all-inclusive. Commissioner Bailey stated in the Financial and Administrative budget, Professional Services line item, he would suggest reducing the budget of \$15,700 to \$10,700 because the website services would be performed in the current budget year. Commissioner Bailey stated in the Financial and Administrative budget, Other Current Charges line item, he would suggest reducing the budget of \$63,200 to \$58,200 because various estimated expenditures may come in lower, and if not they could be funded later from reserves. Commissioner Bailey stated this account is also where the employee Christmas gift certificates are allocated. Clerk Hand stated this year instead of purchasing the gift certificates; they would suggest adding the amount of the gift certificates to the employee's paycheck because of the Internal Revenue Service's rules and regulations. Commissioner Bailey stated in the Financial and Administrative budget, Aid to Private Organizations line item, he would suggest reducing the budget of \$15,000 to \$5,000 to remove Chemicals Addiction Recovery Effort, Inc., which has been unfunded in the past, and leave funding for the Tri-County Ag Park. Commissioner Bailey stated in the Legal Counsel budget, Professional Services line item, he would suggest reducing the budget of \$40,000 to \$30,000 based on recent legal fees. Commissioner Bailey stated expenses depend on lawsuits, if any, the County may have in a year. Commissioner Bailey stated in the Building Operations budget, Equipment line item, he suggests moving the EOC air handler to the EOC grant budget and reduce the equipment budget of \$60,000 to \$35,000, which would leave funding for a new vehicle for Mr. Tim Jenks. Commissioner Bailey stated in the Fire Control budget, Volunteer Fire Department line item, he suggests decreasing the budget of \$20,000 by \$10,000 to reduce the grant match amount to \$10,000, and if additional match funds are needed later, they could be taken from reserves. Commissioner Bailey stated in the Detention/Corrections budget he would suggest leaving the inmate medical and housing of female inmates line items at the amount budgeted of \$200,000 and \$360,000, respectively. Clerk Hand stated she would recommend the Board not reduce this budget item based on the most recent bill received from Liberty County. There was further discussion about inmate medical and housing. Commissioner Bailey stated in the Detention/Corrections budget, Insurance line item, he would suggest reducing the \$55,000 budget to \$50,000 because inmate medical insurance varies based on inmate census. There was further discussion about inmate medical insurance.

Commissioner Bailey stated in the Protective Inspections budget, Repairs and Maintenance line item, the budget could be reduced by \$500 for a total of \$1,000 because a new vehicle was purchased two (2) years ago so not as much money is needed for repairs. Commissioner Bailey stated in the Protective Inspections budget, Other Current Charges line item, he would suggest reducing the budget of \$2,500 to \$1,000. Commissioner Bailey stated in fiscal year 2015/2016 the budget was high due to items related to the vehicle purchase, but costs were lower in other years. Commissioner Bailey stated in the 911-Mapping budget, travel line item, he suggests removing the \$1,000 budgeted because there has been no money spent from this budget in the last four (4) years. Commissioner Bailey stated in the 911-Mapping budget, Other Current Charges line item, he suggests removing the \$500 budgeted because there is no justification for this charge at this time. Commissioner Bailey stated in the 911 Mapping budget, Equipment line item, he suggests removing the \$6,000 budgeted because no specific equipment was identified, and if there is a specific need later, funds could be moved from reserves. Commissioner Bailey stated in the Conservation/Resource Management (Extension Office) budget, Salaries and fringe line items, he suggests reducing the budget by \$27,686, leaving funding for a part time position as currently budgeted but not a full time position. Commissioner Bailey suggested reducing the herbicide-spraying budget from \$26,000 to \$20,000. Commissioner Bailey stated there are five (5) or six (6) drums of herbicide spray in inventory and Mr. Joe Wood has bids to open for additional spray at the regular Board meeting tonight. Commissioner Bailey suggested decreasing the Veteran's Services budget for books and publications from \$275 to \$75 as the amount spent per year on this line item is considerably less than this amount. Commissioner Bailey suggested decreasing the Veteran's Services Travel budget from \$2,100 to \$1300 because the actual amount spent has been lower for the last four (4) years than was budgeted. Commissioner Bailey stated another possible savings could be in the equipment line item in the Health Department budget for \$10,000 if the HVAC unit could be replaced in the current fiscal year. Mr. Tim Jenks stated he would be unable to complete this project in the current fiscal year. Commissioner Bailey stated the \$10,000 for the HVAC unit would be left in the budget. Commissioner Bailey stated there is \$20,000 budgeted to pave the Health Department parking lot. Commissioner Bailey stated Mr. Jenks received one (1) quote for about \$20,000 to resurface the client parking area. Mr. Jenks stated he now has two (2) quotes. Commissioner Bailey asked if Mr. Jenks would be able to fund this project out of the current year budget. Mr. Jenks stated he believed he could. There was further discussion about the paving. Commissioner Bailey stated in the Mosquito Control budget, chemicals line item, he would suggest decreasing the budget from \$18,000 to \$16,000. Commissioner Bailey suggested decreasing the Mental Health budget for Baker Act services from \$10,000 to \$7,500 based on the history of the charges in the account. Commissioner Bailey stated in the Public Assistance Contractual Services budget he would suggest decreasing the budget from \$5,500 to \$4,000. Commissioner Bailey stated with the Gulf Coast Advocacy Center the County pays the actual expenses and may be able to reduce the budget by \$1,000 based on historical expenditures. Ms. Stewart asked if this would mean the Early Learning Coalition would be unfunded. Commissioner Bailey responded yes. Commissioner Bailey suggested reducing the indigent funerals budget from \$4,000 to \$3,000 based on past years expenditures. Commissioner Bailey stated there is \$100,000 budgeted for park projects, but based on the lack of funding he would suggest removing this line item from the budget. Commissioner Bailey stated this is extra funding outside of what is already budgeted for in Mr. Jenks budget for park maintenance. Commissioner Bailey stated the Library is funded at \$397,071, and he has talked to Ms. Rita Maupin who is agreeable with reducing their reserve for contingencies by \$7,500. Commissioner Bailey asked the Board if they would be agreeable to moving the herbicide spray program to the Road Department so it could be funded from gas tax funds since it is more a roadside project than its own program. Commissioner Bailey stated with the changes he has discussed, the budget could be reduced by a total of \$248,686. Clerk Hand stated if all these changes are made there would be a deficit of \$332,400. Commissioner Bailey stated the less 5% budget (reduction of the revenue estimate) is

\$410,840, and of this amount the County should get at least \$208,000 of these funds. Commissioner Bailey stated with this amount added to the total deficit, this would leave the Board needing to come up with \$123,512 in order to not use their reserves. There was further discussion about the less 5%. Commissioner Bailey stated there are several non-recurring expenses budgeted. Chairman Wise asked if the Board were to remove the asbestos from the old jail, and use reserve funds to renovate the jail to house female inmates, if this would save the County some money. Chairman Wise asked if the Board would still have to budget \$360,000 for inmate housing if this were done. Clerk Hand stated there would still be increased food costs, along with other increased costs. Clerk Hand stated she is unsure of how soon the County would start to see savings, but it would not be accomplished within the next fiscal year. Commissioner McDougald stated there would also be additional salaries that would have to be funded. There was further discussion about inmate housing. Commissioner Bailey stated the only other change to the budget would be to fill the vacant Emergency Management Director position with Mr. Joe Wood. Commissioner Bailey stated this is just a suggestion to think about to save money. Chairman Wise stated Mr. Wood was initially hired to replace Mr. Sonny O'Bryan in that position. Clerk Hand asked if the Board would like to make a decision on the changes suggested and schedule another budget meeting. There was further discussion about the budget.

- ❖ Commissioner Bailey made a motion to accept the changes as discussed. Commissioner McDougald seconded the motion. The motion passed unanimously 4-0.

Commissioner Bailey stated in the County Transportation Fund II budget, Contractual Services and Equipment line items, both are funded at \$193,390. Commissioner Bailey suggested decreasing the Equipment line item by \$100,000 and increasing the Contractual Services line item by \$100,000 in the event the County were to fund more paving projects. Commissioner Bailey stated this would still leave funding for Mr. Edenfield to buy the equipment he needs, and if more money is needed during the year funds could be transferred back to the equipment line item from contractual services. There was further discussion about the County Transportation Fund II budget. Commissioner Bailey stated in the County Transportation Fund I budget there would be an addition of the herbicide spraying to the budget. Commissioner Bailey stated the current proposed budget for County Transportation I, Operating Supplies is \$200,000, and he suggests moving \$80,000 to reserve for contingencies. There was further discussion about the County Transportation Fund I budget.

- ❖ Commissioner Bailey made a motion to approve the changes to the County Transportation Fund I and II budgets as discussed. Commissioner McDougald seconded the motion. The motion passed unanimously 4-0.

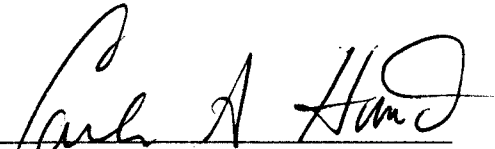
There was Board consensus to hold a Special Budget Meeting for August 23, 2018 at 3:00 p.m., CT.

Clerk Hand stated they would need to add an additional employee to the Commissioner -health insurance premium line item for an increase of \$7,320. Clerk Hand stated there are two (2) budget request items that were received after the proposed budget was prepared which are the ambulance service and the School Board request for a fire hydrant at Carr School. Commissioner Bailey stated he does not see where the Board has the money to fund the hydrant at Carr School presently. There was Board consensus not to fund the fire hydrant at Carr School. Commissioner Bailey stated EMS is currently funded at \$240,000, and right now, he does not see where the Board could fund anything further. Commissioner Bailey stated he would like the Board to keep the proposal in mind if funding were to come available. There was further discussion about the budget.

There being no further business, the meeting adjourned at 5:11 p.m., CT.

  
DANNY RAY WISE, CHAIRMAN

ATTEST:

  
CARLA A. HAND, CLERK