

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
MAY 22, 2018**

PRESENT AND ACTING:

**DANNY RAY WISE, CHAIRMAN
GENE BAILEY, VICE-CHAIRMAN
DARRELL MCDUGALD
DENNIS JONES
JERAL HALL**

**MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Wise called the meeting held in the Regular Meeting room to order at 6:00 P.M.; CT. Commissioner McDougald led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

A motion to approve the minutes and vouchers as published on the agenda (the May 8, 2018 Planning Commission Meeting Minutes and the May 8, 2018 Regular Meeting Minutes; vouchers for warrants: accounts payable warrants – 1805-UTL, 1805-RDS, 1805-HLM, 1805-2G, 1805-2RD, 1805-2L, 1805-2E and payroll warrants – PR18-B14, PR050318) was made by Commissioner Hall and seconded by Commissioner McDougald. The motion passed unanimously 5-0.

ADVERTISED PUBLIC HEARING – CONDITIONAL USE OF LAND: RACE TRACK FACILITY

Attorney Fuqua stated those who commented in the Planning Commission Meeting have asked that their comments be carried forward to the regular Board meeting.

Public Comments

Mr. Ray Goodwin, owner and operator of Tri County Mud Bog Track stated he has no issue with the drag strip re-opening, and believes it could bring additional revenue into the County. Mr. Goodwin stated he would only have an issue if another mud bog track opened, because there are already three (3) other mud bog tracks in the County and there are not enough weekends in the month to operate all of them without interfering with another track. Mr. Goodwin stated if the drag strip goes well and the track is extended, the big money cars would be attracted to the area and would be a great show.

Mr. Larry Defreezer, 2357 NW Smokey Lane Fountain, FL, stated he has concerns about the drag strip re-opening. Mr. Defreezer indicated concern that only two (2) letters were sent to surrounding property owners, and never spoke with anyone who received a letter. Mr. Defreezer stated he was unsure if this was a poor job done on behalf of the Planning Department, or if the County was attempting to make sure there was no one at the meeting to object. Mr. Defreezer was reassured the appropriate number of letters were sent out to the surrounding property owners, and Commissioner Bailey read all the names of the property owners provided with letters. Attorney Fuqua stated he did not appreciate Mr. Defreezer's comment regarding the County when there are return receipts documenting that all the letters, except for two (2) were received. Mr. Defreezer stated he only knew of two (2) people besides

himself that received the letter. Mr. Defreezer stated he is concerned about racing into the morning hours. Mr. Defreezer stated in the past races have continued until 4:00 in the morning. Mr. Defreezer stated in the past the lighting at the facility remained on even when the track was not in use, ruining the night view at his home.

Ms. Pamela Defreezer, 2357 NW Smokey Lane Fountain, FL, voiced her concerns about the drag strip. Ms. Defreezer requested a verbatim record be made of the meeting. Attorney Fuqua stated anyone wishing to appeal the decision would be responsible for making a verbatim record of the meeting, not the County. Attorney Fuqua stated minutes of the meeting are not a verbatim record of what has transpired, they record actions taken by the Commission. Ms. Defreezer voiced her concern for how many races would be held, on what days and times the races would be held throughout the year, and what type and how many vehicles would be racing. Ms. Defreezer voiced her concern about the noise levels produced by a drag strip, concerns of trash left on the road after events, and her concern that the road was not built for heavy traffic. Ms. Defreezer stated she did not believe the drag strip would have a positive impact on the neighborhood.

Mr. Jorge Betancourt, PO Box 123 Youngstown, FL, stated he is concerned with his driveway being blocked by parking and traffic when the drag strip is open. Mr. Betancourt stated his property is right beside the drag strip entrance, and in the past his driveway was blocked and trash thrown out on the side of the road. Mr. Betancourt stated the light pollution from the track affects his property, and stated he is also concerned about the traffic on the road. Mr. Betancourt voiced his concern about the noise levels generated by the racecars. Mr. Betancourt stated he believes law enforcement should monitor traffic to discourage racing down the road to the drag strip if the track was re-opened. Mr. Betancourt stated in the past spectators from the track have wandered onto his property and have been walking around his house in the middle of the night, and he would like this issue addressed if the track were re-opened.

Mr. Johnson stated he knows the lighting has been an issue in the past, as the lights were on dusk to dawn seven (7) days a week. Mr. Johnson stated if the conditional use permit is approved, he has already contacted the power company for removal of the lights, and he would be replacing the lights with lights that could be shut off every night when races are not being run, so the lighting would not be an issue moving forward.

Mr. Robert Forrester, on behalf of the drag strip, addressed the concerns about the cars that would be racing at the track. Mr. Forrester stated he is a certified technical inspector, and the majority of the cars that would be racing are capable of withstanding 300 mile per hour crashes, but would not be going anywhere near that fast on a ¼-mile track. Mr. Forrester stated the cars do run on volatile fuel, but are well contained most of the time in a fuel cell that would fill with foam and not explode, and most have onboard fire extinguishing systems. Mr. Forrester stated these things would be addressed when cars come to race at the track. Mr. Forrester stated as far as noise complaints and time constraints, these issues were addressed with the previous conditional use permit issued for the drag strip.

Mr. Jason McAlpine of Sneads Florida stated he has known Mr. Johnson his entire life and raced at the drag strip when he was in high school. Mr. McAlpine stated the drag strip could help keep children occupied, instead of them riding the roads and getting in trouble at night. Mr. McAlpine stated Mr. Johnson is a good person and would work hard to address the concerns of the neighbors. Mr. McAlpine asked the Board to give Mr. Johnson consideration in awarding the conditional use permit.

Mr. Justin Terry of Blountstown stated he knows Mr. Johnson personally, and knows firsthand he is an honest person and would consider the neighbors wants and needs wherever possible. Mr. Terry stated he believes opening the drag strip would be a good idea, and hopes the Board gets behind the idea.

Chairman Wise asked if there was any further public comment. There was none.

- ❖ Commissioner Hall made a motion to approve the recommendation of the Planning Commission to grant the Conditional Use Permit with the following conditions: 1) the new track would be four (4) to five (5) feet below the ground at the starting area, 2) The bleachers would be located at or around the starting gate and plywood would be attached to the backside of the units and 4x8 signs would be sold and attached to the fencing surrounding the facility to provide additional sound buffering, 3) The public address system would be located with speakers facing down the track to the south, 4) The dates of operation would be from March to November and occasionally someone may rent the track for testing at other times if weather permits during the season, 5) Normal running time would be three (3) weekends per month on Friday, Saturday, and Sunday after 12 pm if open, 6) Hours of operation would be 10 am to 11 am start, and all reasonable efforts would be made complete races in a timely manner not to run in the early morning hours and there would be no races scheduled after 12 am, 7) At times there would be situations or conditions beyond the track's control where races would be required to be finished after such time, and 8) Lighting would be repositioned to face south down the track. Commissioner McDougald seconded the motion. The motion passed unanimously 5-0.

PREFERRED GOVERNMENTAL INSURANCE TRUST

Mr. Dwight Van Lierop addressed the Board on behalf of Preferred Governmental Insurance Trust. Mr. Van Lierop stated they are a provider of insurance for municipalities and insure about twenty (20) counties out of the sixty-seven (67) Florida Counties, as well as about 425 other entities. Mr. Van Lierop stated it has been a number of years since the Board has solicited proposals for insurance.

Mr. Welton Cadwell stated he was a County Commissioner for twenty-four (24) years in Lake County, and is a past President of the Florida Association of Counties. Mr. Cadwell stated when he got out of politics he began serving on the Preferred Governmental Insurance Trust Board. Mr. Cadwell stated they are very proud of their program, and would like the opportunity to present the program to the Board.

Mr. Kurt Hammond stated he has been with the program since it started in 1999, and would like the opportunity to bring the County information on an alternative to compare to the insurance the County has now.

SANDY KELLY – SHIP BIDS

Ms. Kelly presented to the Board two (2) change orders for time extensions of fourteen (14) days for the Janice Baker and Arzella Smith SHIP jobs.

- ❖ Commissioner McDougald made a motion to approve the two (2) change orders. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Attorney Fuqua opened and read aloud the SHIP bids for home rehab and a septic system.

Client Names	County Estimate	50% Value of Home	Chariot Construction		Yoder Septic Service
Leonard Cataldo	\$12,500.00 20% cap \$2,500.00 \$15,000.00	\$24,094.00	\$8,900.00		\$4,500.00
Sarah Hall	\$16,500.00 20% cap \$3,300.00 \$19,800.00	\$28,000.00	\$16,450.00		-----

- ❖ Commissioner McDougald made a motion to approve the SHIP bids provided all documentation be in order. Commissioner Hall seconded the motion. Commissioner Bailey requested Ms. Kelly make sure the math is correct on the bids, and if not bring them back before the Board. The motion passed unanimously 5-0.

Ms. Kelly stated the Board has before them a letter from Chariot Construction on the McKelvin SHIP job.

- ❖ Commissioner Bailey made a motion to reject Chariot Construction's bid on the McKelvin SHIP job. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

JACE FORD – 911 MAPPING/ MOSQUITO CONTROL

Mr. Ford opened and read aloud bids for Mosquito Control Chemicals. Mr. Ford stated outside of the local newspaper, he sent the advertisement to three (3) companies who the County has bought chemicals from in the past and these are the only companies who submitted bids.

AllPro Vector	\$93.00 per gallon (no shipping charges)
Univar	\$89.00 per gallon (no shipping charges)
ADAPCO	\$98.00 per gallon (typically charge additional shipping)

- ❖ Commissioner Bailey made a motion to accept the low bid from Univar. Commissioner McDougald seconded the motion. The motion passed unanimously 5-0.

Mr. Ford stated in his monthly budget with the Department of Agriculture for Mosquito Control he needs Board permission to move \$87.70 from the training line item to the travel/per diem line item.

- ❖ Commissioner McDougald made a motion to approve the request to move money between line items. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Mr. Ford stated he has provided the Board with some information about a new program the Census Bureau has called the Participant Statistical Areas Program 2020. Mr. Ford stated he does not have much more information outside of the flyer provided and does not have training to know exactly what the program would entail. Mr. Ford stated the Census Bureau wants to know whether the County is interested in participating, and the program would be similar to the previous program. Chairman Wise stated the Board determined with the last program the liability was not worth the time, effort, and money involved.

JOHN MORGAN DAVIS, IDA BOARD

Mr. Davis invited Mr. John Collins with AVCON to open and read aloud the bids for the North Taxiway Extension project. Mr. Collins opened and read aloud the bids. Mr. Collins stated there would be a base bid amount and an alternate one (1) amount. Mr. Collins stated the base bid is the site work, asphalt, and drainage, and alternate one (1) is for the taxiway edge lighting. Mr. Collins stated the FAA (Federal Aviation Administration) wanted these bid separately since they come from separate funding sources.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate 1</u>
Roberts and Roberts Contracting, Inc.	\$988,162.50	\$153,536.90
C.W. Roberts Contracting, Inc.	\$822,377.50	\$109,912.50

Mr. Collins requested the Board allow him time to review the bids and prepare a letter of recommendation for the next Board meeting.

- ❖ Commissioner Bailey made a motion to table the bids to the next regular Board meeting. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Mr. Davis stated a contract agreement for \$2,500 per acre has been reached for the purchase of the Seay property. Mr. Davis stated the current owners would cut all the pine timber to sell, and possibly the hardwood timber if it would sell. Mr. Davis stated they would close the contract by December 31, 2018, and would pay a binder of \$4,000.

- ❖ Commissioner McDougald made a motion to approve the contract agreement to purchase the Seay Property. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Mr. Davis stated the QT4000 fuel system has been ordered and would hopefully be installed within the next thirty (30) days.

Mr. Davis stated they are beginning their planning for 2019. Mr. Davis stated FDOT is specifying a new master plan for the airport be completed in 2019, and would be supplying the funding for the project. Mr. Davis stated they are planning to construct ten (10) more t-hangars at the airport as well in 2019.

Commissioner Bailey asked if the issue with Mr. Rodney Friend has been resolved. Attorney Fuqua stated the situation has been handled. Commissioner Bailey asked if there were more hangar tenants without leases on file. Mr. Davis stated there are more without leases on file, and they are working on getting new leases drafted and once approved would get new contracts updated for all tenants.

Mr. Davis stated they have re-priced their fuel to be competitive with the surrounding airports, and are still gaining sales of fuel.

CAREER SOURCE CHIPOLA – REAPPOINTMENT OF JANICE SUMNER TO CAREERSOURCE CHIPOLA BOARD

- ❖ Commissioner Bailey made a motion to re-appoint Janice Sumner to the CareerSource Chipola Board. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

TRAVIS HOWELL, ALDAY-HOWELL ENGINEERING – CHANGE ORDER

Mr. Howell updated the Board on the status of John F. Bailey Road. Mr. Howell stated the structural course has been completed, along with the drainage work and most of the shoulder work. Mr. Howell stated there is still some touch up work needed on some of the shoulders, but should be completed soon. Mr. Howell stated the final lift would take about three (3) days to complete, and was supposed to begin tomorrow but has been pushed back due to weather. Mr. Howell stated hopefully the final lift would be started by the end of the week or first of next week.

Mr. Howell presented the Board with change order two (2) for a time only extension of thirty (30) days, which would extend final completion to June 14. Mr. Howell stated the FDOT deadline is June 30, which would give two (2) weeks for the closeout process. Commissioner Bailey asked where the contractor is on the original contract days. Mr. Howell stated the contract expired last Friday.

- ❖ Commissioner McDougald made a motion to approve change order (time extension) two (2) for the CIGP John F. Bailey Road project. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

JUSTIN FORD, DEWBERRY ENGINEERS, INC/PREBLE-RISH – COUNTY ENGINEER

Mr. Ford the HMGP (Hazard Mitigation Grant Program) bids were opened several months ago for Bears Head Road, Troy McCroan Road, Sam Duncan Road, and Black Bottom Road. Mr. Ford stated the County has a match requirement on the projects, so the bids were tabled to allow time to figure out how the County could offset the cost of the match requirement by performing some of the work. Mr. Ford stated they have an idea about how they need to approach the project, and asked Mr. Clifford Edenfield to explain to the Board their ideas. Mr. Edenfield stated they have begun working on Bears Head Road and have the work about 80% complete, and have started on part of Troy McCroan Road. Mr. Edenfield stated the Road Department is not equipped to complete any of the work required on Sam Duncan or Black Bottom Road, and could not do much more than buy materials to support the 25% match required on each of the roads. Mr. Edenfield stated the total amount of the match for both roads combined is \$43,298.31, \$13,717.18 on Sam Duncan Road and \$29,581.13 on Black Bottom Road. Mr. Edenfield stated this would give the Road Department adequate time to complete the work (25 % County match) on Bears Head Road and Troy McCroan Road, and recommended the Board pay the grant match for Sam Duncan Road and Black Bottom Road from the County Trans II Fund. Mr. Edenfield stated the close out for the projects is November 2. There was further discussion about the HMGP projects. Mr. Ford recommended the Board award the project to the lowest bidder using the alternate bid for plastic pipe.

- ❖ Commissioner McDougald made a motion to fund the 25% match for Sam Duncan Road and Black Bottom Road from County Trans II and to award the projects to the lowest bidder using the alternate bid for plastic pipe. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Mr. Ford updated the Board on the CDBG (Community Development Block Grant) projects. Mr. Ford stated the majority of the paving has been completed, and the contractor is on Miller Road today finishing the paving and should be finished tomorrow. Mr. Ford stated the last component of the project is Faircloth Road. Mr. Ford stated the contractor began placing pipes yesterday, and should be complete by the middle to end of next week. Mr. Ford stated there has been interest in an upcoming CDBG cycle in August, and applications would open sometime in July. Mr. Ford stated this grant must be administratively closed out prior to the grant cycle opening, and they are working with Ms. Debbie Belcher and the contractor to meet the deadlines so the County could be eligible for the next grant cycle. Commissioner Bailey stated May 30 is the monitoring date for the projects. Mr. Ford stated Ms. Belcher has been provided documentation for the monitoring visit, and if needed he and his staff would be available.

Mr. Ford stated the surveys for Alliance Road and Silas Green Road have been completed, and there are some right of way issues on both roads. Mr. Ford stated some progress has been made with the landowners on Alliance Road, and a meeting with the landowner on Silas Green Road would need to be scheduled. Commissioner Bailey stated he has spoken with the landowner who is ready to meet and discuss the issue, and that he would be available to meet as early as Thursday.

CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER

Clerk Hand stated the A/C repair at the Blountstown Library has been completed and approved, and asked for Board approval to pay the contractor.

- ❖ Commissioner McDougald made a motion to approve payment to the contractor (David Smith) for the A/C repairs at the Blountstown Library. Commissioner Hall seconded the motion the motion passed unanimously 5-0.

Clerk Hand asked Board permission to pay the \$4,000 down payment for the purchase of property (Seay) by the airport.

- ❖ Commissioner Bailey made a motion to approve the payment. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Clerk Hand stated the County (Board) is applying for tax deeds on County held tax certificates, and asked the Board for permission to pay application fees to the Tax Collector for \$1,575.

- ❖ Commissioner McDougald made a motion to approve payment of tax deed application fees of \$1,575 to the Tax Collector. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Clerk Hand reminded the Board the One Blood bus would be at the Courthouse tomorrow from 12:00 to 3:00 if anyone would like to donate blood.

Clerk Hand stated on Monday a Memorial Day program would be held. Mr. Dowling Parrish stated the VFW American Legion would be having a Veteran's program at 9:00 on the Courthouse steps and invited everyone to attend.

ATTORNEY TIME

Attorney Fuqua stated he has not yet heard from the attorney for the Neal Landing issue, but Mr. Phillip McMillan and he have discussed a better way to work out the issue when he does receive the call. Attorney Fuqua stated he and Mr. McMillan would continue their discussion.

COMMISSIONER TIME

COMMISSIONER MCDOUGALD

Nothing to report.

COMMISSIONER JONES

Nothing to report.

COMMISSIONER BAILEY

Commissioner Bailey asked if there is any way to expedite payments to the contractors working on the HLMP (Hurricane Loss Mitigation Program). Clerk Hand stated the Clerk's Office paid the contractors last week for the homes that were 50% complete as directed by the Board. Clerk Hand stated she has not been made aware there were any other applications for payment submitted. Chairman Wise stated he received a phone call from one (1) contractor who has invested a lot of money into the projects, and he thought the Board authorized payment to the contractors for work done at a certain percentage if it were verified without having to come before the Board. Clerk Hand stated those are the payments that were made last week to the contractors for projects that were 50% complete. Clerk Hand stated the contractors were paid 25% up front when supplies for the projects were ordered, and last week they were paid for the projects that were verified and approved as 50% complete. Clerk Hand asked Mr. Adam Johnson if there were any other invoices submitted for payment since last week. Mr. Johnson stated there is only one (1) home that has just reached 100% completion by Chariot Construction, and

he and Mr. Parrish went out to inspect the home yesterday. (No payment request has been submitted.) Mr. Johnson stated many other homes are just under 50% complete because the windows and shutters have not been delivered to the job site or installed. Mr. Johnson stated Gulf Coast Home Solutions projects would not be 50% complete until installation of the windows and shutters, but he (Mr. Stone) is still waiting on delivery of the materials. Mr. Johnson stated as soon as the 50% completion threshold has been reached invoices would be submitted, but at this time they have submitted everything for payment that has been submitted to their office. Chairman Wise stated from what he was told the contractor is into the projects for over \$100,000 and unless he receives some payment, he would be unable to complete the jobs and the money would have to be sent back to the State. Chairman Wise stated the Board needs to look into a way to pay differently because the money does not need to be sent back to the State. Mr. Johnson stated he believes the contractors are looking for a way to be paid between Board meetings outside of the regular schedule instead of having to wait until after a Board meeting. Clerk Hand stated she has no problem paying the contractors outside of Board meeting schedules, but the Board would have to approve this method. There was further discussion about paying the contractors. Commissioner McDougald stated Mr. Stone needs to explain what he is \$100,000 behind on, and if something is stored on the job then he has no problem advancing him more money. Commissioner McDougald asked how many homes Gulf Coast Home Solutions has at 50% completion. Mr. Johnson stated three (3) houses of the eight (8) awarded are 50% complete. Mr. Johnson stated unless Mr. Stone can include materials ordered (not stored) in the completion calculation, they would not be 50% complete until the windows and shutters have been installed. Commissioner McDougald stated he would like to see documentation of where money has been spent that he needs payment for beyond how the Board normally pays the contractors. There was further discussion about payments. Chairman Wise asked Mr. Johnson to contact Mr. Stone to discuss the issues he is having with payment, and to ask him to contact Commissioner McDougald as well. Chairman Wise stated if there is a critical issue to let him know and an emergency meeting would be called to address the issue.

- ❖ Commissioner Bailey made a motion for an additional payment to HLMP contractors at 75% completion of the project and authorization for the Clerk to make payment to HLMP contractors outside of the regular Board Meeting payment cycle. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

COMMISSIONER HALL

Nothing to report.


CHAIRMAN WISE

Chairman Wise stated he has spoken with the Police Chief, Mark Mallory, about animal control, and he expressed an interest the County and the City join together to operate animal control. Chairman Wise stated Chief Mallory indicated they needed to expand their facility, but did not want to expand where the pound is currently located. Chairman Wise stated the County could benefit if they were able to join with the City on animal control, and the Police Department already has a full time animal control officer. Chairman Wise stated if the Board is interested he would continue speaking with Chief Mallory about animal control, and possibly schedule a workshop later. Commissioner McDougald stated he has spoken with Chief Mallory too, and one of the things they are looking for is a new site for the pound. Chairman Wise stated he would continue conversations about animal control.

Commissioner Bailey brought to the Board's attention that the Clerk's Office had sent notice to the Board that they would be about \$70,000 over budget this year for female incarcerations in Jackson County at the present rate. Commissioner McDougald stated he would like to know from the Sheriff if this is the new normal, or if the number of inmates would decrease eventually. Clerk Hand stated she

spoke with Ms. Cassie Futch, who is the Circuit Criminal Deputy Clerk, who stated the number of female incarcerations is growing. Clerk Hand stated this might be a good conversation to hold with the State Attorney's Office and the Circuit Judge. There was further discussion about female inmates.

There being no further discussion, the meeting adjourned at 7:11 p.m., CT.


DANNY RAY WISE, CHAIRMAN

ATTEST:

CARLA A. HAND, CLERK OF COURT