

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
SPECIAL MEETING MINUTES – BUDGET  
AUGUST 3, 2017**

**PRESENT AND ACTING:**

**DANNY RAY WISE, CHAIRMAN  
GENE BAILEY, VICE-CHAIRMAN  
DARRELL MCDOUGALD  
DENNIS JONES  
JERAL HALL**

**CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER  
KATHY STEWART, CLERK FINANCE AND ACCOUNTING MANAGER  
JUANICE WENGERD, ACCOUNTS PAYABLE DEPUTY CLERK**

The meeting held in the Regular Meeting Room was called to order by Chairman Wise at 4:03 p.m., CT.

Chairman Wise turned the meeting over to Clerk Hand to begin the discussion.

Clerk Hand presented Resolution 2017-13 that would amend the 2017-2018 proposed budget due to additional revenue and their related expenditures as follows:

**RESOLUTION 2017 - 13  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF CALHOUN COUNTY, FLORIDA**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF  
CALHOUN COUNTY, FLORIDA, AMENDING THE PROPOSED BUDGET FOR  
FISCAL YEAR 2017 – 2018; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Calhoun County, Florida, anticipates an increase in Revenue in the General Fund and the Library Fund and an increase in related expenditures for Fiscal Year 2017-2018 that was not included in the Proposed Budget:

**WHEREAS**, said revenue and expenditure adjustments are necessary to be included in fiscal year 2017-2018;

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

That the 2017-18 proposed budget be amended as follows:

**GENERAL FUND**

		<b>Proposed Budget</b>	<b>Increase/ (Decrease)</b>	<b>Revised Proposed Budget</b>
<b>Revenue</b>				
<u>Intergovernmental Revenue:</u>				
Grants:				
01331-02000	Federal: Emergency Management Performance	\$ 43,660	44	43,704

<b>Expenditures</b>				
<u>Federal – Emergency Management Performance</u>				
01525-52549	Other Current Charges	\$ 0	44	44

**LIBRARY FUND**

<b>Revenue</b>				
4733PL-07000	Panhandle Public Library Cooperative System (PLCS)	\$ 39,000	3,000	42,000
47366UNV-07000	Universal Services – E-Rate	0	9,459	9,459
		<u>39,000</u>	<u>12,459</u>	<u>51,459</u>

<b>Expenditures</b>				
<u>County:</u>				
4757100-51112	Salaries	\$ 256,119	3,823	259,942
4757100-51121	FICA/Medicare Payroll Taxes	19,593	293	19,886
4757100-51122	Retirement	20,285	302	20,587
4757100-51123	Health Insurance	21,989	(947)	21,042
4757100-41000	Communications Expense	21,378	24	21,402
4757100-52000	Operating Supplies	10,800	(4,470)	6,330
4757100-66000	Library Materials	7,017	975	7,992
		<u>357,181</u>	<u>0</u>	<u>357,181</u>

<u>PPLCS:</u>				
47571PL-51112	Salaries	\$ 19,956	319	20,275
47571PL-51121	FICA/Medicare Payroll Taxes	1,527	25	1,552
47571PL-51122	Retirement	1,580	26	1,606
47571PL-51123	Health Insurance	7,281	(316)	6,965
47571PL-40000	Travel	0	2,731	2,731
47571PL-66000	Library Materials	4,571	215	4,786
		<u>34,915</u>	<u>3,000</u>	<u>37,915</u>

<u>State Aid:</u>				
47571SA-51112	Salaries	\$ 141,162	(237)	140,925
47571SA-51121	FICA/Medicare Payroll Taxes	10,799	(18)	10,781
47571SA-51122	Retirement	19,432	14	19,446
47571SA-51123	Health Insurance	7,484	(316)	7,168
47571SA-46000	Repairs and Maintenance	6,350	(102)	6,248
47571SA-52000	Operating Supplies	1,796	857	2,653
47571SA-66000	Library Materials	2,659	(198)	2,461
		<u>189,682</u>	<u>0</u>	<u>189,682</u>

<u>Universal Services:</u>				
47571UNV-64000	Equipment	\$ 0	9,459	9,459

1. This resolution will take effect immediately upon its adoption.

- ❖ Commissioner McDougald made a motion to adopt Resolution 2017-13 and Commissioner Bailey seconded the motion. Chairman Wise opened the floor for further discussion. Chairman Wise asked what is the net outcome of the resolution. Clerk Hand indicated that there was no change to reserves. The motion passed unanimously 5-0.

Clerk Hand stated the 2017-2018 initial proposed budget included expenditures in excess of revenues; \$103,956 needs to be cut from the budget in order to have a balanced budget, excluding a reduction of reserves for the new HVAC of \$985,925. At the July 24, 2017 budget meeting, the health department revised their budget request with an \$18,598 decrease. At the July 25, 2017 board meeting, the Board approved a raise for the Maintenance Supervisor and the Road Department Supervisor resulting in a budget increase of \$2,645. Therefore, going into tonight's meeting the budget will need to be reduced an additional \$88,003, to balance the budget without using reserves. At this time, Clerk Hand invited the Property Appraiser, Carla Peacock, to address the board.

Mrs. Peacock distributed a revised budget request decreasing the original budget request made by her office by \$18,482. She stated that after the last board meeting she began looking for ways to help reduce the budget. She has a vacant position that she will postpone filling. Commissioner McDougald inquired as to what was included in the amount requested over the current budget. Mrs. Peacock stated it included the 2% countywide raises, retirement, life, and health insurance for the Property Appraiser's staff. She also mentioned that the amount budgeted (in the original request) for travel includes the field appraiser. Since they do not use a county vehicle they are reimbursed for their travel. Commissioners Bailey and Wise thanked Mrs. Peacock for her sacrifice in order to help reduce the budget.

Clerk Hand continued the discussion by stating with this reduction the amount needed to reduce the budget is \$69,521. The meeting was turned back over to the Commissioners for discussion.

Commissioner Bailey asked the Chairman to read the resolution from the School Board. Chairman Wise read the resolution as follows:

SCHOOL BOARD OF CALHOUN COUNTY, FLORIDA

RESOLUTION NUMBER C2017-01

A RESOLUTION BY THE SCHOOL BOARD OF CALHOUN COUNTY, FLORIDA, REGARDING  
SAFETY AND SECURITY OF STUDENTS AND STAFF

**WHEREAS**, the Calhoun County School Board and Superintendent of Schools acknowledge the Board of County Commission's role in approving a balanced budget; and

**WHEREAS**, the Calhoun County School Board and Superintendent of Schools recognizes that there are limited resources that all local governments utilize to serve our local communities; and

**WHEREAS**, the Calhoun County School Board and Superintendent of Schools have witnessed the erosion of the buying power of public funds due to the ever increasing cost of doing business; and

**WHEREAS**, the Calhoun County School Board and Superintendent of Schools are charged with the mission of educating the children of Calhoun County; and

**WHEREAS**, the safety and security of our students and staff are of paramount importance to the Calhoun County School Board and Superintendent of Schools, as well as parents and grandparents; and

**WHEREAS**, the Calhoun County School Board and Superintendent of Schools believes the responsibility for the safety of the citizens of Calhoun County, including school children, resides in the hands of law enforcement; and

**WHEREAS**, the Calhoun County School District is currently subsidizing the school resource officer program; and

**WHEREAS**, two of Calhoun County schools do not currently have a school resource officer assigned on a daily basis; and

**WHEREAS**, the Calhoun County School Board and Superintendent of Schools has made a similar request to the City of Blountstown to consider and fund an additional School Resource Officer position to serve and protect the students within the city limits.

**NOW BE IT RESOLVED** that the School Board of Calhoun County, Florida, calls on the Calhoun County Board of County Commissioners, the Calhoun County Clerk of Court and the Calhoun County Sheriff to do the following:


- Fully fund, at a minimum, one additional school resource officer position.
- Make this a permanent position until such time as additional school safety funds are made available to the Calhoun County School Board by the State of Florida to cover the additional cost of the new position.

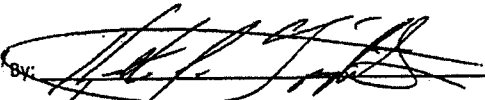
CCSB Resolution C2017-01

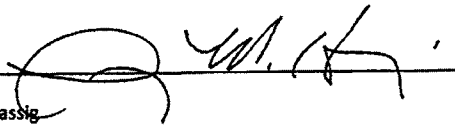
The Calhoun County School District stands ready to work with all stakeholders within our community to ensure that students and staff can learn and teach in a safe and protected environment.

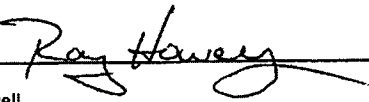
PASSED AND ADOPTED by the School Board of Calhoun County, Florida this 31st day of July, 2017.

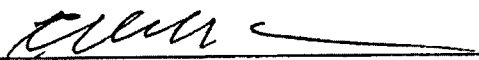
SCHOOL BOARD OF CALHOUN COUNTY, FLORIDA

By:   
\_\_\_\_\_  
Danny Ryals, Calhoun County School Board Chairman

By:   
\_\_\_\_\_  
Kenneth Speights, Calhoun County School Board Vice Chairman

By:   
\_\_\_\_\_  
Danny Hassig

By:   
\_\_\_\_\_  
Ray Howell

By:   
\_\_\_\_\_  
Clifford Newsome

Clerk Hand stated, in addition to the School Board's request, there are three other new items (requests) that came in after the budget was drafted. The other new items are:

- The Early Learning Coalition of Northwest Florida requested \$3,000 which was not funded last year.
- The Panhandle Pioneer Settlement requested \$10,000 - this amount is already in the budget.
- The EMS staff requested assistance with the \$33,333 grant match for an ambulance

Commissioner McDougald asked for confirmation that the Panhandle Pioneer Settlement amount was already in the budget. Chairman Wise made note of the fact that the other two amounts, if approved, would increase the amount to be reduced from elsewhere in the budget to over \$100,000. Clerk Hand stated at the last board meeting the Board agreed to use proceeds from the sale of old ambulances to help meet the grant match for the new ambulance. Chairman Wise asked if the EMS staff would be allowed to draw the grant match funds from the amount already given to them each month by the Board. Commissioner Bailey clarified that the question being asked is: can the Board go ahead and give them the \$33,000 initially and then reduce the monthly support paid for EMS services by a predetermined amount until the funds have been paid back, essentially lend them the funds. Commissioner McDougald stated that the request was originally made for the \$33,000 in addition to the current amount (\$240,000) but he was in favor of just lending them the funds if they would agree. Chairman Wise stated that he thought the EMS quarterly report indicated there was a profit that might

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be used to help meet the grant match. Clerk Hand requested the Board make suggestions as to what to cut from the budget.

Commissioner Bailey stated that he had spent significant time reviewing the budget and had spoken to Clerk Hand and Kathy Stewart, Clerk Finance and Accounting Manager. As a result, he has come up with the following suggestions:

- Riparian County Stakeholders Coalition – reduce by \$5,000
- Chemical Addictions Recovery Effort – reduce by \$10,000
- Florida Veterans Foundation, Inc. – reduce by \$10,000
- Extension Office additional personnel – reduce by \$25,412
- Health Dept – reduce by \$11,490
- Bay Cares, Inc – reduce by \$5,000
- Keep Calhoun County Beautiful – reduce by \$5,000
- Mapping equipment – reduce by \$119

Chairman Wise questioned cutting the Riparian County Stakeholders. Commissioner Bailey stated they requested financial support but would be happy with a letter of support if funding were not available. Chairman Wise was in favor of giving them a letter of support.

Commissioner Bailey also suggested that the Board not fund the Early Learning Coalition.

Commissioner McDougald asked about the funding for the Apalachee Regional Planning Council (ARPC). Commissioner Bailey indicated funding for ARPC is included in the proposed budget. Commissioner McDougald asked if Commissioner Bailey, who serves on the council, sees value in the ARPC. Commissioner Bailey stated he feels good about where the council is heading especially the Revolving Loan Fund. There are three people in Calhoun County benefiting from the Revolving Loan Fund. Commissioner McDougald expressed some concern as to the effective use of the funds. Commissioner Bailey agreed that in the past they may not have been effective but they are doing better and are increasing staff (just hired someone for economic development).

Commissioner Bailey stated that those were his suggestions for a balanced budget. Commissioner McDougald inquired as to whether or not funding for the School Board's resolution request was included in the budget. Clerk Hand indicated that the request for the funds by the School Board was submitted after the proposed budget was drafted and is not included in the balanced budget suggestions by Commissioner Bailey. Commissioner Bailey also pointed out that the \$33,000 Ambulance grant match funds are not included in this proposed budget.

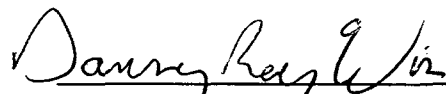
Commissioner McDougald asked if they were still in favor of funding the two Courthouse security personnel. There was further discussion regarding the source of funding for the security personnel and the possibility of using the Board reserves to fund additional requests.

- ❖ Commissioner Bailey made a motion to approve the budget reduction suggestions. Commissioner Jones requested that the suggested reductions be read again. Commissioner Bailey repeated the suggested reductions. Chairman Wise seconded the motion and opened the

floor for further discussion. Commissioner McDougald asked about when they would consider the School Board's request. If they granted funding for that they would need to make additional cuts elsewhere. Chairman Wise stated the Sheriff would also be involved in the School Board's request since it would technically come out of his budget and be staffed by his personnel. Commissioner McDougald inquired if the EMS staff were in agreement with the suggestion of loaning them the Ambulance grant match funds. Commissioner Bailey stated they were going to discuss it and let the Board know. He also stated further discussion would be necessary once the old ambulances have been sold so they have an accurate amount. Danny Ryals requested and received permission to address the Board. He asked the Board to consider sending one of the Courthouse security officers to Carr school as a School Resource Officer for one year. He stated it is their hope to have the officer in place by the first day of school, August 10<sup>th</sup>. Commissioners McDougald and Bailey are in favor of speaking to the Sheriff and the Judge to see if an arrangement can be made. Chairman Wise requested a vote on the suggested proposed budget reductions. The motion passed unanimously 5-0.

There was further discussion of the School Board's Resolution. Chairman Wise asked why the request is being made this year for funding for a Resource officer. School Board Superintendent, Ralph Yoder, explained that the School Board's funding from the State is less than what it costs the School Board to employ the current resource officers. Clifford Newsome stated additional funding requested from the State was not funded by the Legislature. Chairman Wise suggested the School Board might need to consider cutting a position to make funds available for a School Resource Officer (SRO). Commissioner Bailey inquired about the reduction of millage by the School Board. Superintendent Yoder indicated that there was a small reduction in millage. Commissioner Wise asked what amount is needed to fund the SRO. Superintendent Yoder stated that a starting salary (including benefits & retirement) for a SRO is \$40,000. There was further discussion regarding the School Board's request, however, no decision was made.

There being no further business, the meeting adjourned at 4:45 p.m., CT.

  
DANNY RAY WISE, CHAIRMAN

ATTEST:   
CARLA A. HAND, CLERK