

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
MARCH 14, 2017**

PRESENT AND ACTING:

**DANNY RAY WISE, CHAIRMAN
GENE BAILEY, VICE-CHAIRMAN
DARRELL MCDUGALD
DENNIS JONES
JERAL HALL**

**MATT FUQUA, ATTORNEY
ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR
JOE WOOD, DIRECTOR OF OPERATIONS
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Wise called the meeting held in the Regular Meeting room to order at 6:00 P.M.; CT. Commissioner Jones led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

A motion to approve the minutes and vouchers as published on the agenda (The February 28, 2017 Planning Commission Minutes and the February 28, 2017 Regular Meeting Minutes; vouchers for warrants: accounts payable warrants – 1703-MED, 1703-FPC, 1703-CENT, 1703-1G, 1703-1RD, 1703-1L, 1703-1E, 1703-SHIP and payroll warrants – PR17-B06, PR17-B07, PR17-B08, PR17-B09, PR022317, PR030917) was made by Commissioner Hall and seconded by Commissioner Bailey. Commissioner Bailey requested an addition to the minutes to add Miles/Monroe Johnson Road to the applications for the SCOP (Small County Outreach Program) under Justin Ford's time. The motion passed unanimously 5-0.

ROTARY CLUB REQUEST TO USE SAM ATKINS PARK FOR ANNUAL GOAT DAY EVENT

Attorney Fuqua stated he reviewed the request from the Rotary Club and they have all the necessary information needed.

- ❖ Commissioner Bailey made a motion to approve the Rotary Club's request to use Sam Atkins Park for their annual Goat Day event. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

JULIA BEASLEY – NAME CHANGE FOR MOSSY POND LIBRARY

Ms. Beasley stated she has over 100 signatures on a petition, and requested the Board consider changing the name of Don Miller Complex to Mossy Pond Library and Community Center. Commissioner Bailey stated he has spoken with Ms. Rita Maupin about the name change, and her preference on the name would be Mossy Pond Public Library and Park. Ms. Beasley asked if the library would ever be considered a community center. Ms. Angie Smith stated she has the library registered as a shelter under Mossy Pond Community Center. Commissioner Bailey stated he did not believe Ms. Maupin would be opposed to the name Mossy Pond Public Library and Community Center.

- ❖ Commissioner Bailey made a motion to change the name from Don Miller Complex to Mossy Pond Public Library and Community Center. Commissioner Hall seconded the motion. Commissioner McDougald asked if this has been a controversial issue. Ms. Beasley stated no one knows the library by Don Miller Complex; everyone refers to the library as Mossy Pond Library. Chairman Wise stated he feels Commissioners are elected to serve, and not have places named after them. The motion passed unanimously 5-0.

CDBG NEGOTIATIONS WITH DEWBERRY/ PREBLE-RISH

Ms. Belcher stated the CDBG (Community Development Block Grant) contract should be finalized with the State this month and will be sent to the Board for execution. Ms. Belcher stated once this happens, an environmental review must be done initially but the firm awarded the engineering services can be working on getting documents approved by the State during this time. Ms. Belcher presented the Board with a handout showing the budget for the grant, which shows the total budget and supporting information. Ms. Belcher explained the budget for the CDBG grant for the Board. Ms. Belcher stated there is no design payment because the County got 100 points on their grant application for having readiness to proceed; meaning plans were submitted with the grant application by Dewberry/ Preble-Rish. Ms. Belcher further explained the budget for the CDBG grant. Ms. Belcher stated the grant automatically covers the Board for \$38,000 for CDBG engineering, but the Board could charge more if they moved funding from construction. Commissioner Bailey asked if the Board needed to negotiate with Dewberry/ Preble-Rish tonight as to how much under the \$38,000 they would agree to do the work. Ms. Belcher stated there is \$38,000 in the budget currently for engineering, and there would really be no need to negotiate lower. Commissioner Bailey asked if the County performs part of the work if they could be reimbursed in cash from CDBG funds. Ms. Belcher stated after the project is approved and the County has environmental clearance, it may or may not be cost effective for the County to perform some of the work depending on the Road Department staff having time to complete the work and the equipment needed. Ms. Belcher stated the County would have to keep very detailed time sheets and could possibly be reimbursed for labor, but CDBG would likely not pay for any trucks or equipment. Ms. Belcher stated CDBG does not have a good method for allocating equipment, and would not recommend pushing for more than reimbursement of labor. There was further discussion about the County performing some of the work for the grant. Ms. Belcher stated the County can look at getting approval for reimbursement for equipment as well, but she is not sure if this would affect the engineering side of the project. Commissioner Bailey asked if Ms. Belcher could think of any ideas on why it may be a good thing for the County to perform some of the work. Ms. Belcher stated if the staff is paid by the County, and not from the grant funds, that portion of the money would be freed up to be spend on asphalt, for example. Ms. Belcher stated she did not know how this would affect the contractors or bidding process. There was further discussion about in-kind work done by the County. Commissioner Bailey asked if this would need to be decided tonight. Ms. Belcher stated the Board may want to address the engineer as to whether or not this would be something that would affect their fee or scope of work.

Mr. Justin Ford stated normally Dewberry/ Preble-Rish bases their fees on the USDA table referenced in the handout Ms. Belcher provided to the Board. Mr. Ford stated the amount in the grant is a little less than the fees in the USDA table, and he would prefer the firm to receive the amount in the grant. If the Board were not agreeable to this, they would be willing to negotiate. Mr. Ford stated he has a good idea

of the hours and cost to the firm for the work that will be done, and the amount is close to the funding available in the grant. Mr. Ford stated that along with inspection in the field, there is a lot of paperwork that must be done as well. Commissioner Bailey asked if Dewberry/ Preble-Rish would have time to work on the project with all the other projects they have ongoing. Mr. Ford stated he believes they will be well ahead of schedule on all their projects. Mr. Ford stated their office has gotten more organized, and have started forming project plans and schedules for each project and meet once a week to make sure all projects are moving smoothly and on schedule. Mr. Ford stated most projects are ahead of schedule, and he anticipates the projects will be done well ahead of the scheduled completion date. Mr. Ford stated there is some office time involved with this grant, but most of the work will be inspections. Mr. Ford stated they have recently hired another inspector, and he has authorization to hire other staff if needed. Mr. Ford stated he does not anticipate there being a problem with the firm keeping up with all their projects and completing them in a timely manner.

- ❖ Commissioner Bailey made a motion to award the contract to Dewberry/ Preble-Rish for \$38,000. The motion was seconded by Commissioner Hall. The motion passed unanimously 5-0.

TIME JENKS – MAINTENANCE DEPARTMENT

Mr. Jenks stated the maintenance department has been working to replace sand in playground sandboxes and have been working on the ballfields throughout the County. Mr. Jenks stated the new playground equipment has been installed at Sam Atkins Park, and the handicap signs for the courthouse were installed today.

Mr. Jenks requested the Board set up a workshop for March 28 at 4:00 before the next Board meeting to discuss the TRANE proposal for the courthouse. The Board came to a consensus to hold the workshop on the date and time suggested by Mr. Jenks. Commissioner Bailey asked if the quote included all air handlers in the courthouse. Mr. Jenks stated the quote does include all air handlers. There was further discussion about the proposal.

CLIFFORD EDENFIELD – ROAD DEPARTMENT

Mr. Edenfield presented to the Board for approval Budget Amendment #3 for \$2,499. This is a line item amendment moving funds from operating supplies to equipment to pay for a mower the Road Department bought.

- ❖ Commissioner McDougald made a motion to approve the budget amendment. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Mr. Edenfield requested permission to purchase two (2) pickup trucks and a Vermeer chipper. The total amount of the purchases is \$150,099. The chipper has been purchased contingent upon insurance money going toward part of the total price of \$60,363. The cost of the Ford F-550 with dump truck bed is \$59,195 and the cost of the Ford F-150 Crew Cab is \$31,441. Attorney Fuqua asked if these were state contract prices. Mr. Edenfield stated they are all state contract prices.

- ❖ Commissioner McDougald made a motion to approve the purchase of the two (2) pickup trucks and the Vermeer chipper. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Mr. Edenfield stated the Road Department has been hauling milling the past few weeks, and has currently hauled 150 loads. Mr. Edenfield stated there are three (3) more days of hauling, and estimates the County will have about 200 loads of milling in total.

Mr. Edenfield stated the Road Department would begin mowing a little earlier than usual this year with the new growth and weeds on the side of the roads. Mr. Edenfield stated as soon as they are done hauling milling they would begin to mow the roadsides. Mr. Edenfield asked the Board to let him know if they have any problem areas that need to be addressed.

Mr. Edenfield stated the Road Department has been working to replace pipes in a couple of districts. They have put the pipes on hold since they have been hauling milling, but they are working on getting the projects completed.

Chairman Wise asked how hard it would be to turn the southwest corner behind the courthouse into an employee parking lot. Mr. Edenfield stated it would only take a couple days work, and his only concern would be permitting the work on the area. Mr. Ford stated this should not be a problem. Mr. Edenfield stated the project would take about 13 loads of milling.

Chairman Wise asked if lines could be painted on the milling. Mr. Edenfield stated he would not suggest painting lines, as the milling does move and shift some. The Board came to a consensus to construct the employee parking lot. Commissioner Jones stated after the parking lot is completed signs designating the area as employee parking need to be installed.

LIMEROCK BID OPENING

Mr. Edenfield stated there was only one lime rock bid turned in to the Clerk's Office by North Florida Rock in the amount of \$7 per ton. Mr. Edenfield suggested the Board table the bid until he can review the lab results from testing on the lime rock.

- ❖ Commissioner Bailey made a motion to table the bid for review. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Commissioner Bailey commended Mr. Edenfield on the clean-up work he is doing around the Road Department. Commissioner Bailey stated he has gotten many compliments from citizens, especially the ones who live in the neighborhood, about how the yard looks. Commissioner Bailey stated he noticed they have started work on the roof today. Mr. Edenfield stated work on the roof should be completed within a week, and he is looking at pressure washing the buildings and repainting. Commissioner Bailey asked if the back door of the Road Department could be replaced. Mr. Jenks stated he might have a door he can replace the old door with and not have to buy a new one.

RITA MAUPIN – DIRECTOR OF LIBRARY SERVICES

Ms. Maupin introduced the Board to Ms. June Harvey, the branch manager at Mossy Pond Public Library. Ms. Maupin stated one of the things Ms. Harvey has accomplished is bringing the community into the library. Ms. Maupin stated she is working toward developing all the County libraries into a combination of academic and recreational read libraries, along with community affairs. Ms. Maupin stated Ms. Harvey hosts events at the library, such as the Spring Fling pancake breakfast included in the Commissioner's handout, and the money raised through this breakfast goes back into the library. Ms.

Maupin stated Ms. Harvey would like to host a community yard sale at Mossy Pond Public Library, if the Board consented. Ms. Maupin explained the amount of books circulated, the library cards distributed, and computers available at the Mossy Pond Public Library. Ms. Maupin stated Ms. Harvey has been doing a terrific job at the branch location. Ms. Maupin stated she is down about five (5) employees throughout the library system currently, and as she hires new employees she sends them to Ms. Harvey to train on how to operate at a branch location. Ms. Maupin stated Ms. Harvey oversees the Mossy Pond, the Shelton’s Corner, and the Altha Library locations. The Board came to a consensus for Ms. Harvey to host a community yard sale.

DOWLING PARRISH – BUILDING OFFICIAL

Mr. Parrish stated each year there is a litter index survey conducted with Keep Calhoun County Beautiful, and they wanted to report to the Board the County looks good, and Mr. Jenks is doing a great job. Keep Calhoun County Beautiful also wanted to thank the Board for all their support.

Mr. Parrish asked Attorney Fuqua to open and read aloud the Weatherization program bids.

Client Names	County Estimate	Gulf Coast Home Solutions, LLC	Chariot Construction, LLC	H & O Home Improvements
Iris Harbin	\$5,845.00 20% cap \$1,169.00 \$7,014.00	\$7,480.00	\$-----	\$7,560.00
Robert Davis	\$6,265.00 20% cap \$1,253.00 \$7,518.00	\$7,550.00	\$7,100.00	\$-----
Timothy Peddie	\$6,820.00 20% cap \$1,364.00 \$8,184.00	\$6,050.00	\$-----	\$5,285.00
Nancy Alfaro	\$7,440.00 20% cap \$1,488.00 \$8,928.00	\$7,915.00	\$-----	\$-----

- ❖ Commissioner McDougald made a motion to approve the low bidders’ contingent upon their paperwork being in order, and to negotiate to get Ms. Iris Harbin’s bid under the cap price. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Commissioner Bailey asked if there has been any input about the quality of work from clients on the SHIP (State Housing Initiatives Partnership) and Weatherization programs. Mr. Parrish stated the contractors have been doing good work, but there are too many jobs out right now. Mr. Parrish stated there are three (3) SHIP jobs currently that have not been started because the contractors are working in Liberty County and Calhoun County. Commissioner McDougald stated he noticed the County is getting more bidders for Weatherization jobs lately. Mr. Parrish stated they are working on getting all the jobs completed and stated 75% of the Weatherization and SHIP funding was spent in Commissioner Jones District.

JUDY BISS – COUNTY EXTENSION OFFICE

Ms. Biss stated despite the cold and rain, the extension office is beginning to get more calls asking for assistance with everything from insects to soil samples and gardens, and also weeds and pesticides.

Ms. Biss stated the extension office had their first 4-H and Overall Advisory Committee meeting last week; there are about two (2) of these meetings per year. This group is made up of individuals from the community that help keep them on track with the needs of the community, and provide guidance and feedback about their educational programming and objectives.

Ms. Biss stated Ms. Whitney Cherry, the 4-H agent, is working hard in the school system providing curricula in nearly every elementary grade level. She is also beginning to plan her summer day camps.

Ms. Biss stated she would be attending the State Agricultural Emergency Response Team statewide conference in a couple weeks, which is part of the State Emergency Response Team. They provide information on managing livestock in an emergency or handling new diseases that could harm the industry. Ms. Biss stated she would continue to coordinate with Ms. Angie Smith, who is a part of the State Emergency Response Team, as far as any new items she is made aware of at the conference.

Ms. Biss stated she would also be attending a meeting about Citrus Greening, a devastating citrus disease that was found in Franklin County in December of last year.

CHELSEA SNOWDEN – PROJECTS AND GRANTS COORDINATOR

Ms. Snowden presented to the Board for approval and execution Resolution 2017-6 for the Chipola Road LAP (Local Agency Program) Sidewalk project, for the construction of the sidewalk from State Road 20 to State Road 71. This resolution allows the Chairman to enter into the agreement with the Florida Department of Transportation for the Local Agency Program (LAP) in the amount of \$487,200 for the construction of the sidewalk.

**RESOLUTION OF CALHOUN COUNTY, FLORIDA
RESOLUTION NO. 2017-6**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA,
AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER
INTO THE “STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION LOCAL AGENCY PROGRAM
AGREEMENT”**

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the construction of the Chipola Road Sidewalk project from State Road 20 to State Road 71.

WHEREAS, the State of Florida, Department of Transportation has agreed to participate in the construction up to the amount of Four Hundred Eighty-Seven Thousand Two Hundred Dollars (\$487,200.00);and,

WHEREAS, the “The State of Florida, Department of Transportation, “Local Agency Program Agreement” requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute

and enter into the "State of Florida, Department of Transportation, Local Agency Program Agreement", attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "State of Florida, Department of Transportation, Local Agency Program Agreement" attached hereto as EXHIBIT "A".
- ❖ Commissioner McDougald made a motion to approve Resolution 2017-6. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden presented to the Board for approval and execution the LAP agreement with DOT for the Chipola Road Sidewalk project in the amount of \$487,200.

- ❖ Commissioner Bailey made a motion to approve the LAP agreement with DOT. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden stated at the previous Board meeting Mr. Bob Fleck brought before the Board the joint participation agreement for the construction of the north taxiway A project development in the amount of \$364,454. Ms. Snowden stated DOT requires a resolution to be passed by the Board authorizing the Chairman to enter into the agreement. Ms. Snowden presented to the Board for approval and execution Resolution 2017-7 authorizing the Chairman to enter into the agreement with DOT.

**RESOLUTION OF CALHOUN COUNTY, FLORIDA
RESOLUTION NO. 2017-7**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA,
AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER
INTO THE "STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION JOINT PARTICIPATION
AGREEMENT"**

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the design and construction of North Taxiway Phase I.

WHEREAS, the State of Florida, Department of Transportation has agreed to participate in the design and construction up to the amount of Three Hundred Sixty-Four Thousand Four Hundred and Fifty-Four Dollars (\$364,454.00); and,

WHEREAS, the "The State of Florida, Department of Transportation, "Joint Participation Agreement" requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "State of Florida, Department of Transportation, Joint Participation Agreement", attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "State of Florida, Department of Transportation, Joint Participation Agreement" attached hereto as EXHIBIT "A".

- ❖ Commissioner McDougald made a motion to approve Resolution 2017-7. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden presented to the Board for approval and execution the agreement for the construction of the north taxiway A project development with DOT.

- ❖ Commissioner Bailey made a motion to approve the agreement. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden stated Charlie Wood/Matthew Wood Roads and Roy Golden Road projects would be advertised for construction, as well as proposals for the CEI services, in tomorrow's newspaper. The bids will be brought before the Board at the April 11 Board meeting, as well as the proposer's packets for the jobs.

Commissioner Bailey asked Ms. Snowden about the FWC Boat Ramp Grant. Ms. Snowden stated Mr. Ford is currently working on the grant and would be able to give Commissioner Bailey more information on the subject.

BID OPENING FOR COUNTY WIDE PAVING PROJECT

Mr. Ford opened and read aloud the bids for the County wide paving project. Mr. Ford stated each road price includes asphalt and thermoplastic centerline, edge line, and stop bars with the exception of Goodwin Road, which does not have stop bars.

County Wide Paving – 2017 Bid No. 2017-005		
Contractor	Total Base Bid	w/ Sod
Roberts & Roberts, Inc.	\$237,619.35	\$24,264.00
GAC Contractors, Inc.	\$236,044.56	\$35,587.20
CW Roberts Contracting, Inc.	\$283,066.93	\$25,160.10

Price Per Road				
Contractor	Parrish Lake Road West	Cane Fortner Road	Hugh Comerford Road	Goodwin Road
Roberts & Roberts, Inc.	\$66,890.85	\$66,749.10	\$58,649.00	\$45,330.40
GAC Contractors, Inc.	\$67,058.89	\$64,638.47	\$58,891.32	\$45,455.88
CW Roberts Contracting, Inc.	\$78,145.89	\$78,338.54	\$69,994.10	\$56,588.40

Contractor	\$ Asphalt per Ton
Roberts & Roberts, Inc.	\$84 - \$89
GAC Contractors, Inc.	\$81 - \$87
CW Roberts Contracting, Inc.	\$98 - \$112

Asphalt prices ranged for each contractor depending on the hauling price to the road location.

Mr. Ford stated he would like some time to look through the bids and make sure all the necessary paperwork had been filled out.

- ❖ Commissioner Bailey made a motion to table the bids for review and for funding to be looked into in the meantime. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Mr. Ford stated he was asked to inquire if CW Roberts Contracting, Inc. would honor the price per ton of \$79 the County received on the Angle Street project for all the roads listed for this project. Mr. Ford stated the reason they gave for not being able to honor the price was because of hauling distance to the roads. Mr. Ford stated the only road they felt they could possibly honor the price on would be Parrish Lake Road West if the paving were done by the end of March because asphalt prices will be going up on April 1. Commissioner McDougald asked if the contractors would have to get the roads done by April 1 at the prices that were given in the bids. Mr. Ford stated he would assume they built the possibility of an increase in asphalt prices into the prices given. There was further discussion about the bids.

Commissioner Bailey stated he would not have a problem offering the option to pave Parrish Lake Road West to CW Roberts Contracting, Inc. as long as the other contractors were also offered the same option. Commissioner McDougald stated this is the lowest price the Board has had, and made the same agreement on Angle Street. Mr. Ford stated the only reason the agreement was made on Angle Street was because there was a current contract with the company at the price. Commissioner McDougald asked if it would work for the contractors to take one road off the bids that were received tonight. Mr. Ford stated he conveyed to the contractors the Board might do one or all the roads in the package, or any combination of the four (4) roads.

- ❖ Commissioner McDougald made a motion for CW Roberts Contracting, Inc. to pave Parrish Lake Road West at the price of \$79 per ton of asphalt. Commissioner Hall seconded the motion. Commissioner Bailey stated he did not feel comfortable with negotiating in the middle of a bid on something that is not offered to all the contractors. Commissioner McDougald stated this is the same type of agreement done on Angle Street, and \$79 per ton is an excellent price. There was further discussion about paving the road. Chairman Wise asked what the bid amount would be on Parrish Lake Road by CW Roberts if the price were \$79 per ton. Mr. Ford stated the amount would be roughly \$54,457 for asphalt, not including striping. Mr. Ford stated the County might not be saving much money by allowing CW Roberts Contracting, Inc. to pave the road for \$79 per ton, because the prices given in the bid packages included mobilization fees. Mr. Ford stated CW Roberts told him there would be a mobilization fee with the \$79 per ton price. Mr. Ford stated by the time the County pays for mobilization fees they would probably be close to the prices received in the bids. Commissioner McDougald withdrew his motion for CW Roberts Contracting, Inc. to pave Parrish Lake Road West.

JUSTIN FORD, DEWBERRY ENGINEERS INC./PREBLE-RISH – COUNTY ENGINEER

Mr. Ford stated there are two (2) FEMA bids, Jim Godwin Road and Ocheessee Landing Road, which will be opened at the next Board meeting.

Mr. Ford stated County Road 69A, McDaniel/Sheard Road, and Carlos Peavy Road are all under construction. Mr. Ford stated McDaniel/Sheard Road is almost completed, the contractor is making good progress on County Road 69A, and nothing has been heard on Carlos Peavy Road so it is assumed all is going well.

Mr. Ford presented the Board with a handout of all ongoing FEMA DR 4177 projects. Mr. Ford stated the contractors are very near completion on most of the roads. Mr. Ford stated there is only one road that has not been started by BKW, Inc., Shorty Segers Road, but the contractor has almost completed Hana Tower Road West and will likely move over to Shorty Segers Road next. Mr. Ford stated Mr. Edenfield has been out checking roads, and before final payments are made they will make sure he is satisfied with the work done.

Mr. Ford stated he and Ms. Snowden met, looked at the old Florida Fish and Wildlife Conservation (FWC) Boat Ramp Grant applications, and tried to come up with ideas to make the application as attractive as possible. Mr. Ford stated one of his coworkers, Mr. Brandon Purvis, just completed a draft copy for review but he had not had a chance to look at it yet. Mr. Ford stated in the next couple days he and Ms. Snowden would be meeting again to compare the draft to the old applications, making sure they have accomplished what they intended. Mr. Ford stated the application is due in three (3) or four (4) weeks. There was further discussion about the boat ramp grant.

Commissioner Bailey asked Mr. Ford if he thought it would be unfair for the Board to require the Construction Engineering and Inspection (CEI) firms working for the County to report to the Board once a month on their projects. Mr. Ford stated he did not think this would be an unreasonable request.

- ❖ Commissioner Bailey made a motion for the CEI firms hired by the County to report to the Board once a month. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith presented to the Board a Memorandum of Agreement with the Florida Division of Emergency Management for Alert Florida. This free state-wide emergency notification system is envisioned to replace Code Red that the Sheriff's Office is currently under contract with for approximately \$8,300 per year. Ms. Smith stated she and Ms. Kim Tanner have been through webinars with Everbridge, the company who will provide the service, and it looks like the system will completely take the place of Code Red. Ms. Tanner stated there are more options with Everbridge than with Code Red. Ms. Smith stated the County would go under contract with the Department of Emergency Management for this free notification service. Attorney Fuqua stated he has reviewed the contract, and found the service to be impressive and the contract is fine legally.

- ❖ Commissioner Bailey made a motion to approve the Memorandum of Agreement. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Ms. Smith stated she received an email this afternoon from the Florida Association of Counties regarding the 2017 Legislative Days on April 5. Ms. Smith stated Attorney Fuqua sent an email to all the

Commissioners and she has provided the Board with a copy of the email for anyone interested in registering for this event.

Ms. Smith stated Calhoun County hosted the Region One meeting on March 2 with all the Region One counties and State agencies.

Ms. Smith stated she has been working on DR 4177 FEMA projects, reviewing and verifying the process of contractor and engineering invoices. Ms. Smith stated she has also requested PW reimbursements on DR 4177 FEMA projects and provided account documentation on PW roads the County has completed.

Ms. Smith stated she and Ms. Snowden have been working on the Solid Waste Annual Report that is required by Florida Statutes. Ms. Smith stated she has been reviewing and processing all the solid waste invoices.

Ms. Smith stated she has been working on the four (4) HMGP (Hazard Mitigation Grant Program) design projects, Black Bottom Road, Troy McCroan Road, Sam Duncan Road, and Bears Head Road. Ms. Smith stated she has provided the State with additional proof of past damage to the roads to help with their cost analysis going into the construction phase of the projects. Ms. Smith stated the design phase will close out in May and the construction phase will begin later in the summer, and she will present the agreements to the Board for approval when they are received.

Ms. Smith stated she is working on closing out the FRDAP (Florida Recreation Development Assistance Program) Grant Phase V and VI at Sam Atkins Park. Ms. Smith stated there would be two (2) applications available later this year, and there will be committee meetings in July and August to determine priorities for parks in the County.

Ms. Smith stated she is working with Mr. Frank Snowden and Ms. Marina Pennington on the Department of Economic Opportunity (DEO) grant to clear up inconsistencies in the Comprehensive Plan. The next deliverable is due April 5 and a public hearing is scheduled for April 25 before the second Board meeting in April.

Ms. Smith stated she is working on the North West Florida Water Management District Catalyst Site Phase II grant. Ms. Smith stated they are currently waiting on comments from the Health Department, and as soon as they receive those comments they will be ready to advertise for construction.

Ms. Smith stated she has been working on the Emergency Management Preparedness Assistance Grant (EMPA – State Grant) and Emergency Management Performance Grant (EMPG – Federal Grant) scope of work, which is a twelve (12) month grant cycle. Every quarter there are specific deliverables and she is working on completing these.

Ms. Smith stated she and Ms. Snowden would be scheduling a meeting with Mr. Ford every Monday afternoon to discuss what has been accomplished and what needs to be accomplished for the week, so everyone is on task and knows what is happening with each project.

Commissioner Bailey stated there are two (2) FEMA projects that have not been closed out, PW #299 Red Horse Sucker Road and PW 418 Coy Lindsay Road, and asked Ms. Smith what needs to be done with the two (2) projects. Ms. Smith stated they requested to change the scope of work on Coy Lindsay Road, which was denied, but they are working with the Road Department to self-perform the work. Ms. Smith stated last week she received notification FEMA is considering writing a version for the PW #299 project, so additional funding may be received. Ms. Smith stated since the project was small the County was prepaid by FEMA. Ms. Smith stated FEMA prepays for all small projects. There was further discussion about the FEMA projects.

Commissioner Bailey asked Ms. Smith if the County could be paid from grant funds for County self-performed work on the Community Development Block Grant Program (CDBG) project. Ms. Smith stated possibly if the County could come to an agreement with the Florida Department of Economic Opportunity on cost codes. Ms. Smith stated she does not see any reason why DEO would object to using FEMA cost codes, as they are very reasonable. Ms. Smith stated in her opinion it would be worth asking about. There was further discussion about reimbursement from DEO.

Ms. Smith stated last year she advertised for an Emergency Management Coordinator and received applications, but put the interviews on hold because she was very busy at the time. Ms. Smith requested permission from the Board to conduct interviews and fill the position. Ms. Smith stated she has been conducting interviews for the administrative assistant position, but this position will be a secretary for all of the Emergency Management Office. Most people who come to the office are there to see Mr. Parrish, Mr. Ford, or Ms. Kelly, so this employee will help anyone who comes into the office. Commissioner Bailey asked if this employee would be present in the office at all times. Ms. Smith stated the position is paid from Emergency Management funds, so they would be required to complete some training. Commissioner Bailey asked if training could be scheduled at a different time from others so someone is in the office at all times. Ms. Smith stated her goal is to have the office covered at all times.

- ❖ Commissioner Bailey made a motion to approve Ms. Smith hiring an Emergency Management Coordinator. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

JOE WOOD, DIRECTOR OF OPERATIONS

Mr. Wood stated at the last meeting the Board asked him to look into getting quotes for a machine that would paint lines on roads. Mr. Wood stated he requested quotes from four (4) different companies and received two (2) price quotes. Mr. Wood stated the cheapest quote was from Sherwin Williams in Tallahassee for a paint sprayer and bead dispenser for \$12,745. Mr. Wood stated he is unsure if there is money in the budget to purchase the machine. Mr. Wood stated this price would be available for some time if the Board would like time to consider purchasing the machine.

- ❖ Commissioner Bailey made a motion to table the purchase of the line-painting machine. Commissioner McDougald seconded the motion. The motion passed unanimously 5-0.

Chairman Wise asked if Mr. Jace Ford has been trained to check out inmates, and if not could he be trained. Mr. Wood stated he has not been trained at this time, but could be trained if the Board requested. Chairman Wise stated he would like Mr. Ford to be trained just in case he was ever needed to check out inmates.

Commissioner Bailey asked Mr. Wood if there had been any further information on a beaver trapper. Mr. Wood stated Mr. Shane Johnson's name came up for a beaver trapper, and John Dunlap who used to work for USDA (United States Department of Agriculture) may be interested in trapping beavers has also contacted him. Mr. Wood stated he has not had any further contact with Mr. Dunlap over the past couple weeks. Mr. Wood stated the Board talked about hiring a trapper for \$2,000 per year, but this would not guarantee the beavers would be trapped. Mr. Wood stated a reasonable bounty on each beaver might work better, so the Board knew exactly what they were getting for their money. Commissioner Bailey asked if Mr. Wood has contacted FWC (Florida Fish and Wildlife Conservation Commission) to see if the County can set traps. Mr. Wood stated he has all the information, but the County needs to name a beaver trapper and get a countywide steel-trap permit. There was further discussion about permitting.

Commissioner Bailey asked if the metal at the Road Department had been picked up. Mr. Wood stated the metal has not been picked up, and the semi-trailer for the tires at the Recycling Center also has not been delivered. Mr. Wood stated he spoke with Mr. Cumbaa and was informed he is having some trucking issues; he has two (2) trucks broken down at this time. Mr. Wood stated it was his understanding Mr. Cumbaa would be setting up a bailer at the Road Department to bale the metal instead of hauling it to be bailed. Mr. Edenfield stated he checked with Mr. Cumbaa a couple days ago and was informed the bailer is broken down, and as soon as they had it repaired they would begin work moving the metal.

ATTORNEY FUQUA

Attorney Fuqua stated he had a County Attorney phone call for small counties in the area and asked if anyone knew anything about the airport regulation ordinance. Attorney Fuqua stated no one knew about the ordinance, so the County may be generating their own ordinance.

COMMISSIONER TIME

COMMISSIONER MCDUGALD

Nothing to report.

COMMISSIONER JONES

Nothing to report.

COMMISSIONER HALL

Nothing to report.

COMMISSIONER BAILEY

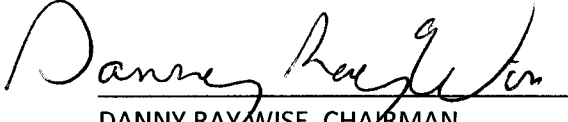
Commissioner Bailey stated Senator Montford has introduced Senate Bill 936 in regards to the Regional Rural Development Grants Program that would increase the annual amount able to be spent through the program, and increase the amount a single organization can receive from the program. Commissioner Bailey stated he appreciates Senator Montford introducing this bill, as Opportunity Florida has been shut down.

CHAIRMAN WISE


Chairman Wise stated he needs a motion for approval for the Chairman to execute the Florida Department of Law Enforcement (FDLE) Sub grant Award Documents.

- ❖ Commissioner McDougald made a motion to approve for the Chairman to execute the documents. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

There being no further business, the meeting adjourned at 7:55 p.m., CT.


DANNY RAY WISE, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK

**Calhoun County
Board of County Commissioners
Budget Amendment
Fiscal Year 2016/2017**

Amendment to 2016-2017 budget, reallocating expenditures between line items within County Transportation Trust Fund I (CTTF I)

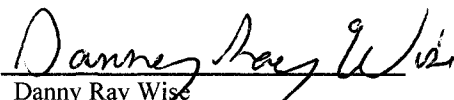
County Transportation Trust Fund I

<u>account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Expenditures					
Road & Street:					
11541-54152	Operating Supplies	\$ 200,000		(2,499)	197,501
11541-64000	Equipment	54,425	\$ 2,499		56,924
	Expenditure total	<u>\$ 254,425</u>	<u>\$ 2,499</u>	<u>\$ (2,499)</u>	<u>\$ 254,425</u>

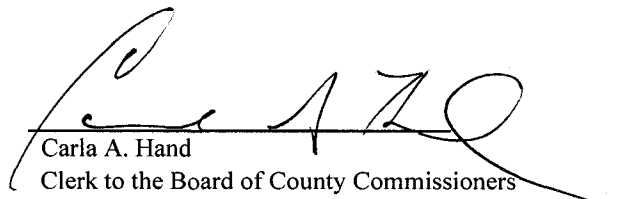
This Budget Amendment duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting this 14th day of March 2017.

Board of County Commissioners
Calhoun County, Florida:

ATTEST:



Danny Ray Wise
Chairman



Carla A. Hand
Clerk to the Board of County Commissioners
Calhoun County, Florida