

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES
SUPPLEMENTAL BUDGET HEARING FY 2015-2016
NOVEMBER 14, 2016
5:30 p.m. CT**

PRESENT AND ACTING:

COMMISSIONERS:

**MARION "LEE LEE" BROWN, CHAIRMAN
WOODROW "LEE" SHELTON, VICE-CHAIRMAN
DARREL MCDUGALD
DENNIS JONES**

**KATHY STEWART, BUDGET AND FINANCE DIRECTOR/ACCOUNTING MANAGER
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

The meeting was called to order by Chairman Brown at 5:30 p.m., CT.

Ms. Kathy Stewart stated tonight's Public Hearing is for the purpose of addressing the Final Budget amendments for the Fiscal Year 2015-2016. Florida Statutes provide the Counties 60 days after the end of the fiscal year to amend their budgets.

Ms. Stewart stated the 1st amendment is Resolution 2016-30 which will amend the budget for unanticipated revenue in the 2016 Weatherization Grant and certain Library revenues, and reallocating expenditures between line items within funds.

**RESOLUTION 2016 - 30
OF THE BOARD OF COUNTY COMMISSIONERS
OF CALHOUN COUNTY, FLORIDA**

WHEREAS, the Calhoun County Board of County Commissioners of Calhoun County, Florida has unanticipated revenue in the Weatherization Fund and Library Fund; and is reallocating expenditures between line items within the General Fund, County Transportation Trust Fund II, and the Library Fund;

WHEREAS, said revenue is needed to help pay certain expenditures incurred in fiscal year 2015-2016,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The fiscal year 2015-2016 budget be amended as follows:

			<u>Present</u>	<u>Increase</u>	<u>Amended</u>
			<u>Budget</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>General Fund</u>					
Expenditures:					-
<u>General Government Services:</u>					
<u>Legislative :</u>					
01511-46001	Repairs and Maintenance - District 1		\$ 20,000	(11,725)	8,275
01511-46002	Repairs and Maintenance - District 2		20,000	(20,000)	-
01511-46004	Repairs and Maintenance - District 4		20,000	(20,000)	-
01511-61001	Land - District 1		-	11,725	11,725
01511-62004	Building - District 4		-	20,000	20,000
01511-63002	Paving - District 2		-	20,000	20,000
<u>Financial & Administration:</u>					
01513-46000	Repairs and Maintenance		24,000	(24,000)	-
<u>Legal Counsel:</u>					
01514-31000	Professional Services		43,000	(10,000)	33,000
<u>Building Operations:</u>					
01519-51946	Repairs and Maintenance		65,000	45,000	110,000
01519-62000	Building Improvements		261,741	(261,741)	-
01519-64000	Equipment		26,000	261,741	287,741
<u>Public Safety:</u>					
01521-64000	Equipment - Generator		-	9,500	9,500
01523-34000	Inmate Care		300,000	(7,550)	292,450
<u>Human Services:</u>					
01564003-56470	Medicaid		253,598	(12,950)	240,648

County Transportation Trust Fund II (CTTF II)

D.O.T. Local Agency Program (LAP)

Expenditures

12541LAP-31274	Engineering - Hwy 274	\$ 17,547	(17,547)	-
12541LAP-31CHI	Engineering - Chipola Road	63,000	(63,000)	-
12541LAP-63C274	Infrastructure - Hwy 274	-	17,547	17,547
12541LAP-63CHI	Infrastructure - Chipola Road	-	63,000	63,000

Weatherization Fund

Weatherization Grant #16WX-OG-02-17-01-006

Revenues

21331W16-06200	Weatherization 16WX grant	\$ -	\$ 1,000	1,000
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Expenditures

21554W16-31300	Training	\$ -	1,000	1,000
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Library Fund

Revenues

47337PL-07000	Panhandle Public Library Cooperative System (PPLCS)	\$ 39,000	13,217	52,217
47336UNV-07000	Universal Services	-	11,979	11,979
		<u>\$ 39,000</u>	<u>25,196</u>	<u>64,196</u>

Expenditures

4757100-51112	Salaries	\$216,893	(15,907)	200,986
4757100-51121	FICA/Medicare Payroll Taxes	16,593	(1,291)	15,302
4757100-51122	Retirement	15,746	(1,344)	14,402
4757100-51123	Health Insurance	18,539	(693)	17,846
4757100-51325	Unemployment	-	65	65
4757100-34000	Other Contractual Services	-	1,245	1,245
4757100-40000	Travel	5,000	(2,512)	2,488
4757100-41000	Communications expense	27,304	(1,257)	26,047
4757100-42000	Postage	500	(218)	282
4757100-46000	Repairs and Maintenance	-	4,266	4,266
4757100-49000	Other Current Charges	-	1,804	1,804
4757100-51000	Office Supplies	1,500	11,277	12,777

4757100-52000	Operating Supplies	4,675	5,732	10,407
4757100-55000	Training	500	(500)	-
4757100-66000	Library Materials	4,155	11,312	15,467
		<u>311,405</u>	<u>11,979</u>	<u>323,384</u>
Earned Funds:				
47571EAR-51112	Salaries	\$ -	2,492	2,492
47571EAR-51121	FICA/Medicare Payroll Taxes	-	191	191
47571EAR-51325	Unemployment	-	16	16
47571EAR-34000	Other Contractual Services	4,700	(4,700)	-
47571EAR-46000	Repairs and Maintenance	-	92	92
47571EAR-49000	Other Current Charges	-	903	903
47571EAR-51000	Office Supplies	-	3,246	3,246
47571EAR-52000	Operating Supplies	12,100	(8,254)	3,846
47571EAR-66000	Library Materials	-	6,014	6,014
		<u>16,800</u>	<u>-</u>	<u>16,800</u>
PPLCS:				
47571PL-51112	Salaries	\$ 18,684	(94)	18,590
47571PL-51121	FICA/Medicare Payroll Taxes	1,429	(37)	1,392
47571PL-51122	Retirement	1,357	6	1,363
47571PL-51123	Health Insurance	6,081	(159)	5,922
47571PL-34000	Other Contractual Services	500	5,536	6,036
47571PL-51000	Office Supplies	2,100	3,743	5,843
47571PL-52000	Operating Supplies	7,650	(6,442)	1,208
47571PL-64000	Equipment	-	3,675	3,675
47571PL-66000	Library Materials	1,199	6,989	8,188
		<u>39,000</u>	<u>13,217</u>	<u>52,217</u>
State Aid:				
47571SA-51112	Salaries	\$148,593	4,145	152,738
47571SA-51121	FICA/Medicare Payroll Taxes	11,367	284	11,651
47571SA-51122	Retirement	19,711	(886)	18,825
47571SA-51123	Health Insurance	6,294	(170)	6,124
47571SA-34000	Other Contractual Services	5,472	(2,218)	3,254
47571SA-40000	Travel	2,400	(1,967)	433
47571SA-46000	Repairs and Maintenance	860	(13)	847

47571SA-49000	Other Current Charges	895	176	1,071
47571SA-51000	Office Supplies	500	1,578	2,078
47571SA-52000	Operating Supplies	2,943	(1,834)	1,109
47571SA-64000	Equipment	2,469	(2,469)	-
47571SA-66000	Library Materials	-	3,374	3,374
47571SA2-46000	Repairs and Maintenance	-	51	51
47571SA2-51000	Office Supplies	-	3,253	3,253
47571SA2-52000	Operating Supplies	-	108	108
47571SA2-64000	Equipment	-	10,495	10,495
47571SA2-66000	Library Materials	16,500	(13,907)	2,593
		<u>218,004</u>	<u>-</u>	<u>218,004</u>

THIS RESOLUTION ADOPTED by the Calhoun County Board of County Commissioners at a Public Hearing on this 14th day of November 2016.

- ❖ Commissioner Shelton made a motion to adopt Resolution 2016-30. The motion was seconded by Chairman Brown. There was no public comment. The motion passed unanimously 4-0.

Ms. Stewart stated the 2nd amendment is Resolution 2016-31 amending the budget for additional cash carryforward at the beginning of the fiscal year for the Sheriff's 911 insurance proceeds and additional grant revenue available in Fiscal Year 2015-2016 due to the timing of grant activity.

**RESOLUTION 2016 - 31
OF THE BOARD OF COUNTY COMMISSIONERS
OF CALHOUN COUNTY, FLORIDA**

WHEREAS, the Calhoun County Board of County Commissioners of Calhoun County, Florida has additional cash and revenue in fiscal year 2015-2016 in the General Fund and County Transportation Trust Fund II;

WHEREAS, said additional cash and revenue is needed to help pay certain expenditures and transfers incurred in fiscal year 2015-2016,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The fiscal year 2015-2016 budget be amended as follows:

		<u>Present</u>	<u>Increase</u>	<u>Amended</u>
		<u>Budget</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>General Fund</u>				
Revenues & Transfers In:				
	Cash Balance			
01300-00000	Forward	\$2,935,000	32,376	2,967,376
0133400-07200	Florida Recreational Development Assistance Program	-	22,191	22,191
01334RC-0215RC	Residential Construction Mitigation Program (RCMP)	105,000	105,137	210,137
Expenditures:				
Public Safety:				
01525RC-3415RC	RCMP - Contractual Services	95,745	105,137	200,882
01529CST-91000	Sheriff Budget Transfer 911	164,451	32,376	196,827
Culture and Recreation:				
01572-62000G	FRDAP - Neal Landing Grant	-	22,191	22,191

County Transportation Trust Fund II (CTTF II)

Revenues & Transfers In:

12334-49287	Small County Outreach Program - CR287	1,426,700	314,649	1,741,349
12334-49CAIN	Small County Outreach Program - Cain Road	445,000	32,891	477,891

Expenditures

12541-63287	Small County Outreach Program - CR287	1,426,700	314,649	1,741,349
12541-63CAIN	Small County Outreach Program - Cain Road	445,000	32,891	477,891

THIS RESOLUTION ADOPTED by the Calhoun County Board of County Commissioners at a Public Hearing on this 14th day of November 2016.


- ❖ Commissioner Shelton made a motion to adopt Resolution 2016-31. The motion was seconded by Chairman Brown. There was no public comment. Commissioner Jones inquired about the Neal Landing Grant and stated he thought the grant had been closed out. Ms. Stewart stated the grant is closed out now, but this amendment addresses the time period when the grant was still open in Fiscal Year 2015-2016. The motion passed unanimously 4-0.

Ms. Stewart stated the 3rd item is a Sheriff's budget amendment for unanticipated revenues and related expenditures.


- ❖ Commissioner Jones made a motion to approve the Sheriff's budget amendment. The motion was seconded by Commissioner Shelton. There was no public comment. The motion passed unanimously 4-0.

There being no further business, the meeting adjourned at 5:35 p.m., CT.

ATTEST:



MARION "LEE LEE" BROWN
CHAIRMAN



CARLA A. HAND
CLERK