

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
JULY 12, 2016**

PRESENT AND ACTING:

**MARION "LEE LEE" BROWN, CHAIRMAN
WOODROW "LEE" SHELTON, VICE-CHAIRMAN
DARRELL MCDUGALD
THOMAS G. FLOWERS**

**MATT FUQUA, ATTORNEY
CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER
JOE WOOD, DIRECTOR OF OPERATIONS
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT
TAD SCOTT, DEPUTY SHERIFF**

The meeting held in the Regular Meeting Room was called to order by Chairman Brown at 6:00 p.m., CT. Chairman Brown led the Prayer and Pledge of Allegiance to the Flag.

Chairman Brown reminded everyone to silence their cell phones and reminded those on the agenda they will have three (3) minutes to speak on their topic.

APPROVAL OF VOUCHER

- ❖ A motion to approve the minutes and vouchers as published on the agenda (June 28, 2016 Regular Meeting Minutes; vouchers for warrants: accounts payable warrants – 1606-ES, 1607-FPC, 1607-MED, 1607-1G, 1607-1RD, 1607-1L, 1607-1E; payroll warrants – PR-16-B09, PR16-B10, PR16-B11, PR061616, PR063016) was made by Commissioner McDougald and seconded by Commissioner Flowers. The motion passed unanimously 4-0. (Vouchers are available in the Clerk's Office.)

PLANNING COMMISSION MEETING- REQUEST TO VACATE PLAT FOR RIVERSIDE AT CHIPOLA

Attorney Fuqua stated there was a Planning Commission meeting that recommended the vacation of the St. Joe Plat for Riverside at Chipola. Attorney Fuqua stated the original petition has been filed with the Clerk of Court, and there needs to be a motion to accept the recommendation of the Planning Commission.

- ❖ Commissioner McDougald made a motion to accept the recommendation of the Planning Commission. Chairman Brown seconded the motion. There was no public comment. The motion passed 3-1. Commissioner Flowers opposed.

Attorney Fuqua stated there also needs to be a motion to adopt Resolution 2016-14 abandoning the plat.

- ❖ Commissioner McDougald made a motion to adopt Resolution 2016-14, vacating the Riverside at Chipola plat. Chairman Brown seconded the motion. There was no public comment. The motion passed 3-1. Commissioner Flowers opposed.

RESOLUTION 2016-14

WHEREAS, the Board of County Commissioners of Calhoun County, Florida (the “Board”) has been petitioned by the owners of all the property within the Riverside at Chipola Plat, Plat Book 11, Pages 1-4 of the public records of Calhoun County, Florida (the “Plat”);

WHEREAS, public notice has been published in the local newspaper pursuant to Chapter 177 of the Florida Statutes; and

WHEREAS, the Board has determined that the Plat as described above serves no useful purpose and the vacation of the Plat will not deny access to any adjacent landowners.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida that the Riverside at Chipola Plat, Plat Book 11, Pages 1-4 of the public records of Calhoun County of the public records of Calhoun County, Florida is hereby vacated.

ADOPTED this 12th day of July, 2016.

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS

VICTORIA ROLLINS – TEEN MISS FORGOTTEN COAST

Ms. Rollins thanked Alex Quintana of Congresswoman Gwen Graham’s office, Commissioner Shelton, and Clerk Hand for coming out and helping with the 2nd annual Chipola River Cleanup. They collected 125 pounds of garbage. She thanked Dowling Parrish with Keep Calhoun County Beautiful for their donation of two (2) cases of water, trash bags, and use of garbage grabbers, Ms. Judy Biss with the Calhoun County Extension Office for the use of canoes, life vests, and paddles, and Harvey’s Supermarket for their donation of three (3) cases of water. Chairman Brown thanked Ms. Rollins for putting together the cleanup.

ALEX QUINTANA – CONGRESSWOMAN GWEN GRAHAM’S OFFICE

Mr. Quintana stated Congresswoman Graham hosted a Small Business Workshop in Quincy last month and reported there will be another Small Business Workshop at Gulf Coast State College in Panama City on July 20th for veterans and veteran-owned businesses.

DONALD STANLEY, DEWBERRY ENGINEERS, INC./PREBLE-RISH – COUNTY ENGINEER

Mr. Stanley presented the Board with a handout of all ongoing FEMA DR 4177 projects. He stated all contractors are actively working, with the steady flow of materials the jobs are going well.

Mr. Stanley stated he has an email from DBM Contracting Inc. stating they are no longer in business and would not be performing the jobs they were awarded. DBM Contracting Inc. was the lowest bidder on two (2) FEMA jobs awarded at the end of last year, PW#186 Jimmy Branton, JW Alexander, Buddy Johnson, and Red Level Roads, and PW #185 Ira Fowler, Autumn Lane, and Jack Strickland Roads. Mr. Stanley stated he needs a motion to award the jobs to the next lowest bidder, Roberts and Roberts Inc.

- ❖ Commissioner Flowers made a motion to award the two (2) jobs to the next lowest bidder, Roberts and Roberts. Chairman Brown seconded the motion. The motion passed unanimously 4-0.

Mr. Stanley stated Commissioner Jones asked for three (3) quotes on a pole barn for his district. Mr. Stanley has received two (2) quotes, but the 3rd has not yet been received.

Commissioner Flowers inquired about Carlos Peavy Road in his district. Mr. Stanley stated the road design is complete and is currently under review with the Florida Department of Transportation (FDOT). Mr. Stanley stated they have some other jobs ready to bid but they are waiting on the County to contract with an Engineer to provide inspection services. They can go ahead and bid the jobs, but they must have a Construction Engineering Inspector (CEI) under contract before executing the construction contracts. Mr. Stanley stated Ms. Angie Smith has been in contact with FDOT for their input on the matter. There has been some discrepancy whether or not all the jobs could be bid at once, or if there needed to be a separate RFQ for each one. Mr. Stanley stated FDOT will have to give an answer soon because the jobs must be completed by the end of the year. Commissioner Flowers asked if the jobs could be advertised and bid while they are waiting on FDOT? He also asked Attorney Fuqua if he could help Ms. Smith in any way with CEI Request for Qualifications, because it has been several months and FDOT has not given any answers. Attorney Fuqua inquired if it could be included in the bid notice the jobs would be subject to selecting the CEI? Mr. Stanley stated it could be done, a contract could be awarded but no notice to proceed issued to the contractor until the CEI had been selected. Mr. Stanley stated he has some other bid advertisements to be published in the paper tomorrow. Commissioner Shelton inquired how many bids were being advertised? Mr. Stanley replied he believed there were twelve (12) packages, and about 21 left altogether to bid. Commissioner Flowers asked when the jobs listed as 100% finished would be closed out? Mr. Stanley stated Ms. Smith has been submitting the jobs as soon as they are finished. Clerk Hand stated she knew Ms. Smith had been submitting the reimbursement requests, but the closeout was a different process. Mr. Stanley added the closeout of the jobs would be in FEMA's hands.

Mr. Stanley informed the Board Northwest Florida Water Management District is about to solicit for their upcoming grant application for water projects. He asked for the Board to think about any projects for which they may want to submit applications. Commissioner Shelton inquired if they just do potable water projects, or if they will also fund non-potable water projects. He has spoken with Darryl O'Bryan and the water hydrant system at Four Mile Creek in Clarksville is damaged and therefore, they do not have fire protection. Mr. Wood stated none of the fire hydrants south of the creek are functional. Mr. Stanley stated he will check into whether non-potable water projects are allowed.

ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith was unable to attend the Board meeting. On her behalf, Mr. Joe Wood presented to the Board for approval and execution the Solid Waste Grant Application for the 2016-2017 grant cycle. Chairman Brown asked the amount of the grant funding requested. Mr. Wood replied it would be approximately \$90,000.

- ❖ Commissioner Shelton made a motion to approve the Solid Waste Grant Application. Commissioner McDougald seconded the motion. The motion passed unanimously 4-0.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood informed the Board the County's two (2) debris trucks are non-operational. The engine blew in the oldest truck and the newest truck was damaged last week when it was used to haul dirt causing the frame to twist. The damaged truck was reported to the insurance company and is totaled; at the present time the insurance proceeds have not been determined. The Road Department has been getting a lot of calls lately to pick up debris, so the County needs a new truck to perform the service. Chairman Brown asked if Mr. Wood had been looking for new trucks yet. Mr. Wood replied Elton has done a lot of research and they have priced a used truck, and also got some quotes on new trucks that are under the state purchasing program or the sheriff purchasing program. A new truck is about \$135,000 to \$140,000. The used truck they found was comparable to the one that was totaled, it is ten (10) years old, has 100,000 miles, with an asking price of \$65,000. Mr. Wood stated he recommends a new truck be purchased because it is one that is used daily. Mr. Wood asked the Clerk to explain where funds are available to help purchase a new debris truck. Clerk Hand stated the 2015-2016 budget includes \$90,000 of anticipated interest expenditures in fund 12 (CTTF II); interest was budgeted in case the line of credit was used to fund DR4177 FEMA projects prior to reimbursement. The line of credit has not been used due to the timing of projects. The Clerk further stated the gas tax budgeted in Fund 12 (CTTF II) can be used for purchasing the debris truck as a Road Department transportation expenditure. The Board must approve a budget amendment moving funds from debt service (interest) to capital outlay for purchase of the new debris truck. There was discussion between the Board and Mr. Wood regarding the insurance proceeds compared to the cost of a comparable used truck. Mr. Wood stated he hopes the insurance will pay \$40,000 to \$45,000 but he does not know for sure. Commissioner Shelton asked if there was any money left in the road department budget to help purchase a new truck. There was further discussion whether there are adequate funds for a new truck. Mr. Wood stated the amount available would be close to the amount needed. Commissioner Flowers stated the Board could make a motion to move the \$90,000 tonight so the money would be available when Mr. Wood had more information on the insurance settlement.

- ❖ Commissioner Flowers made a motion for a budget amendment moving \$90,000 (Fund 12) from debt service (interest) to the equipment line item. Commissioner Shelton seconded the motion. Clerk Hand stated there is \$13,605 available in the Road Department equipment budget. Commissioner Shelton asked if Mr. Bill Adkins had something else in mind for the money, and Mr. Wood replied he did not think there were any planned uses for the money. There was no public comment. The motion passed unanimously 4-0.

Mr. Wood informed the Board the antennas for the county, that include the Road Department, Emergency Management, Sheriff's Office, fire departments, hospital, and ambulance service, are located

on the WFSU tower in Frink. WFSU sold the tower however the contracts with the new buyer remain the same as they were with WFSU.

Mr. Wood stated they have been logging on the side of Doug Price Road to prepare for paving. The process has been messy since it has been wet and they asked the contractor, Roberts and Roberts, Inc., if they would mind holding off on laying some of the new lime rock until they were through logging so the new lime rock will not be contaminated with all the mud they were bringing onto the road. Since the delay was on behalf of the County Mr. Wood asked the Board to set the retainage at \$5,000. The Board agreed by consensus to set the retainage at \$5,000 on this project.

Mr. Wood asked the Board for permission to advertise a timber sale on Magnolia Church Road on behalf of the Industrial Development Board (IDA); the IDA wants to thin timber and there is also a spot they would like to clear cut.

- ❖ Commissioner McDougald made a motion approving the advertisement for thinning the timber on Magnolia Church Road. Chairman Brown seconded the motion. Commissioner Flowers asked if this was the same timber that was previously advertised? Mr. Wood stated it is but this time the IDA Board is asking for a \$5,000 binder at the signing of the contract and will allow the contractor 90 days to harvest the timber. There was no public comment. The motion passed unanimously 4-0.

Mr. Wood informed the Board Jace Ford was hired for the 911 Mapping and Addressing position. Mr. Wood also advised the Board of the applications received for the Building Official and Contracts and Grants Manager positions. There are three (3) applicants for the Contracts and Grants Manager position, including one from when the Housing Grant Position was advertised and one applicant for the Building Official position. He asked if it would be the Board's wishes for him to broaden the search outside of Calhoun County to see if the County could acquire more applicants. Chairman Brown stated he would like to have more applicants than one. Commissioner Shelton stated if this applicant happens to be the person the County wishes to hire, money would be spent unnecessarily advertising outside of the County. Mr. Wood stated the Board could look at the applications and decide if the person is suited for the job. The Building Official position requires that one must have a building official license, or be able to acquire a provisional license and obtain a building official license within a year. There are requirements for obtaining a provisional license, and the Board would want to look for a candidate who had the proper background required to obtain a provisional license. Mr. Wood stated it was up to the Board how they wanted him to proceed. There was further discussion on the Building Official position and advertising. Commissioner McDougald stated he would be open to advertising in other newspapers. He has looked over the applications and would like to see the search broadened for both positions. Mr. Wood stated he could advertise both positions in other papers, and leave the current applicants in the running for the positions. Commissioner Shelton inquired if the Board thought it would be wrong to interview the applicants they have now to see if any would fit the jobs before advertising further? Chairman Brown stated he would like to see more than one applicant for the Building Official position to have comparisons. There was further discussion on applicants. Commissioner McDougald stated after looking over the applications he would like to see someone with more direct experience with both jobs. Commissioner Flowers stated the Board should at least follow through with the applicants they have currently, and then re-advertise if they were not satisfied. Commissioner Shelton stated it seems unfair to him to not look at the applications that have been turned in before re-advertising the positions in

other papers. Commissioner Flowers stated there was only one person who applied for the spray truck operator position with the Road Department, and after being interviewed he turned out to be the person the County wanted for the position. There was further discussion about advertising. Chairman Brown stated he agrees with Commissioner Flowers and Commissioner Shelton to look at these applicants before advertising further. Mr. Wood stated he can make copies of the applications for the Commissioners to look over so they are prepared at the next meeting to recommend hiring or further advertisement of the positions. The Board agreed to looking at copies of the applications and at the next meeting make a decision whether to move forward or advertise further.

Chairman Brown asked Colonel Silcox to introduce the new warden of Calhoun Correctional Institution.

Mr. Silcox informed the Board Calhoun Correctional Institution has had a rotation of wardens, and Warden Payne who was here for several years has now moved to Franklin County. The new warden, Warden Smith, has over 30 years of experience in corrections in Florida. Warden Smith thanked the Board for welcoming her, and expressed her hope the relationship Warden Payne had with the County would continue with her. Ms. Smith stated they have had some resignations the past several days, and anyone looking for a job in corrections as an officer or in food service could apply.

CLERK HAND – CLERK OF COURT AND COUNTY COMPTROLLER

Clerk Hand stated the proposed 2016-2017 budget will be ready on July 18th by 4:00. The Clerk's Office is waiting on a few answers on estimated revenues from the State which have not yet been posted and some expenditure detail. (Mosquito Control, etc.) Clerk Hand stated budget workshops need to be scheduled. She suggested scheduling one for July 21st at 5:00 and one a week later on July the 28th at 5:00 if that would be suitable for the Board. Mr. Rollins informed Clerk Hand the School Board has a meeting in the regular Board meeting room on the 21st. Clerk Hand stated the July 21st meeting could be held in the Emergency Operations Center. (It was later determined and noticed the July 21st budget workshop will be held in the regular meeting room in the Extension building.)

Clerk Hand stated required public hearings for the budget also need to be scheduled. The date she proposed for the tentative budget hearing is September 6th at 5:01 p.m. and the final hearing on Monday September 19th at 5:01 p.m. Commissioner Flowers stated he will not be able to make the September 6th date. Clerk Hand stated they could schedule the meeting for Thursday September 8th at 5:01 p.m. (Rescheduled for Tuesday September 6, 2016 due to conflict with the School Board.)

ATTORNEY FUQUA

Attorney Fuqua informed the Board there will be an Ethics Training Thursday morning at the Penn Avenue Ag Complex in Marianna from 8:00 a.m. to 12 p.m. if any of the Commissioners would be interested in attending.

COMMISSIONER TIME

COMMISSIONER MCDUGALD

Nothing to report.

COMMISSIONER FLOWERS

Commissioner Flowers spoke to the Board on behalf of Ms. Kristy Terry reminding them of the Bass Pro Fishing Tournament this weekend. They are expecting a large crowd at the Neal Landing for the tournament. Commissioner Flowers asked Mr. Wood to talk to Mr. Tim Jenks about using signs on both ends of town so the boats know where to go, and also signs for parking at the landing. The tournament has been advertised both locally and nationally. The tournament starts Saturday and weigh in is Sunday at 1 o'clock.

Commissioner Flowers informed the Board he spoke with Calhoun-Liberty Hospital CEO Jim Heizenrater, and stated the ambulance financials still do not make sense. Commissioner Flowers stated he asked Mr. Heizenrater, theoretically since nothing has been proven yet, if there was some wrong doing with numbers had they amended prior tax returns (financial statements) to make sure they had reported properly to any agencies they were answerable to. Mr. Heizenrater could not give any answer to resolve Commissioner Flowers question. Commissioner Flowers stated every number the Board has been given could be right, or could be wrong. Chairman Brown asked if Commissioner Flowers had found out if the investigation was still ongoing or if anything had been determined? Commissioner Flowers stated he did not ask; his concern is numbers for the County. Commissioner McDougald asked if Commissioner Flowers had met with the Hospital Board yet? Commissioner Flowers stated he has not, he has only spoken to Mr. Heizenrater. Commissioner Flowers stated every time the Board has received numbers from the hospital they have been different. The Board is supposed to do what is ultimately responsible for the County. His concern is not just for the ambulance service, but for the hospital as well. The hospital supplies a lot of jobs to the County, and those jobs are needed. If the ambulance is bringing the hospital down, something needs to be done from that standpoint. Commissioner McDougald stated every indication he has gotten is the ambulance helps the hospital and to take it from them would be detrimental. Commissioner Flowers stated the financials that were turned in to the Board showed they were right at \$300,000 in the hole this year already. There was further discussion about the hospital and financials. Commissioner Shelton stated the Board has asked for numbers from the hospital for four (4) years now, showing where the money is going, but they have not gotten them. Commissioner McDougald stated he has seen the numbers on what they are paying for salaries. Commissioner Shelton responded the Board has seen the budget sheet, but is that actually what people are getting paid? In December the Hospital Board reported \$70,000 a month being spent on salaries in December, and in April it was down to \$55,000. There was further discussion about the ambulance service.

Commissioner Flowers stated Courthouse Security was discussed at the last meeting further stating Judge Grover and Sheriff Kimbrel have provided budget information for courthouse security. Commissioner Flowers stated courthouse security can be calculated and afforded. Based on what is going on around the country, courthouse security needs to be looked at more. Judge Grover has asked for increased courthouse security, has talked with some of the Commissioners about it, and has discussed it with the Sheriff's Department. Commissioner Flowers stated courthouse security needs to seriously be considered this budget cycle since there is funding for securing the courthouse. Chairman Brown asked if there is a possibility of more funding after the county does their part of increasing security measures? Commissioner Flowers stated there is absolutely more funding. Commissioner McDougald stated in his opinion there is as much need for school security as courthouse security explaining there is not a full time resource officer stationed at every school, and if two (2) more police

officers are going to be hired he believes their time will be better spent on patrol or elsewhere. Chairman Brown stated he agrees as far as patrol and schools are concerned, but just yesterday there was a killing at a courthouse in Michigan where two (2) bailiffs were killed and more injured. Chairman Brown stated he agrees there needs to be more courthouse security, and wants to look at it more for this upcoming budget cycle. There was further discussion on security.

COMMISSIONER SHELTON

Commissioner Shelton stated Bear Head Road in his district would have funds next year for paving. There is a right of way issue and he wanted to ask the Board's blessing when the Doug Price Road project is finished, if a little widening could be done on Bear Head Road. The clearing which needs to be done is medium to light, and there would be some moving of dirt to be done. Mr. Wood stated this project is an HMGP project, and the county has to provide a 25% match by doing the clearing and other work. The three (3) land owners have agreed to the clearing as long as the proceeds go to them from the timber. The road has some high banks, and the dirt from those banks will need to be moved to the low areas of the road. Mr. Wood explained the County's 25% match requirement will be supplied with County labor, machine use, etc. Chairman Brown asked if there would be problem matching 25% of the project cost. Mr. Wood stated no, there should be no problem. There was further discussion about widening the road. The Board stated they had no problem with widening the road when the work on Doug Price Road was complete.

CHAIRMAN BROWN

Chairman Brown stated everyone needs to pray for each other, and pray for this country.

The meeting adjourned at 7:19 p.m.


MARION "LEE LEE" BROWN, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK

RESOLUTION 2016 - 14

WHEREAS, the Board of County Commissioners of Calhoun County, Florida (the "Board") has been petitioned by the owners of all the property within the Riverside at Chipola Plat, Plat Book 11, Pages 1-4 of the public records of Calhoun County, Florida (the "Plat");

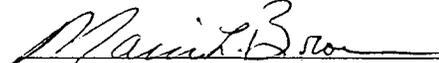
WHEREAS, public notice has been published in the local newspaper pursuant to Chapter 177 of the Florida Statutes; and

WHEREAS, the Board has determined that the Plat as described above serves no useful purpose and the vacation of the Plat will not deny access to any adjacent landowners.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida that the Riverside at Chipola Plat, Plat Book 11, Pages 1-4 of the public records of Calhoun County of the public records of Calhoun County, Florida is hereby vacated.

ADOPTED this 12th day of July, 2016.

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS

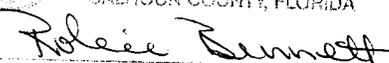

Chairman

ATTEST:


CLERK

Inst:201607001851 Date:7/15/2016 Time:1:02 AM
MC DC,CARLA A. HAND,Calhoun County B:422 P:154

A2050113.DOC

 CERTIFIED A TRUE COPY
CARLA A. HAND
CLERK OF THE CIRCUIT COURT
CALHOUN COUNTY, FLORIDA
BY 
DEPUTY CLERK

OR BOOK 15 PAGE 712