

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
MAY 24, 2016**

PRESENT AND ACTING:

**WOODROW "LEE" SHELTON, VICE-CHAIRMAN
DENNIS JONES
DARRELL MCDUGALD**

**MATT FUQUA, ATTORNEY
CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT
TAD SCOTT, DEPUTY SHERIFF**

The meeting held in the Regular Meeting Room was called to order by Vice-Chairman Shelton at 6:00 p.m., CT. Commissioner McDougald led the Prayer and Pledge of Allegiance to the Flag.

Vice-Chairman Shelton reminded everyone to silence their cell phones and reminded those on the agenda they will have three (3) minutes to speak on their topic.

APPROVAL OF VOUCHER

- ❖ A motion to approve the minutes and vouchers as published on the agenda (May 10, 2016 Planning Commission Minutes, May 10, 2016 Regular Meeting Minutes; vouchers for warrants: accounts payable warrant – 1605-2G, 1605-2GS, 1605-2RD, 1605-2L, 1605-2E, 1605-2W; payroll warrants: PR16-B06, PR051916) was made by Commissioner Jones and seconded by Commissioner McDougald. The motion passed unanimously 3-0. (Vouchers available in the Clerk's Office.)

PEGGY MOORE – WASTE PRO

Ms. Moore was not present at the meeting.

TERESA BOYD – SIGN AT CLAY MARY PARK, BASKETBALL COURTS AT COOPER'S PARK

Ms. Boyd was not present at the meeting.

ROBIN HILL – APALACHICOLA RIVER TREK 2016-OCTOBER 2016

Ms. Hill addressed the Board about the annual Apalachicola River Trek occurring in October of this year. The trek is a four (4) day kayak paddle from Chattahoochee to Apalachicola and back. The purpose of the trip is to raise money for the Apalachicola Riverkeeper organization, which is based in Apalachicola, Florida, last year they raised \$40,000. The organization's purpose is to preserve the Apalachicola River and all its tributaries. She would like to see our county give recognition to the kayakers to show them Calhoun County cares and is very much interested in the preservation of the Apalachicola River. She asked what we could do collectively as a county to show our support to these people, especially when

there are two (2) people from our own community, Mr. Jim McClellan and his daughter, that will be participating in this event.

PHILLIP SMITH – PERSONAL PROPERTY RIGHTS VS THE COMMONS. FRACKING ISSUE

Mr. Smith stated that he has taught the concept of The Commons for many years through environmental education curriculums for the Florida Forestry Association and the Water Management Districts. The Commons is basically the idea that there are shared resources, that are shared by everyone, and are essential to the well-being of everyone. He asked the Board to deal with the issue of fracking, and would like to know where the commissioners stand on the issue. He states there are alternatives to the jobs fracking will bring to this area, and alternatives to the gas and oil that might be procured through the fracking process, but there is no alternative to the damage it can cause.

Vice-Chairman Shelton opened the discussion to individuals who filled out Public Comment Forms, and reminded them they will have three minutes to speak on their topic.

Mr. Phillip McMillian, Vice President of Neal Land and Timber Company, stated the proposed fracking ordinance includes a ban on more than hydraulic fracturing, it is against any oil production. He stated, in his opinion, the ordinance that has been proposed would take property rights away from people. He urged the Board to please be careful in their consideration of any ordinance, and consider the land owners. He stated if there are any minerals in Calhoun County it would be shameful to deny the resource to the land owners.

Mrs. Brenda Stoltzfus shared with the Board her concern of the amount of traffic the building of fracking wells would bring in to the community, the environmental effects and physical effects.

Mr. William Wallace stated the ordinance handed out at the last regular Board meeting only addresses hydraulic fracturing and the waste water from fracking in the county. If someone would want to drill a conventional oil well or a water well, there would be no problem. He addressed the Board about the potential jobs brought in with fracking. He stated most of the high paying jobs would be filled with nonlocal specialized personnel with local citizens filling lower paying positions. He shared that fracking would only provide Calhoun County with temporary economic growth. He urged the commissioners to ban fracking in this area.

Ms. Karen McClendon stated she has a personal interest in banning fracking, as her family has been affected by and suffered from oil spills in Nebraska. She states we cannot accept the continuing endangerment of our lands and water, especially our two (2) rivers.

Ms. Terry Smith expressed her concerns over fracking. She stated all the counties around us have banned fracking; Bay, Escambia, Franklin, Gadsden, Gulf, Jackson, Leon, Madison, Taylor, Wakulla, and Washington have all passed bans. She stated she is concerned a company promoting the use of fracking will not protect citizens.

Ms. Judy Shelton expressed her concerns for our pristine lands being damaged by fracking.

Ms. Linda Lampl of Lampl Herbert Consultants, who represent Cholla Petroleum, stated she has tracked the issue of fracking, as well as oil and gas, around the state of Florida for the past year. Based on her experience in the oil and gas industry many of the ordinances, including the one she received at the last Board meeting, goes well beyond fracking and would prevent drilling of any kind. She suggested it may be useful to coordinate with others around the state and define oil extraction methods.

Mr. Kevin Jackson expressed his concerns about fracking and the effect fracking could have on our water supply and environment.

BOB FLECK – IDA BOARD CHAIRMAN

Mr. Fleck advised the Board the taxi-way project is nearing completion, and the mid-field connector paving will be done on Sunday June, 5th. After paving, the taxi-way will be closed for four (4) days for striping and lettering of the runway. The project should be completed by mid-June.

Mr. Fleck reported the roof repair project is now complete. There were six (6) buildings, (housing over 42 airplanes), with leaks and in need of repair. The IDA Board spent approximate \$7,500 on the project.

Mr. Fleck stated last Friday there was a lightning strike at the airport. Both gates, the rotating beacon, and an office computer were damaged. Repairs have been started with anticipated completion by the middle of next week.

Mr. Fleck informed the Board there are twenty-four (24) men from the Special Forces - Eglin Air Force Base who have been staying at the airport for parachute training.

Mr. Fleck stated all the hangars are rented and there is a waiting list of five (5) potential renters.

Mr. Kevin Jackson addressed the Board about the possibility of using a helicopter to spray for mosquitos instead of using a truck.

JUSTIN FORD, DEWBERRY ENGINEERS, INC./PREBLE RISH

Mr. Ford presented a corrective change order for the Cain Road project for an increase of ten (10) cents.

- ❖ A motion was made by Commissioner McDougald to approve the change order. Commissioner Jones seconded the motion. There was no public comment. The motion passed unanimously 3-0.

BID OPENINGS

Mr. Ford opened and read the FEMA bids aloud.

McCullough/Ervin Road Paving Project	
Contractor	Total Base Bid
C.W. Roberts Contracting, Inc.	\$32,425.00
Roberts & Roberts, Inc.	\$28,500.00

DR 4177 PW #307 Smith Tower Road	
Contractor	Total Base Bid
BKW, Inc.	\$56,623.50
North Florida Construction, Inc.	\$59,982.60
C.W. Roberts Contracting, Inc.	\$74,600.30
Roberts & Roberts, Inc.	\$61,686.10

DR 4177 PW #314 County Road 9	
Contractor	Total Base Bid
BKW, Inc.	\$222,066.25
North Florida Construction, Inc.	\$239,203.72
C.W. Roberts Contracting, Inc.	\$253,931.36
Roberts & Roberts	\$229,470.71

DR 4177 PW #308 County Road 4	
Contractor	Total Base Bid
BKW, Inc.	\$151,398.47
North Florida Construction, Inc.	\$171,778.91
C.W. Roberts Contracting, Inc.	\$176,372.04
Roberts & Roberts, Inc.	\$170,294.24

DR 4177 PW #315 Monroe Johnson Road	
Contractor	Total Base Bid
BKW, Inc.	\$96,485.22
North Florida Construction, Inc.	\$98,737.57
C.W. Roberts Contracting, Inc.	\$124,298.12
Roberts & Roberts, Inc.	\$99,781.47

DR 4177 PW #288 Lula Kemp Road	
Contractor	Total Base Bid
BKW, Inc.	\$65,590.55
North Florida Construction, Inc.	\$69,360.11
C.W. Roberts Contracting, Inc.	\$87,874.62
Roberts & Roberts, Inc.	\$68,110.95

Mr. Ford asked the Board if he could review the bid documentation and report to the Board later during the meeting.

Commissioner McDougald inquired about BKW, Inc. Mr. Ford stated he has not had any personal experience with BKW, Inc., but would be glad to look into the company. Commissioner McDougald also stated that the McCollough/Ervin Road bid exceeds the budget. Mr. Joe Wood asked if they would be able work with the apparent low bidder and get the amount in budget.

The Vice-Chairman called for a recess. The meeting reconvened.

ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith presented the Board with RCMP change order #1 to Gulf Coast Home Solutions for the Kristin Smith project for an increase of \$300.

- ❖ Commissioner McDougald made a motion to approve the change order. Commissioner Jones seconded the motion. There was no public comment. The motion passed unanimously 3-0.

Ms. Smith presented the Board with RCMP change order #2 to Gulf Coast Home Solutions for the Edna Burkett project. The change order is for a decrease of \$8,600.00 deleting the roof repair as the roof of the home had previously been replaced.

- ❖ Commissioner McDougald made a motion to approve the change order. Commissioner Jones seconded the motion. There was no public comment. The motion passed unanimously 3-0.

Ms. Smith presented the Board with RCMP change order #3 to H&O Home Improvements for the Lovie Burkett project. The change order is for an increase of \$8,029.00 for seven (7) impact shutters and windows.

- ❖ Commissioner McDougald made a motion to approve the change order. Commissioner Jones seconded the motion. There was no public comment. The motion passed unanimously 3-0.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood informed the Board the Liberty County recycling facility burned last week. Liberty County lost the building and recycling equipment in the fire. Mr. Danny Earnest, Liberty County Landfill Manager, called Mr. Wood and asked if Calhoun County could pick up the cardboard that is piling up at their businesses. Liberty County will provide a crew to load the cardboard. Calhoun County will process the cardboard and keep the proceeds from the sale. The Calhoun County Sheriff has agreed to provide additional inmate labor to accommodate the increased workload. The Liberty County recycling facility should be operational in one month.

- ❖ Commissioner McDougald made a motion to allow our recycling truck operator to pick up the cardboard in Liberty County. Commissioner Jones seconded the motion. There was no public comment. The motion passed unanimously 3-0.

Mr. Wood reminded the Board of the previous discussion regarding the courthouse fire alarm system. The current equipment is obsolete, and Tyco Integrated Security (Tyco) has offered to install new equipment and reduce the current cost to monitor the system by \$500 per year. Attorney Fuqua and Commissioner Flowers reviewed the proposed contract. Attorney Fuqua recommended the Board remove the indemnification language from the contract. Commissioner Shelton asked if the installation of the new equipment would impact the daily operations of the courthouse. Mr. Wood stated there should not be any negative impact on the daily operations of the courthouse.

- ❖ Commissioner McDougald made a motion to accept the installation of the new equipment by Tyco. Commissioner Jones seconded the motion. There was no public comment. The motion passed unanimously 3-0.

Mr. Wood stated the maintenance and building department budgets include funds for the purchase of vehicles to replace old high mileage vehicles. Mr. Wood asked the Board to set aside the procurement policy and allow the purchase of these vehicles through State Contract.

- ❖ A motion was made by Commissioner McDougald to approve the purchase of two (2) vehicles (one for the maintenance department and one for the building department) through State Contract. The motion was seconded by Commissioner Jones. There was no public comment. The motion passed unanimously 3-0.

Mr. Wood was informed last Friday by Mr. Michael DeVuyst the Calhoun County Health Department will no longer provide mosquito control services for Calhoun County (including the City of Blountstown and the Town of Altha) as of September 30th of this year. Mr. Wood also described the funding sources (\$30,000 grant with local match requirements and participation from Town of Altha and City of Blountstown) for the current mosquito control program and the operational cost and personnel attributes necessary to provide mosquito control in Calhoun County. Mr. Wood mentioned there are ten (10) counties who do not participate in this program. Mr. Wood was instructed by the Board to meet with the City of Blountstown City Manager regarding mosquito control and provide additional information at the next Board Meeting.

Mr. Wood informed the Board of Mr. Jody Daniels', Mapping and Addressing Coordinator, resignation, effective May 31st. Mr. Wood contacted Ronnie Stone, the prior coordinator, who has agreed to work with the County for a period of six to eight weeks during the transition and training of a new employee. Mr. Wood asked the Board if they would be interested in hiring Mr. Stone in a part-time temporary position (hourly with no benefits), and also advertising this job opening in next week's newspaper.

- ❖ A motion was made by Commissioner McDougald to hire Mr. Stone in the interim and to advertise the GIS/Emergency Management staff assistant vacancy in the paper. Commissioner Jones asked when Mr. Stone will begin work. Mr. Wood responded that he would like for him to come a day or two (2) before Mr. Daniels leaves. Commissioner Shelton expressed his concerns that with Mr. Daniels leaving his role helping Mrs. Angie Smith, with hurricane season approaching, will be left vacant. He asked will the position be advertised for the new employee to be assigned to help Mrs. Smith and do the 911 mapping duties. Mr. Wood stated that the position will be advertised per the Board's direction. The motion was seconded by Vice-Chairman Shelton. There was no public comment. The motion passed unanimously 3-0.

Mr. Wood informed the Board Mr. Jerry Guilford, Building Inspector, resigned effective June 2nd. Mr. Wood stated in looking for potential solutions for the situation, he called Mr. Dowling Parrish who agreed to perform building inspections on a contract basis until the Board hires a Building Official. Commissioner McDougald questioned whether there would be a conflict with Mr. Parrish contracting work while he is a candidate for public office? Attorney Fuqua responded that there is not a conflict while campaigning. Mr. Wood asked the Board if they would like the position to be advertised, or to be hired by some other means. Commissioner McDougald stated he thinks it would be appropriate for the position to be advertised. Vice Chairman Shelton stated he would like to see the position cover building inspector, as well as SHIP, Weatherization, and RCMP responsibilities but wants to wait until all Board members are present before deciding on how to advertise for the position.

- ❖ Vice Chairman Shelton made a motion to contract with Parrish Inspecting LLC., starting June 2nd, to fill the Building Inspector position until a Building Official is hired. Commissioner McDougald expressed his concern there will be three (3) weeks until the Board meets again, and that is time the position could be advertised. Commissioner Shelton asked how the position should be advertised? Commissioner McDougald questioned whether Mr. Parrish would be willing to administer the housing grants? Mr. Parrish responded he would be willing to administer SHIP, but he is not qualified for Weatherization. Commissioner McDougald seconded the motion

made by Vice-Chairman Shelton. There was no public comment. The motion passed unanimously 3-0.

Mr. Wood informed the Board that the Attorney for Calhoun-Liberty Hospital, Mr. David House, is on vacation. Commissioner Flowers is going to meet with the hospital, but he is going to wait until Attorney House can be present. Commissioner Flowers will report back to the Board.

Commissioner Shelton inquired of Mr. Wood about the grants position that was discussed at the last Board meeting on May 10th. Mr. Wood stated a job description will be presented for the Board's consideration at the next meeting.

JUSTIN FORD, DEWBERRY ENGINEERS, INC./PREBLE RISH

Mr. Ford asked the Board for the opportunity to negotiate with the apparent low bidder on the McCollough/Ervin Road Paving Project, as the asphalt bid amount exceeds the budget.

- ❖ Commissioner McDougald made a motion to renegotiate with apparent low bidder. Commissioner Jones seconded the motion. There was no public comment. The motion passed unanimously 3-0.

Mr. Ford informed the Board the apparent low bidder on all the DR 4177 projects, BKW, Inc., did not include with their bid the public entity crimes, the conflict of interest, the anti-collusion, and the drug free work place forms which are traditionally required. All the other bidders had those documents included in their bid packages. Mr. Ford recommended the Board award all the DR 4177 projects to the next apparent lowest bidder.

- ❖ Commissioner McDougald made a motion to reject the bids from BKW, Inc. since all the required documentation was not present, and award to the next lowest bidder on each job. Commissioner Jones seconded the motion. Vice-Chairman Shelton asked Mr. Ford if contact could be made with BKW, Inc. to inform them why their bid was rejected. Mr. Ford responded they would make contact to explain. There was no public comment. The motion passed unanimously 3-0.

Project	Contractor	Low Bid
DR 4177 PW #314 County Road 9	Roberts & Roberts, Inc.	\$229,470.71
DR 4177 PW #308 County Road 4	Roberts & Roberts, Inc.	\$170,294.24
DR 4177 PW #307 Smith Tower Road	North Florida Construction, Inc.	\$59,982.60
DR 4177 PW #315 Monroe Johnson Road	North Florida Construction, Inc.	\$98,737.57
DR 4177 PW #288 Lula Kemp Road	Roberts & Roberts, Inc.	\$68,110.95

CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER

The clerk asked the Board for approval of a letter in support of the Talent Search Program through Chipola College.

- ❖ A motion to approve the letter was made by Commissioner McDougald. The motion was seconded by Commissioner Jones. The motion passed unanimously 3-0.

Clerk Hand introduced Mr. Dowling Parrish to address the Board. Mr. Parrish informed the Board of the Memorial Day ceremony by The Veterans of Foreign Wars and the American Legion at the courthouse on Monday May 30th at 9:00 a.m. and invited everyone to attend.

ATTORNEY FUQUA

Attorney Fuqua informed the Board he had presented Clerk Hand with the proposed resolution to abandon a road easement (Ritter property) to be considered at the regular meeting at 6:00 PM CT on Tuesday June 28, 2016.

COMMISSION TIME

COMMISSIONER MCDUGALD

Nothing to report


COMMISSIONER JONES

Commissioner Jones asked Ms. Angie Smith about the status on the Florida Recreation Development Assistance Program (FRDAP) grants. She responded she is processing the close out for Neal Landing Park and gave an update on Sam Atkins Park Phase V and Phase VI. Ms. Smith mentioned the next FRDAP application period is August, and suggested a planning meeting in June.

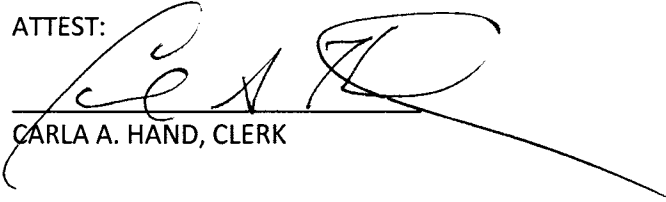
VICE-CHAIRMAN SHELTON

Vice-Chairman Shelton stated he has received numerous calls about Lamb Eddy Boat Landing not having bathrooms. He said Mr. Wood and Clerk Hand, have researched the use of vessel registration fees designated for the use of the counties (328.72(15) FS), for bathrooms at County owned boat ramps. Mr. Wood stated the vessel registration fees are to be used for channel marking, public boat ramps, boater safety measures such as new buoys, etc. Mr. Wood stated Clerk Hand contacted the Florida Wildlife Commission (FWC) and inquired if these funds could be used to build a bathroom at a county owned boat ramp. FWC responded vessel registration funds can be used for bathroom facilities at a boat ramp with limitations (percent used by boaters) if the boat ramp is used for other than launching boats. Mr. Wood updated the Board on the cost of the bathroom at Neal Landing (\$7,000) which was constructed by Mr. Tim Jenks and the Maintenance Department which should be similar to constructing a bathroom at Lamb Eddy. There was further discussion of the need for a septic tank and well. Mr. Wood estimated the total cost of the bathroom with a well and septic system is \$13,000; there is currently \$33,000 available in the Boating Improvement Program Fund. Attorney Fuqua stated that the deed for the property needs to be checked for FEMA restrictions as it was acquired through a FEMA acquisition. Mrs. Smith agreed and said that we will have to get permission from the state before any construction begins. Mr. Wood stated that he will check on everything and see if this is allowed. Vice-Chairman Shelton stated he would like more information to be gathered and discussed at a later date.

There being no further business, the Chairman adjourned the meeting at 7:50 p.m.


WOODROW "LEE" SHELTON, VICE CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK