

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
APRIL 12, 2016**

PRESENT AND ACTING:

**MARION "LEE LEE" BROWN, CHAIRMAN
WOODROW "LEE" SHELTON, VICE-CHAIRMAN
THOMAS G. FLOWERS
DARRELL MCDUGALD**

**MATT FUQUA, ATTORNEY
CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER
BECKY BROWN, DEPUTY CLERK
TAD SCOTT, DEPUTY SHERIFF**

The meeting held in the Regular Meeting Room was called to order by Chairman Brown at 6:00 p.m., CT. Chairman Brown led the Prayer and Pledge of Allegiance to the Flag.

Chairman Brown reminded everyone to silence their cell phones and reminded those on the agenda they will have three (3) minutes to speak on their topic.

APPROVAL OF VOUCHER

- ❖ A motion to approve the vouchers as published on the agenda (vouchers for warrants: 1604-G1, 1604-FPC, 1604-MED, 1604-LIB, 1604-GS, 1604-1G, 1604-1RD, 1604-1L, 1604-1E, 1604-1S, 1604-S1; payroll warrants: PR16-B02, PR16-B03, PR032416, PR040716) was made by Commissioner Flowers and seconded by Commissioner McDougald. The motion passed unanimously 4-0. (Vouchers are available in the Clerk's Office)
- ❖ A motion to approve the minutes (March 22, 2016 Regular Board Meeting Minutes, March 29, 2016 Special Board Meeting Minutes) was made by Commissioner McDougald and seconded by Commissioner Shelton. The motion passed unanimously 4-0.

OATH OF OFFICE – INDUSTRY DEVELOPMENT AUTHORITY (IDA) BOARD MEMBER

Attorney Fuqua administered the Oath of Office to reappoint District One IDA Board representative Kevin Parrish.

DEBBIE BELCHER

CDBG GRANT APPLICATION PUBLIC HEARING

Chairman Brown opened the final public hearing on the County's CDBG grant application. Ms. Belcher, Grant Consultant, provided a written summary of the project to the Commissioners, staff, and attendees. The application includes road paving on SW Big Mac Road, NW Suggs Attaway Road, NW Baggett Loop and NE J W Alexander Road, and drainage on SW Faircloth Road. The budget is \$652,000 for road paving, \$7,500 for Faircloth Road drainage, \$38,000 for engineering, and \$52,500 for administration including grant application. Additional roads are listed for paving if there are funds available: NW Goodwin Lane, NW Miller Road, NE Autumn Lane, NE Jim Durham Road. The locations

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that are included in the grant have had storm damage, have high percentages of low/moderate income residents, and fit the budget.

Chairman Brown called for public comment. There were no comments from the public.

RESOLUTION 2016-08

Ms. Belcher reminded the Board of previous discussions of the need to commit \$50,000 in "leverage" funds to the CDBG grant project. Some of the FEMA money previously pledged as leverage has been spent. The current plan is to spend \$35,000 in FEMA funds on NW Suggs Attaway Road, \$2,800 in FEMA engineering for the Suggs Attaway work, \$2,200 in County administration such as staff time. That leaves \$10,000 to be paid by local funds, which Clerk Hand has determined is in the County's budget.

Chairman Brown presented to the Board for their approval and execution Resolution 2016-08 authorizing submission of a Community Development Block Grant application.

RESOLUTION 2016-08

A RESOLUTION OF THE CALHOUN COUNTY, FLORIDA, BOARD OF COUNTY COMMISSIONERS, AUTHORIZING SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION, FINDING THE APPLICATION CONSISTENT/NOT INCONSISTENT WITH THE LOCAL COMPREHENSIVE PLAN AND DESIGNATING THE LOCAL COMPREHENSIVE PLAN AS THE LOCAL COMMUNITY DEVELOPMENT PLAN, COMMITTING FUNDS TO THE PROJECT, AUTHORIZING THE COUNTY EMERGENCY MANAGEMENT/GRANTS DIRECTOR TO EXECUTE CERTAIN DOCUMENTS PERTAINING TO THE GRANT, AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, the Calhoun County Board of County Commissioners (hereinafter referred to as the County) desires to improve the welfare of its citizens by providing adequate and safe roads, and

WHEREAS, the County has decided to apply for a Community Development Block Grant (CDBG) to fund road paving and drainage, and

WHEREAS, the local comprehensive plan encourages the provision of adequate and safe roads and appropriate drainage,

IT IS THEREFORE RESOLVED by the County that:

1. A Neighborhood Revitalization Community Development Block Grant application will be submitted to the Florida Department of Economic Opportunity (DEO) on or before April 25, 2016.
2. The CDBG application is consistent or not inconsistent with the local Comprehensive Plan, and the local Comprehensive Plan will serve as the Community Development Plan.
3. The County will contribute \$50,000 or more in available non-CDBG funds to the CDBG road paving project (construction, engineering and administration) after the CDBG grant application site visit by DEO and prior to the CDBG grant administrative closeout. FEMA funds will be used for road improvements and engineering, other funds will be used for administrative costs, and the County will supplement with other road paving funds (estimated at approximately \$10,000) if necessary to meet the \$50,000 leverage amount.

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4. The County Emergency Management/Grants Director, in addition to the Board Chairman, is authorized to execute documents pertaining to the grant, including the application, environmental and other certifications, grant award agreement, grant modifications (if any), grant completion/close out documents, and other responses and reports to DEO, subject to appropriate action by the Board and public participation, if applicable.
5. If any portion of this Resolution is found to be invalid, the remainder shall continue to be in full force and effect.

Resolved and effective on the 12th day of April, 2016.

- ❖ A motion to adopt Resolution 2016-08 was made by Commissioner Shelton and seconded by Chairman McDougald. The motion passed unanimously 4-0.

AGREEMENT FOR CDBG APPLICATION AND ADMINISTRATION SERVICES

Ms. Belcher requested that the Board approve the contract for CDBG grant application and administration services with Roumelis Planning and Development Services, Inc. Ms. Belcher stated the contract reflects what was in her proposal, which the Board approved. Attorney Fuqua indicated that he had reviewed the agreement.

- ❖ A motion to approve the contract for CDBG grant application and administration services with Roumelis Planning and Development Services, Inc. was made by Commissioner Shelton and seconded by Commissioner McDougald. The motion passed unanimously 4-0.

RICHARD WILLIAMS, DIRECTOR OF CAREERSOURCE CHIPOLA – INTERLOCAL AGREEMENT FOR CAREERSOURCE CHIPOLA

Mr. Williams presented to the Board for their approval the Interlocal Agreement. Mr. Williams stated nothing has changed within the agreement except the Legislative Act has been changed from Workforce Investment Act to Workforce Investment Opportunity Act.

- ❖ A motion to accept the Interlocal Agreement was made by Commissioner McDougald and seconded by Commissioner Flowers. The motion passed unanimously 4-0.

Chairman Brown turned Board meeting over to Vice-Chairman Shelton.

GEORGE ROBERTS – LIME ROCK

Not present at this meeting.

JACKIE RITTER – REQUEST TO ABANDON EASEMENT

Not present at this meeting.

TERESA BOYD – GATES LOCKED AT CLAY MARY PARK/PUBLIC PARTICIPATION POLICY (3 MINUTES)

Ms. Boyd addressed the Board with concerns regarding the gates being locked at Clay Mary Park. Mr. Wood stated a sign is being installed at Clay Mary Park with contact information for citizens who want to utilize the park. It was further noted Clay Mary Park is kept locked for safekeeping of the historical buildings just like the Pioneer Settlement.

Ms. Boyd addressed the Board with concerns regarding the Board Meeting policies and procedures. Attorney Fuqua stated the meetings are business meetings for the Board of County Commissioners. The Board of County Commissioners meetings are for citizens to provide ideas or concerns they would like the Board look into and it is the Board's decision if they want to continue looking into the matter.

KEVIN JACKSON – TIMING OF THE RECORDING OF MINUTES/PUBLIC PARTICIPATION POLICY

Mr. Jackson addressed the Board with his concerns of the Board Meeting policies and procedures.

SANDRA KELLY – STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM (SHIP) AND RESIDENTIAL CONSTRUCTION MITIGATION PROGRAM (RCMP) BIDS

Ms. Kelly presented the Board with a Change Order (SHIP Project) from Chariot Construction, LLC for the J. Reeves project for an increase of \$400. (new contract amount \$27,900.00) Ms. Kelly stated the change order is for the elevation certificate which is required by the City of Blountstown.

- ❖ A motion to accept the SHIP Change Order with Chariot Construction, LLC was made by Commissioner McDougald and seconded by Chairman Brown. Vice-Chairman Shelton called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Ms. Kelly presented the Board with a Change Order (SHIP Project) from Gulf Coast Home Solutions, LLC for the L. Prescott project for a contract time extension of 30 days.

- ❖ A motion to accept the SHIP Change Order with Gulf Coast Home Solutions, LLC was made by Chairman Brown and seconded by Commissioner McDougald. Vice-Chairman Shelton called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Ms. Kelly provided the Board with a handout of the RCMP bids which were opened March 30, 2016 and sent to the Department of Emergency Management (DEM) for review and approval of the Scope of Work for each project. Ms. Kelly advised the Board there were two (2) projects which needed to be removed from the RCMP list: The C. Bess addition to home was not built to code and a building permit was not obtained and the C. Engram project cost is in excess of the amount allowed. The decision to remove these homes was made by the funding agency.

- ❖ A motion to approve the lowest bidder per house approved by DEM was made by Commissioner McDougald and seconded by Chairman Brown. Vice-Chairman Shelton called for public comment. Ms. Carrie Baker asked how does the County know there was not a building permit. Ms. Kelly stated she researched the building permits and couldn't find one. There were no further comments from the public. The motion passed unanimously 4-0.

JERRY GUILFORD – BUILDING OFFICIAL

Mr. Guilford stated he forgave Commissioner Jones for the comment which was said during the March 22, 2016 Board meeting.

DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER

Mr. Stanley gave the Board an update on the ongoing County project:

Cain Road SCOP/FEMA DR4177 – The contractor has completed the project with the exception of the final layer of asphalt and is waiting on the weather to cooperate.

Mr. Stanley presented the Board with a handout of all ongoing FEMA DR 4177 projects noting several of the projects have been completed.

Mr. Stanley presented the Board with Change Order #1 from North Florida Construction, Inc. for FEMA DR 4177 PW #291 Frink Baptist, McClellan Cemetery and Segers Roads to remove scarifying from the

Scope of Work in the amount of \$610.20 (decrease) (new contract amount \$89,295.50) and extend the contract an additional 37 calendar days.

- ❖ A motion to approve Change Order #1 was made by Commissioner Flowers and seconded by Chairman Brown. Vice-Chairman Shelton called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Stanley presented the Board with Change Order #1 from Roberts and Roberts, Inc. for FEMA DR 4177 PW #192 Furnier, Loyed, Womble, White Pond Circle, Janney, Tommy Tucker and Indian Pass Roads to remove Furnier Road from the Scope of Work in the amount of \$5,982 (decrease) (new contract amount \$189,948.60). Mr. Stanley stated a property owner is discontent with the Contractor making repairs to Furnier Road. There was further discussion of how this deletion would affect future road repairs.

- ❖ A motion to approve Change Order #1 was made by Commissioner Shelton and seconded by Chairman Brown. Vice-Chairman Shelton called for public comment. Mr. Kevin Jackson stated allowing citizens to threaten the County is not good stewardship in handling issues. The motion passed unanimously 4-0.

Mr. Stanley presented the Board with Change Order #1 from Roberts and Roberts, Inc. for FEMA DR 4177 PW #294 Willard Smith, J.F. Bailey and Buzzard Bay Roads for an additional 98 calendar days.

- ❖ A motion to approve Change Order #1 was made by Chairman Brown and seconded by Commissioner Flowers. Vice-Chairman Shelton called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Stanley presented the Board with Change Order #2 from North Florida Construction, Inc. for FEMA DR 4177 PW #284 McClellan Street, Chester Pickron, R.L. Leath, Mack Shiver and Land Roads for an additional 44 calendar days.

- ❖ A motion to approve Change Order #2 was made by Commissioner Flowers and seconded by Chairman Brown. Vice-Chairman Shelton called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Stanley presented the Board with Change Order #1 from North Florida Construction, Inc. for FEMA DR 4177 PW #241 Grady Tew Road for an additional 90 calendar days.

- ❖ A motion to approve Change Order #1 was made by Commissioner McDougald and seconded by Chairman Brown. Vice-Chairman Shelton called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Stanley presented the Board with a Task Order from Dewberry/Preble-Rish, Inc. for engineering design for Carlos Peavy Road for 10% of the SCRAP grant award.

- ❖ A motion to approve the task order with Dewberry/Preble-Rish, Inc. for Carlos Peavy Road was made by Chairman Brown and seconded by Commissioner Flowers. The motion passed unanimously 4-0.

Mr. Stanley presented to the Board for their approval and execution Resolution 2016-9 to support construction of County Road 69A Phase IV project with Transportation Alternative Program funding; and providing for an effective date.

RESOLUTION 2016-9

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**A RESOLUTION OF CALHOUN COUNTY, TO SUPPORT
CONSTRUCTION OF COUNTY ROAD 69A PHASE IV
PROJECT WITH TRANSPORTATION ALTERNATIVE
PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, walking helps meet the goals of Chapter 339.175 Florida Statutes – Metropolitan Planning Organization – to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

WHEREAS, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

WHEREAS, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012, to address growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation’s intermodal transportation system, and

WHEREAS, this support is consistent with FDOT, CDC and MAP-21 policies supporting alternative means of transportation.

NOW THEREFORE, be it resolved by Calhoun County, Florida that they support the construction of the County Road 69A Phase IV project.

DULY PASSED AND ADOPTED by the Calhoun County Board of County Commissioners this 12th day of April, 2016.

- ❖ A motion to adopt Resolution 2016-9 was made by Chairman Brown and seconded by Commissioner McDougald. Vice-Chairman Shelton called for public comment. There were no public comments. The motion passed unanimously 4-0.

Mr. Stanley presented to the Board for their approval and execution Resolution 2016-10 to support construction of County Road 69A Phase IV project with Transportation Alternative Program funding; and providing for an effective date.

RESOLUTION 2016-10

**A RESOLUTION OF CALHOUN COUNTY, TO SUPPORT
CONSTRUCTION OF COUNTY ROAD 69A PHASE III B
PROJECT WITH TRANSPORTATION ALTERNATIVE
PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, walking helps meet the goals of Chapter 339.175 Florida Statutes – Metropolitan Planning Organization – to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

WHEREAS, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

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WHEREAS, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012, to address growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation's intermodal transportation system, and

WHEREAS, this support is consistent with FDOT, CDC and MAP-21 policies supporting alternative means of transportation.

NOW THEREFORE, be it resolved by Calhoun County, Florida that they support the construction of the County Road 69A Phase III B project.

DULY PASSED AND ADOPTED by the Calhoun County Board of County Commissioners this 12th day of April, 2016.

- ❖ A motion to adopt Resolution 2016-10 was made by Commissioner McDougald and seconded by Chairman Brown. Vice-Chairman Shelton called for public comment. There were comments from the public. The motion passed unanimously 4-0.

Mr. Stanley asked the Board for their permission to reduce the Roberts & Roberts, Inc. contract retainage for the Willard Smith/J.F. Bailey Road project down to \$1,000. Mr. Stanley stated the contractor has stopped work on this project to allow the County to clear land.

- ❖ A motion to allow the contract retainage to be reduce to \$1,000 was made by Chairman Brown and seconded by Commissioner McDougald. Vice-Chairman Shelton called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Stanley advised the Board the applications for the Florida Department of Transportation (DOT) SCOP/SCRAP/CIGP programs are due Friday, April 15, 2016. Mr. Stanley read the proposed list of roads that have the probability of getting funded: Silas Green Road – SCOP, Porter Grade Road – SCOP, John G. Bryant Road – SCRAP, Harry McClellan Street – SCRAP, J.F. Bailey Road – CIGP. The Board agreed by consensus to submit the proposed list for the DOT SCOP/SCRAP/CIGP programs.

Commissioner Flowers opened the discussion of the ballfield backstops at Sam Atkins Park. Mr. Stanley stated there are obligations with the FRDAP grant that have to be meet before continuing on with other projects at the park.

ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith presented to the Board for approval and execution the Florida Division of Emergency Management (DEM) modification #1 for three (3) Hazard Mitigation Grant Programs (HGMP) correcting the Scope of Work: Contract #4177-11-R Black Bottom Road project, Contract #4177-13-R Bears Head Road project and Contract #4177-17-R Sam Duncan Road project.

- ❖ A motion to approve and execute the DEM modification #1 for three (3) HGMP projects was made by Commissioner McDougald and seconded by Chairman Brown. Vice-Chairman Shelton called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

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Ms. Smith presented to the Board for approval and execution the agreement with Dewberry/Preble-Rish, Inc. for the Florida Department of Transportation (DOT) Local Agency Program (LAP) Chipola Road Sidewalk Design Project in the amount of \$62,385.

- ❖ A motion to approve and execute the agreement with Dewberry/Preble-Rish, Inc. was made by Commissioner McDougald and seconded by Chairman Brown. Vice-Chairman Shelton called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Ms. Smith presented to the Board for approval and execution the agreement with Dewberry/Preble-Rish, Inc. for the Florida Department of Transportation (DOT) Local Agency Program (LAP) County Road 69A Paved Shoulders Design Project in the amount of \$69,885.

- ❖ A motion to approve and execute the agreement with Dewberry/Preble-Rish, Inc. was made by Commissioner McDougald and seconded by Chairman Brown. Vice-Chairman Shelton called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood advised the Board Calhoun-Liberty Hospital has requested to utilize the South lot behind the Courthouse for a benefit on Saturday, April 30, 2016 from 10:00am to 2:00pm. Mr. Wood stated there will be no charge for the event but Calhoun-Liberty Hospital will be accepting donations for the hospital. Mr. Wood asked the Board for their permission to allow Calhoun-Liberty Hospital to utilize the South lot subject to Resolution 2016-7 (upon approval) regarding the public use of Calhoun County parks/property.

- ❖ A motion to allow Calhoun-Liberty Hospital to utilize the South lot subject to compliance with Resolution 2016-7 was made by Chairman Brown and seconded by Commissioner McDougald. The motion passed unanimously 4-0.

Mr. Wood advised the Board there is a drainage issue at the North end of Clayton Shiver Road. Mr. Wood asked the Board for their permission to utilize the remaining insurance proceeds from the accident damaging the guardrail and asphalt on Courty Road 392 and purchase two (2) 48" pipes in the amount of \$5,000 to fix the drainage issue.

- ❖ A motion to allow the remaining insurance settlement funds be used to purchase two (2) 48" pipes to fix the drainage issue on Clayton Shiver Road was made by Chairman Brown and seconded by Commissioner Flowers. Vice-Chairman Shelton called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Wood presented to the Board for their approval and execution Resolution 2016-7 providing for public use of Calhoun County parks.

RESOLUTION 2016-7

A RESOLUTION PROVIDING FOR PUBLIC USE OF CALHOUN COUNTY PARKS; PROVIDING FOR AN APPLICATION PROCESS, PROVIDING FOR QUALIFICATIONS FOR USE OF THE COUNTY PARKS; REQUIRING INSURANCE COVERAGE, SECURITY PLAN, HYGIENE PLAN, AND PLAN FOR THE MAINTENANCE OF TRAFFIC, PROVIDING FOR THE CHARGING OF FEES, PROVIDING FOR APPOINTMENT OF LIAISON, PROVIDING FOR CONFLICTS, MODIFICATION, SEVERABILITY, REPEALER AND; PROVIDING FOR AN EFFECTIVE DATE THEREIN.

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WHEREAS, the Calhoun County Board of County Commissioners maintains public parks throughout Calhoun County for the benefit of the public at large and in particular for the benefit of the citizens of Calhoun County; and

WHEREAS, the Board of County Commissioners does not desire to compete with private industry for the use of public/entertainment space; and

WHEREAS, the Board of County Commissioners desires to assist charitable, not for profit entities; and

WHEREAS, the safe and orderly use of the public facilities in Calhoun County will best be served by the regulation of use of the facilities owned and managed by the Board of County Commissioners;

NOW THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Calhoun County, Florida (the Board):

1. This Resolution is enacted pursuant to the authority vested in the by the Florida Constitution and the Laws of Florida.
2. Any person, entity or group wishing to use a County owned park and charge/collect admission or collect fees, sell tickets, sell food, sell entertainment events, license vendors, collect fees from vendors or otherwise use a park to generate income shall apply to Board for permission to use the park at least 45 days prior to event by submission of a written request to the Clerk of Court. The written requests shall have the information set forth below. It is suggested that applications be made more than minimum 45-day time frame.
3. The person, group or entity must be properly designated as not for profit agency by the State of Florida at the time of the application and provide to proof to the Clerk of the Court with the application.
4. The Clerk shall place the person, group or entity on the agenda for the Board who shall in its sole discretion, grant the permission for use of the park.
5. The person, group or entity shall have the Board of County Commissioners for Calhoun County named as and additional insured on a policy of event insurance with minimum limits of liability of \$300,000.00 per accident or occurrence. At the time of application, the person, group or entity shall estimate the number of individuals expected to attend the event and shall submit a security plan which details the numbers expected attendees and the type and numbers of security and safety personal to be provided for the event. The applicant shall also detail how public hygiene is handled during the event. The person, group or entity shall also provide a plan for the maintenance of traffic during the event. The person, group or entity shall comply with all other ordinances during the event including the ordinance prohibiting alcoholic beverages at County maintained locations in Calhoun County. The application shall be considered at a public meeting of the Board of County Commissioners, who shall determine, it its sole discretion, if the application is complete and the provisions for public safety, public hygiene, and maintenance of traffic is sufficient.
6. The Board may develop by resolution a fee schedule for use of County facilities.
7. The Board shall designate a County employee as "Park's Liaison" who shall have the authority to oversee any use of the Calhoun County parks and shall have the authority to communicate with law enforcement regarding use of the parks and the power to terminate any event which is conducted outside the permissions granted by the Board.

8. Repealer Any and all resolutions in conflict herewith are hereby repealed to the extent of any conflict.
9. Modification It is the intent of the Board of County Commissioners that the provisions of this resolution may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the Resolution adopted by the Board and filed by the Clerk of the Board.
10. Severability If any provisions or portion of this Resolution is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Resolution shall remain in full force and effect.
11. Effective Date This resolution shall take effect upon adoption.

The foregoing resolution was adopted by a vote of **4** to **0** by the Board of County Commissioners, Calhoun County, Florida, and on motion, second and discussion at the Regular meeting of April 12, 2016.

- ❖ A motion to adopt Resolution 2016-7 was made by Chairman Brown and seconded by Commissioner Flowers. Vice-Chairman Shelton called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER

The Clerk advised the Board they were provided with a 6-month budget actual statement ending March 31, 2016.

The Clerk asked the Board for approval of 2015-2016 Budget Amendment #2 reallocating expenditures from General Fund’s Reserve for Contingency to General Fund’s – Building Operations for Courthouse HVAC Renovation (new Cooling Tower).

**Calhoun County
Board of County Commissioners
Budget Amendment
Fiscal Year 2015/2016**

Amendment to 2015-2016 budget, reallocating funds from General Fund’s Reserve for Contingency to General Fund’s – Building Operations for Courthouse HVAC Renovation (new Cooling Tower).

General Fund

<u>Account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Expenditures:					
Building Operations					
01519-62000	Building and Improvements	\$ -	\$ 261,741	\$ -	\$ 261,741
Reserves:					
01984-95000	Reserve for Contingency	\$ 312,161	\$ -	\$ (261,741)	\$ 50,420
	Expenditure total	\$ 312,161	\$ 261,741	\$ (261,741)	\$ 312,161

This Budget Amendment duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting on this 12th day of April, 2016.

- ❖ A motion to approve Budget Amendment #2 for FY 2015/2016 was made by Commissioner Flowers and seconded by Chairman Brown. The motion passed unanimously 4-0.

The Clerk advised the Board there was discussion last year of the possibility of requesting quotes or proposals for Property, Liability, and Workers Compensation Insurance for the fiscal year 2016-2017. The Clerk stated the County is currently with Florida League of Cities and Florida Association of Counties Trust (FACT). There was further discussion of the Clerk checking into informal quotes and bring back before the Board. The Board agreed by consensus for the Clerk to obtain informal quotes for auto coverage to see if it is cost effective to change carriers.

ATTORNEY FUQUA

Attorney Fuqua invited the Board to an Ethics Training sponsored by his firm and Carr Riggs & Ingram CPAs to be held on Thursday, July 14, 2016.

Attorney Fuqua presented to the Board for their approval the Florida Department of Transportation (DOT) Traffic Signal Maintenance and Compensation agreement. Attorney Fuqua stated this is the last year and then the County has opted out of the agreement.

- ❖ A motion to allow the Chairman to sign the FDOT Traffic Signal Maintenance and Compensation agreement was made by Commissioner Flowers and seconded by Chairman Brown. The motion passed unanimously 4-0.

COMMISSION TIME

COMMISSIONER MCDUGALD

Commissioner McDougald advised the Board Opportunity Florida has held workshops to discuss economic opportunity and jobs creation. It would benefit the Board to participate in these workshops.

COMMISSIONER JONES

Not in attendance.

COMMISSIONER SHELTON

Commissioner Shelton had nothing to report.

COMMISSIONER FLOWERS

Commissioner Flowers had nothing to report.

CHAIRMAN BROWN

Chairman Brown had nothing to report.

There being no further business, the Chairman adjourned the meeting at 7:13 p.m.


MARION "LEE LEE" BROWN, CHAIRMAN

ATTEST:

CARLA A. HAND, CLERK