

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING MINUTES  
April 28, 2015**

**PRESENT AND ACTING:**

**THOMAS G. FLOWERS, CHAIRMAN  
MARION "LEE LEE" BROWN, VICE-CHAIRMAN  
DENNIS JONES  
DARRELL MCDOUGALD**

**GENE MORRIS, DEPUTY SHERIFF  
CLAY MILTON, ATTORNEY  
CARLA HAND, CLERK OF COURT AND COUNTY COMPTRROLLER  
BECKY BROWN, DEPUTY CLERK**

The meeting held in the Regular Meeting Room was called to order by Chairman Flowers at 6:00 p.m., CT. Commissioner Brown led the Prayer and Pledge of Allegiance to the Flag.

Chairman Flowers reminded everyone to silence their cell phones and reminded those on the agenda they will have three minutes to speak on their topic. The public will have an opportunity to speak on items before the Board votes on a motion.

**APPROVAL OF MINUTES**

- ❖ A motion to approve the April 14, 2015 Workshop – Budget Meeting Minutes, April 14, 2015 Regular BOCC Meeting Minutes, April 20, 2015 Workshop – Budget Meeting Minutes; vouchers for warrants: 1504-2GS, 1504-2G, 1504-GS2, 1504-GS3, 1504-2RD, 1504-2L, 1504-2E, 1504-2S and payroll warrants: PR15-B11, PR040915 was made by Commissioner Brown and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

**TERESA BOYD – CAR SHOW AT COOPER’S PARK**

Not in attendance at this time.

**KEVIN JACKSON – BAILEY SUBDIVISION**

Not in attendance at this time.

**LYLE SEIGLER - FLORIDA DEPARTMENT OF TRANSPORTATION**

Mr. Seigler advised the Board the Florida Department of Transportation (FDOT) is updating the Florida Transportation Plan (FTP) and the Strategic Intermodal System (SIS). The FTP is a long range (20+ years) transportation plan for all of Florida which provides policy guidance for all transportation partners and framework for expenditure of state and federal transportation funds. The SIS establishes policies to guide discussions and decisions about funding for transportation facilities. The SIS is the primary network to move people and freight between regions and neighboring states. Mr. Seigler stated FDOT has developed a policy framework where the FTP and SIS will be updated by the end of 2015. Mr. Seigler stated Ms. Victoria Wilson is the FDOT Coordinator for District 3. Mr. Seigler advised the Board

there will be a Regional policy workshop held on Wednesday, July 29, 2015 from 1:30 pm – 4:30 pm at FSU Panama City campus.

**BID OPENINGS**

**FEMA – DR 4177 BIDS**

Donald Stanley, County Engineer, opened and read the FEMA bids aloud.

<b>DR 4177 PW #168 Parrish Lake Road East</b>	
Roberts & Roberts, Inc.	\$109,416.05
BKW, Inc.	\$109,443.88
GAC Contractors, Inc.	\$138,886.76
C.W. Roberts Contracting, Inc.	\$94,462.88
North Florida Construction, Inc.	\$124,796.00
Gulf Coast Utility Contractors	\$137,212.75
Eubanks Services, LLC.	\$99,839.80

<b>DR 4177 PW #172 Charles Pippin Road</b>	
Roberts & Roberts, Inc.	\$194,550.95
BKW, Inc.	\$204,557.04
GAC Contractors, Inc.	\$252,151.92
C.W. Roberts Contracting, Inc.	\$177,405.12
North Florida Construction, Inc.	\$212,862.40
Gulf Coast Utility Contractors	\$280,394.25

<b>DR 4177 PW #287 Davis Peacock &amp; McClellan/Traylor Roads</b>	
Roberts & Roberts, Inc.	\$143,909.10
BKW, Inc.	\$151,255.52
GAC Contractors, Inc.	\$188,011.53
C.W. Roberts Contracting, Inc.	\$122,354.10
North Florida Construction, Inc.	\$118,022.11
Gulf Coast Utility Contractors	\$179,557.80

<b>DR 4177 PW #245 Pike Price Road</b>	
Roberts & Roberts, Inc.	\$71,962.51
BKW, Inc.	\$91,787.11
GAC Contractors, Inc.	\$94,449.85
C.W. Roberts Contracting, Inc.	\$68,633.39
North Florida Construction, Inc.	\$82,134.26
Gulf Coast Utility Contractors	\$100,746.23

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<b>DR 4177 PW #136</b> <b>Pendarvis, Cook &amp; Baggett Loop Roads</b>	
Roberts & Roberts, Inc.	\$144,849.90
BKW, Inc.	\$166,164.79
GAC Contractors, Inc.	\$187,121.20
C.W. Roberts Contracting, Inc.	\$140,618.66
North Florida Construction, Inc.	\$130,163.90
Gulf Coast Utility Contractors	\$215,476.45

<b>DR 4177 PW #178</b> <b>Mark Burke Road</b>	
Roberts & Roberts, Inc.	\$126,360.45
BKW, Inc.	\$133,575.06
GAC Contractors, Inc.	\$166,259.46
C.W. Roberts Contracting, Inc.	\$95,397.06
North Florida Construction, Inc.	\$122,949.25
Gulf Coast Utility Contractors	\$173,316.25

<b>DR 4177 PW #173</b> <b>Jody Fields Road</b>	
Roberts & Roberts, Inc.	\$126,975.20
BKW, Inc.	\$125,442.52
GAC Contractors, Inc.	\$165,889.52
C.W. Roberts Contracting, Inc.	\$110,905.60
North Florida Construction, Inc.	\$135,280.00
Gulf Coast Utility Contractors	\$166,872.00

<b>DR 4177 PW #175</b> <b>Hanna Tower East, Barfield, Grady Burkett, Bill Baggett &amp; Leonard McCroan Roads</b>	
Roberts & Roberts, Inc.	\$262,918.20
BKW, Inc.	\$236,690.14
GAC Contractors, Inc.	\$330,616.31
C.W. Roberts Contracting, Inc.	\$228,619.80
North Florida Construction, Inc.	\$301,710.40
Gulf Coast Utility Contractors	\$348,074.80

<b>DR 4177 PW #170</b> <b>KB Jones Road</b>	
Roberts & Roberts, Inc.	\$106,260.70
BKW, Inc.	\$124,962.63

GAC Contractors, Inc.	\$125,245.27
C.W. Roberts Contracting, Inc.	\$81,366.56
North Florida Construction, Inc.	\$111,360.00
Gulf Coast Utility Contractors	\$140,609.00
Eubanks Services, LLC.	\$99,517.55

DR 4177 PW #169 Bailey Cemetery Road	
Roberts & Roberts, Inc.	\$120,233.45
BKW, Inc.	\$133,186.11
GAC Contractors, Inc.	\$154,456.18
C.W. Roberts Contracting, Inc.	\$95,963.52
North Florida Construction, Inc.	\$106,207.00
Gulf Coast Utility Contractors	\$175,162.75
I-C Contractors, Inc.	\$125,185.42
Eubanks Services, LLC	\$99,890.56

DR 4177 PW #286 McGill, McCoy, Mac's Nursery, Miles & Coley Roads	
Roberts & Roberts, Inc.	\$115,696.44
BKW, Inc.	\$124,510.18
GAC Contractors, Inc.	\$173,708.82
C.W. Roberts Contracting, Inc.	\$139,889.39
North Florida Construction, Inc.	\$94,245.21
Gulf Coast Utility Contractors	\$174,183.10
I-C Contractors, Inc.	\$114,318.92

DR 4177 PW #283 Kelly Hill & John Daniels Road	
Roberts & Roberts, Inc.	\$88,257.29
BKW, Inc.	\$90,513.33
GAC Contractors, Inc.	\$111,061.98
C.W. Roberts Contracting, Inc.	\$78,379.66
North Florida Construction, Inc.	\$71,832.71
Gulf Coast Utility Contractors	\$110,725.65
I-C Contractors, Inc.	\$79,627.42

DR 4177 PW #284 McClellan Street, Chester Pickron, RL Leath, Mack Shiver & Land Roads	
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Roberts & Roberts, Inc.	\$75,274.28
BKW, Inc.	\$70,528.09
GAC Contractors, Inc.	\$106,495.64
C.W. Roberts Contracting, Inc.	\$104,536.89
North Florida Construction, Inc.	\$61,035.90
Gulf Coast Utility Contractors	\$94,885.10
I-C Contractors, Inc.	\$70,163.65

<b>DR 4177 PW #171 Jim Green Road</b>	
Roberts & Roberts, Inc.	\$106,238.08
BKW, Inc.	\$133,272.78
GAC Contractors, Inc.	\$142,793.24
C.W. Roberts Contracting, Inc.	\$94,638.76
North Florida Construction, Inc.	\$115,890.40
Gulf Coast Utility Contractors	\$149,528.00
I-C Contractors Inc.	\$114,061.09
Eubanks Services, LLC	\$99,809.44

Mr. Stanley asked the Board to table the bids until the next BOCC meeting, May 12, 2015, allowing him to review the bid documentation. The Board agreed by consensus to table the bids until the next Board meeting.

**Chairman Flowers called for a break at 7:10 pm and reconvened at 7:17 pm.**

**DAN CLEMONS – WEATHERIZATION MANAGER**

Mr. Clemons presented the Board for approval and execution the agreement with the Department of Economic Opportunity Weatherization Assistance Program and approval of Resolution 2015-10 authorizing Chairman Flowers to sign the agreement with the Department of Economic Opportunity on behalf of the Calhoun County BOCC.

**RESOLUTION OF CALHOUN COUNTY, FLORIDA  
RESOLUTION NO. 2015-10**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN  
COUNTY, FLORIDA AUTHORIZING THOMAS FLOWERS, CHAIRMAN OF THE  
BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE  
STATE OF FLORIDA, DEPARTMENT OF ECONOMIC OPPORTUNITY  
WEATHERIZATION ASSISTANCE PROGRAM  
AGREEMENT.**

**WHEREAS**, the State of Florida, Department of Economic Opportunity has requested that Calhoun County enter into a “State of Florida, Department of Economic Opportunity, Weatherization Assistance Program Agreement”, Attached hereto; and

**WHEREAS**, the State of Florida, Department of Economic Opportunity, requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing Thomas Flowers, Chairman of the Board of County Commissioners of Calhoun County, Florida to execute and enter into the “State of Florida, Department of Economic Opportunity, Weatherization Assistance Program Agreement”, attached hereto:

Federally-Funded Sub-grant Agreement  
Agreement Number 15WX-OG-02-17-01-006

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the “State of Florida, Department of Economic Opportunity, Weatherization Assistance Program Agreement” attached hereto:

Federally-Funded Sub-grant Agreement  
Agreement Number 15WX-OG-02-17-01-006

**DULY PASSED AND ADOPTED BY THE** Board of County Commissioners, Calhoun County, Florida this **28<sup>th</sup>** day of **April**, 2015.

- ❖ A motion to enter into the Weatherization Assistance Program agreement with the Department of Economic Opportunity and approval of Resolution 2015-10 authorizing Chairman Flowers to execute the agreement was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 4-0.

**FRANK SNOWDEN – BAILEY CEMETERY ROAD PROPERTY**

Mr. Snowden advised the Board there is an individual who owns land on Bailey Cemetery Road who wants to sell 10 acres from a 26 acre parcel. Mr. Snowden stated the Comprehensive Plan states “if you have land in the flood plain you are limited to one unit per 20 acres” and doesn’t have a variance provision if a parcel is partially upland and partially in the flood plain. Mr. Snowden stated the County cannot give a variance that is contradictory to the Comprehensive Plan. Mr. Snowden mentioned Gulf County has a provision for property that is in both upland and in the flood plain. Attorney Milton asked Mr. Snowden to email the County Attorney’s office with the desire of the landowner to see if a variance is possible.

**BOB FLECK – IDA BOARD CHAIRMAN**

Mr. Fleck advised the Board the Airport Entrance Road is now paved and the next project for the Airport Entrance Road is to install lights.

Mr. Fleck discussed the taxi-way design project; plans will be available for review on May 8, 2015 with bid publishing on May 20, 2015 and bid openings on June 23, 2015.

Mr. Fleck discussed how the airport’s maintenance employee has saved the County/IDA Board money by performing the inspections of the two new Airport Hangars. Mr. Fleck asked the Board to reallocate expenditures and increase the salary/personnel cost line items noting the IDA Board voted to give a much deserved increase to this employee. The Clerk presented Budget Amendment #4 to the Board for their consideration reallocating expenditures between line items within the Industrial Development Authority (IDA) Board’s budget. This was done at the request of the IDA Board.

**Calhoun County  
Board of County Commissioners  
Budget Amendment  
Fiscal Year 2014/2015**

**Amendment to 2014-2015 budget, reallocating expenditures between line items within Industrial Development Authority (IDA) Board.**

**Industrial Development Authority (IDA) Board**

Account #	Description	Original Budget	Increase	Decrease	Revised Budget
<b>Expenditures</b>					
57542-51112	Salaries	\$ 37,424	\$ 2,174	\$ -	\$ 39,598
57542-51121	FICA/Medicare Payroll Taxes	\$ 2,863	\$ 166	\$ -	\$ 3,029
57542-51122	Retirement	\$ 2,758	\$ 160	\$ -	\$ 2,918
57984-95000	Reserve for Contingencies	\$ 45,000	\$ -	\$ (2,500)	\$ 42,500
	<b>Expenditure total</b>	<b>\$ 88,045</b>	<b>\$ 2,500</b>	<b>\$ (2,500)</b>	<b>\$ 88,045</b>

This Budget Amendment duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting on this **28<sup>th</sup>** day of **April**, 2015.

- ❖ A motion to approve Budget Amendment #4 was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed 3-1. Chairman Flowers opposed.

Commissioner Brown opened the discussion of implementing 24 hour security at the Airport. Mr. Fleck stated the Airport is a general aviation airport and if the Airport was a commercial operated airport then there would be the need for more security.

**DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER**

Mr. Stanley gave the Board an update on one (1) County project:

1. Airport Entrance Road – The Contractor has completed asphalt paving and only thing left is stripping and raising the manholes.

Mr. Stanley advised the Board C.W. Roberts, Inc. anticipates starting on CR 69S Phase II next week.

**ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR**

Ms. Smith advised the Board the Hurricane Shelter Retrofit at the Blountstown High School has begun. Ms. Smith stated the contractors are working nights and weekends where they won't be interfering with any school functions.

**JOE WOOD – DIRECTOR OF OPERATIONS**

Mr. Wood discussed County-held tax certificates reminding the Commissioners of 197.502 F.S. which requires the County to apply for tax deeds on County-held certificates on property valued at \$5,000 or more and gives them discretion as whether to apply for tax deeds on County-held certificates on property valued at \$5,000 or less. There was discussion of the cost to apply for tax deeds. The Tax

Collector, Becky Smith, advised the Board they would have to pay for a title search and the Clerk fee for each application for Tax Deed

- ❖ A motion was made by Commissioner McDougald and seconded by Commissioner Jones to apply for tax deeds for the three (3) oldest County-held tax certificates with property values in excess of \$5,000 and to allow the Chairman to sign the tax deed applications. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

**CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER**

The Clerk advised the Board Becky Smith, Tax Collector, had an item to bring before the Board for their consideration.

Ms. Smith advised the Board it is time to advertise the 2014 delinquent taxes. Ms. Smith asked the Board for permission not to advertise the delinquent taxes for mineral rights, a savings to the County.

- ❖ Commissioner McDougald made a motion to exclude mineral rights from the advertisement of delinquent taxes. The motion was seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

The Clerk advised the Board of a proposed Ordinance for collecting fees for pretrial release supervision. The Ordinance would require offenders to pay a monthly pretrial release administration fee (\$50.00) while in the county pretrial release program. The Clerk stated the fees would go to the County.

- ❖ A motion to proceed with the proposed Ordinance was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

The Clerk requested the Board surplus and dispose of a repeater system (asset 1418), a secretary workstation (asset 533), a desk (asset 631) and two (2) obsolete Dell computers (asset 1106 and asset 1125). (The repeater was part a tower not owned by the County, the desk and workstation cost is less than the capitalization policy, and the computers are no longer functional.)

- ❖ A motion to surplus and dispose assets 1418, 533, 631, 1106, and 1125 was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

The Clerk asked the Board to allow the Chairman to sign the Equal Employment Opportunity Plan (EEO) certification form for the Sheriff's Department.

- ❖ A motion to allow the Chairman to sign the EEO certification form was made by Commissioner Jones and seconded by Commissioner Brown. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 4-0.

The Clerk asked the Board for their consideration to enter into the Florida Department of Transportation (FDOT) Traffic Signal Agreement and allow Chairman execute the agreement on their behalf upon advice from the County Attorney.

- ❖ A motion to enter into and allow the Chairman to sign the FDOT traffic signal agreement was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 4-0.



**ATTORNEY MILTON**

Attorney Milton reminded the Board of the Ethics Training which will be held this Friday, May 1, 2015 at Chipola College.

**COMMISSION TIME**

**COMMISSIONER MCDOUGALD**

Commissioner McDougald stated Phillip Hill with the ambulance service advised there will not be an increase to the County for ambulances services in 2015-2016.

**COMMISSIONER JONES**

Commissioner Jones stated the garbage bin at Hugh Creek Library hasn't been emptied in three (3) weeks. Mr. Wood advised Commissioner Jones there has been a mix-up with the garbage service and he will make sure it is picked up.

**COMMISSIONER SHELTON**

Not in attendance.

**COMMISSIONER BROWN**

Commissioner Brown advised the Board he received several concerns regarding the ambulance service within Calhoun County. Commissioner Brown stated the residents had to wait for a period of time for the ambulance for treatment. Commissioner Brown asked if there was an ambulance run report he could request. Chairman Flowers advised he could speak with Phillip Hill or the Sheriff Department to request an ambulance run report.

Commissioner Brown advised the Board he received several complaints regarding WastePro regarding road safety. Mr. Wood advised Commissioner Brown he has contact information for WastePro.

**CHAIRMAN FLOWERS**

The Chairman presented to the Board for their consideration a Proclamation recognizing May 2015 as Mental Health Awareness Month as requested by Life Management Center.

- ❖ A motion to adopt the Proclamation recognizing May 2015 as Mental Health Awareness Month was made Commissioner McDougald and seconded by Commissioner Jones. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 4-0.

The Chairman asked the Board for their permission to sign the Voters Education Grant for the Supervisor of Elections Office.

- ❖ A motion to allow the Chairman to sign the Voters Education Grant was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 4-0.

The Chairman asked the Board permission to execute a Memorandum of Support for office space as a match for Chemical Addictions Recovery Effort, Inc.

- ❖ A motion to execute the Memorandum of Support for Chemical Addictions Recovery Effort, Inc. was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 4-0.

There being no further business, the Chairman adjourned the meeting at 8:20 pm.

  
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THOMAS G. FLOWERS, CHAIRMAN

ATTEST:

  
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CARLA A. HAND, CLERK

RESOLUTION OF CALHOUN COUNTY, FLORIDA  
RESOLUTION NO. 2015-10

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN  
COUNTY, FLORIDA AUTHORIZING THOMAS FLOWERS, CHAIRMAN OF THE  
BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE  
STATE OF FLORIDA, DEPARTMENT OF ECONOMIC OPPORTUNITY  
WEATHERIZATION ASSISTANCE PROGRAM  
AGREEMENT.

**WHEREAS**, the State of Florida, Department of Economic Opportunity has requested that Calhoun County enter into a "State of Florida, Department of Economic Opportunity, Weatherization Assistance Program Agreement, Attached hereto; and

**WHEREAS**, the "State of Florida, Department of Economic opportunity, requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing Thomas Flowers, Chairman of the Board of County Commissioners of Calhoun County, Florida to execute and enter into the "State of Florida, Department of Economic Opportunity, Weatherization Assistance Program Agreement", attached hereto:

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Agreement Number 15WX-0G-02-17-01-006

**DULY PASSED AND ADOPTED BY THE** Board of County Commissioners, Calhoun County, Florida this 28th day of April, 2015.

ATTEST:

  
\_\_\_\_\_  
CARLA A. HAND, CLERK

  
\_\_\_\_\_  
THOMAS G. FLOWERS, CHAIRMAN  
BOARD OF COUNTY COMMISSIONERS  
CALHOUN COUNTY, FLORIDA

Calhoun County  
Board of County Commissioners  
Budget Amendment  
Fiscal Year 2014/2015

Amendment to 2014-2015 budget, reallocating expenditures between line items within Industrial Development Authority (IDA) Board.

**Industrial Development Authority (IDA) Board**

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57984-95000	Reserve for Contingencies	\$ 45,000	\$ -	\$ (2,500)	\$ 42,500
	Expenditure total	<u>\$ 88,045</u>	<u>\$ 2,500</u>	<u>\$ (2,500)</u>	<u>\$ 88,045</u>

This Budget Amendment duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting on this 28th day of April 2015.

Board of County Commissioners  
Calhoun County, Florida:

  
\_\_\_\_\_  
Thomas G. Flowers  
Chairman

ATTEST:

  
\_\_\_\_\_  
Carla A. Hand  
Clerk to the Board of County Commissioners  
Calhoun County, Florida