

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
March 24, 2015**

PRESENT AND ACTING:

**THOMAS G. FLOWERS, CHAIRMAN
MARION "LEE LEE" BROWN, VICE-CHAIRMAN
DENNIS JONES
DARRELL MCDUGALD
WOODROW "LEE" SHELTON**

**TOMASI F. MATAUTIA, DEPUTY
MATT FUQUA, ATTORNEY
CARLA HAND, CLERK OF COURT AND COUNTY COMPROLLER
BECKY BROWN, DEPUTY CLERK**

The meeting at the Panhandle Pioneer Settlement was called to order by Chairman Flowers at 6:00 p.m., CT. Commissioner Brown led the Prayer and Pledge of Allegiance to the Flag.

Chairman Flowers reminded everyone to silence their cell phones and reminded those on the agenda they will have three minutes to speak on their topic. The public will have an opportunity to speak on items before the Board votes on a motion.

APPROVAL OF MINUTES

- ❖ A motion to approve the March 10, 2015 Regular Meeting Minutes, vouchers for warrants: 1503-2G, 1503-2RD, 1503-2L, 1503-2E, 1503-2MH, 1503-2W, 1503-2S and payroll warrants PR15-B07, PR031215 was made by Commissioner Brown and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

DEBBIE BELCHER-GRANT CONSULTANT, ROUMELIS PLANNING AND DEVELOPMENT SERVICES, INC.

CDBG CITIZEN ADVISORY TASK FORCE

Ms. Belcher, grant consultant, stated that she had never been able to contact Barbara McGill, so there was no acceptance of her Board appointment to the CDBG Citizen Advisory Task Force. She asked for a vote to remove Ms. McGill from the list of task force members. Only 5 members are required, and the Board may appoint another member in the future if so desired.

- ❖ A motion to remove Barbara McGill from the Citizen Advisory Task Force was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed 5-0.

CDBG PUBLIC HEARING

Ms. Belcher reported that the County's CDBG grant Citizen Advisory Task Force met this evening at 4:45 p.m. Three of the five members were present. They considered the possible options for a Community Development Block Grant, and recommend that the County apply for a Neighborhood Revitalization

CDBG grant which would include projects previously submitted, including some that were previously “unaddressed need”, although excluding projects that will now be funded by FDOT.

Ms. Belcher announced that the Calhoun County Board of County Commissioners is eligible to apply for a federal fiscal year 2014 Small Cities Community Development Block Grant of up to \$700,000, for projects in the unincorporated area of the County. The odds of receiving the grant are not very good this year, however, the County should try because some applications could be rejected or there could be additional rollback money available.

There are 4 CDBG grant categories. The County would not be competitive in the Commercial Revitalization category. The Economic Development category can be applied for if an eligible job-producing or job-saving project arises.

The Housing category grant is for rehabilitating or replacing homes occupied by income eligible residents. Neighborhood Revitalization grants mainly fund water, sewer, drainage and new paving in neighborhoods where a majority of the residents have incomes are less than 80% of the area median income. The projects are very competitive with numbers of low/moderate income households, beneficiary income, leverage and pre-design parts of the score.

Ms. Belcher reported that last year the County submitted an application that was essentially the same as the one submitted during the previous cycle but not funded. The 2014 application was not approved either. She provided a list of what was included in the previous application, noting that some of the proposed paving is now going to be paid by FDOT. By subtracting the FDOT-funded portions of the grant, some of the previously unaddressed need can be included in the new grant application.

Chairman Flowers asked for Public Comments:

THERE WERE NO PUBLIC COMMENTS

- ❖ A motion to accept the Citizen Advisory Task Force recommendation to apply for a Neighborhood Revitalization CDBG grant to include remaining projects from the previous applications was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed 4-1 with Commissioner Jones opposing.

Ms. Belcher recommended the County provide \$50,000 toward the project which will result in additional points. Funding is determined by points received and the process is competitive among applicants.

FAIR HOUSING INFORMATION SESSION

Ms. Belcher presented a fair housing information session consisting of:

1. Introduction to fair housing laws
2. Federal fair housing laws and enforcement
3. Florida fair housing laws and enforcement
4. Local fair housing ordinance
5. Housing discrimination complaints
6. Fair housing literature
7. Questions and answers

Ms. Belcher provided the Commissioners and the audience with handouts on the Florida Commission on Human Relations Fair Housing Services, and "Basic Facts about the Federal Fair Housing Act". She said the most common discrimination complaints now are related to households with children, which is the familial status issue, and disability, such as refusing to allow reasonable accommodations to be made.

Ms. Belcher invited questions; there were no questions or comments.

DR. VIRGINIA BAKER – PANHANDLE PIONEER SETTLEMENT (Settlement)

Dr. Baker made a presentation to the Board regarding Economic Development for Calhoun County and how an entrance to the Settlement from Hwy 71 via Jap Austin Road would be beneficial. Dr. Baker requested feedback from the Board as to whether they are in support of the access to the Settlement from Hwy 71 via Jap Austin Road. Commissioner McDougald recommended having Joe Wood get with the property owners around Jap Austin Road to see if they would be willing to sell to the County any needed easements. Mr. Wood also mentioned it would have to be determined if this is an allowable use of the 160 acres purchased through the Florida Communities Trust as a segment of the proposed roadway is on the 160 acres.

JEREMY WHITWORTH – CALHOUN COUNTY DIXIE YOUTH LEAGUE (League)

Mr. Whitworth gave the Board an overview of the Calhoun County Dixie Youth Baseball/Softball program. Mr. Whitworth advised the Board the "League" had 236 kids signup this year and was able to provide scholarships to 21 of the kids. At the beginning of January 2015 the "League" had a cash balance of \$6,710.04 and as of today had a cash balance of \$12,287.35 Mr. Whitworth gave a rundown of the cost for a 10 person softball team in the amount of \$1,347.40 and a rundown of the cost for a 10 person baseball team in the amount of \$1,159.38.

Chairman Flowers called for a break at 7:00 pm and reconvened at 7:10 pm.

BILLY JOE BRYANT – APALACHICOLA CREEK INDIANS

Mr. Bryant explained his intent if the Apalachicola Creek Indians are allowed to lease some of the land at Sam Atkins Park (part of the 160 acres purchased with Florida Communities Trust Funds). Mr. Wood advised the Board the White Earth Tribal Village did not want to give up any part of their leased land. Mr. Wood stated land on the other side of the creek (not the 160 acres) was a viable alternative for the Board to consider. Mr. Bryant asked the Board to lease land to the Apalachicola Creek Indians for three (3) years. Attorney Fuqua advised the Board before leasing property to the Apalachicola Creek Indian tribe they obtain documentation the Apalachicola Creek Indians are an active IRS approved 501(c) 3 non-profit organization and Mr. Bryant is a corporate official registered with the State of Florida.

BOB FLECK – IDA BOARD CHAIRMAN

Mr. Fleck advised the Board on March 10, 2015 the Airport was inspected by Florida Department of Transportation (FDOT). The inspection went well with some discussion of runway markings, which is a result of asphalt bleeding through, and the airport drainage.

Mr. Fleck advised the Board on Thursday, March 26, 2015 the Air Force will be at the Airport conducting parachute jumping from 9am-12pm.

Mr. Fleck advised the Board the U.S. Military will be executing an exercise on April 27-30, 2015 at the Airport and will be conducting a night operation on April 27-28, 2015 from 10pm-4am.

Attorney Fuqua presented the Board with Change Order #6 to the North Florida Construction, Inc. North Storage and Commercial Hangar contract for additional costs in the amount of \$70,461.08.

- ❖ A motion to approve Change Order #6 was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

BROOKS HAYES – CULPEPPER CONSTRUCTION; REGARDS TO DELIVERY METHODS FOR COURTHOUSE HVAC

Mr. Hayes presented to the Board different methods for handling the contract to replace the Courthouse Heating Ventilation Air Conditioning (HVAC) system. Mr. Hayes stated the traditional method for projects are to hire an engineer/architect to design a system, bid the project out and award the project to the lowest contractor. Mr. Hayes explained the difference between the options the Board could consider.

DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER

Mr. Stanley gave the Board an update on two (2) County projects:

1. CR 392 – No work has been completed the past two weeks on this project. There are 3 days remaining on the contract. The Contractor has advised Mr. Stanley they will be on the jobsite Thursday.
2. Pine Island Water System – The Contractor poured concrete for valve pads, patched driveway open cuts, abandoned 4 wells and backfilled them with flowable fill and removed all the pumps, tanks and poles. There are 3 days remaining on the contract and the project is complete. A total of 116 households are hooked up to the new water system.

Mr. Stanley presented the Board with a Task Order from Preble-Rish, Inc. for professional engineering services for the Natural Resources Conservation Service (NRCS) funded - Gray Road Project. (7.5% of Construction Cost)

- ❖ A motion to approve the task order with Preble-Rish, Inc. for the Gray Road project was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Stanley presented the Board with a Task Order from Preble-Rish, Inc. for professional engineering services for the North Florida Water Management District (NFLWMD) funded Catalyst Site/Industrial Park water improvements and tank repairs. (total proposed fee \$21,500.00)

- ❖ A motion to approve the task order with Preble-Rish, Inc. for the Catalyst Site/Industrial Park water improvements and tank repairs was made by Commissioner Brown and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Stanley advised the Board the SCRAP/SCOP/CIGP solicitations are coming up. Mr. Stanley requested each Commissioner prioritize which roads in their district they would like paved. Some of the grant criteria for the roads are: not a dead-end, relieves traffic off a state road and pavement is in poor condition.

Mr. Stanley presented the Board for their approval and execution Resolution 2015-5 to support construction of miscellaneous striping with Transportation Alternative Program funding, Resolution 2015-6 to support construction of Sam Atkins Park Sidewalk Phase I with Transportation Alternative

Program funding, Resolution 2015-7 to support construction of Sam Atkins Park Sidewalk Phase II with Transportation Alternative Program funding and Resolution 2015-8 to support construction of CR 69A Paved Shoulders Phase III with Transportation Alternative Program funding.

RESOLUTION NO. 2015-5

A RESOLUTION BY THE CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA, TO SUPPORT CONSTRUCTION OF MISCELLANEOUS STRIPING WITH TRANSPORTATION ALTERNATIVE PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, walking helps meet the goals of Chapter 339.175 Florida Statutes-Metropolitan Planning organization – to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

WHEREAS, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

WHEREAS, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012, to address growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation’s intermodal transportation system; and

WHEREAS, this support is consistent with the FDOT, CDC and MAP-21 policies supporting alternative means of transportation.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

The Board of Calhoun County Commissioners supports the construction of the Miscellaneous Striping project.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida this 24th day of March, 2015.

RESOLUTION 2015-6

A RESOLUTION BY THE CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA, TO CONTINUE TO SUPPORT CONSTRUCTION OF SAM ATKINS PARK SIDEWALK PHASE I WITH TRANSPORTATION ALTERNATIVE PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, walking helps meet the goals of Chapter 339.175 Florida Statutes-Metropolitan Planning organization – to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

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WHEREAS, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

WHEREAS, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012, to address growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation’s intermodal transportation system; and

WHEREAS, this support is consistent with the FDOT, CDC, and MAP-21 policies supporting alternative means of transportation.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

The Board of Calhoun County Commissioners continues to support the construction of the Sam Atkins Park Sidewalk Phase I previously submitted by Calhoun County Board of County Commissioners in 2014.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida this 24th day of March, 2015.

RESOLUTION 2015-7

A RESOLUTION BY THE CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA, TO CONTINUE TO SUPPORT CONSTRUCTION OF SAM ATKINS PARK SIDEWALK PHASE II WITH TRANSPORTATION ALTERNATIVE PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, walking helps meet the goals of Chapter 339.175 Florida-Statutes-Metropolitan Planning organization – to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

WHEREAS, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

WHEREAS, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012, to address growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation’s intermodal transportation system; and

WHEREAS, this support is consistent with the FDOT, CDC and MAP-21 policies supporting alternative means of transportation.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

The Board of Calhoun County Commissioners continues to support the construction of the Sam Atkins Park Sidewalk Phase II previously submitted by Calhoun County Board of County Commissioners in 2014.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida this 24th day of March, 2015.

RESOLUTION 2015-8

A RESOLUTION BY THE CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA, TO CONTINUE TO SUPPORT CONSTRUCTION OF CR 69A PAVED SHOULDERS PHASE III WITH TRANSPORTATION ALTERNATIVE PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, walking helps meet the goals of Chapter 339.175 Florida Statutes-Metropolitan Planning organization – to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

WHEREAS, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

WHEREAS, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012, to address growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation’s intermodal transportation system; and

WHEREAS, this support is consistent with the FDOT, CDC and MAP-21 policies supporting alternative means of transportation.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

The Board of Calhoun County Commissioners continues to support the construction of CR 69A Paved Shoulders Phase III previously submitted by Calhoun County Board of County Commissioners in 2014.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida this 24th day of March, 2015.

- ❖ A motion to adopt Resolution 2015-5, Resolution 2015-6, Resolution 2015-7 and Resolution 2015-8 was made by Commissioner Brown and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood asked the Board permission to hold a workshop for the Technical Assistance Grant on Tuesday, April 28, 2015 at 5:00 pm. The Board agreed by consensus.

Mr. Wood presented the Board with a quote through the Sheriff's purchasing program for a mechanic's truck (Road Department) in the amount of \$88,700.00. Mr. Wood advised the Board there is approximately \$80,700.00 left from the auction proceeds and Mr. Atkins would be willing to contribute the remaining amount from his operating funds.

- ❖ A motion to approve to purchase a mechanics truck was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Wood asked the Board for permission to allow Mr. Matthew Adkins to have a utility easement across a County owned FEMA acquired property on Myers Dairy Road. Mr. Wood advised the Board there would be an electrical line across the County property which has FEMA deed restrictions with a 20 foot easement.

- ❖ A motion to allow the utility easement if no cost to the County and FEMA approves was made by Commissioner McDougald and seconded by Commissioner Shelton. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 5-0.

CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER

The Clerk had nothing to report.

ATTORNEY FUQUA

Attorney Fuqua asked the Board for permission to hold the May 12, 2015 BOCC meeting from 3-5 pm. Attorney Fuqua stated Jeff Atwater, Florida's Chief Financial Officer, will be speaking at the joint meeting of Jackson and Calhoun County Volunteer Fire Departments on May 12, 2015 at 6:00 pm which causes a conflict with the BOCC meeting.

- ❖ A motion to hold the BOCC meeting on May 12, 2015 from 3-5 pm was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 5-0.

Attorney Fuqua presented the Sheriff's request for the Board's permission to remove the steel holding cells from the old jail further explaining the Sheriff's Department has some inmates with welding skills to assist with the project. The Board agreed by consensus. The approval is subject to maintaining the structural integrity of the building and no exposure to asbestos.

COMMISSION TIME

COMMISSIONER MCDUGALD

Commissioner McDougald advised the Board WastePro accepted the \$1.75 rate increase till the end of the calendar year.

COMMISSIONER JONES

Commissioner Jones discussed several ditches needed to be cleaned before mowing. Mr. Wood advised Commissioner Jones he would address these issues with Mr. Atkins and that he is getting his mowers ready to mow the ditches within the County.

COMMISSIONER SHELTON

Commissioners Shelton had nothing to report.

COMMISSIONER BROWN

Commissioner Brown advised the Board he was receiving a lot of phone calls about mosquitos. Mr. Wood stated Michael Devuyt with the Health Department is the contact person regarding the mosquitos.

CHAIRMAN FLOWERS

Chairman Flowers advised the Board the property owners on Dessie Stone Road want to install three (3) speed bumps on the road to slow traffic down. Chairman Flowers stated all the property owners on Dessie Stone Road have been contacted with the exception of one who doesn't not live on Dessie Stone Road. The Board agrees by consensus to install the speed bumps.

Chairman Flowers opened the discussion of electronic cigarettes and if they fall under the ban of tobacco products. Attorney Fuqua stated you can restrict the use of electronic cigarettes inside public buildings but not outside.

Chairman Flowers asked to include in the new Personnel Policy that a County Employee who is an active Volunteer Firefighter First Responder and gets called during work hours is not docked for these hours. Mr. Wood stated this would be included in the draft to be presented to the Board.

There was clarification regarding the Building Official's responsibility for approval of electric utility connection.

Chairman Flowers advised the Board the Ambulance contract is still operating on a month to month basis. Chairman Flowers stated the Board needs to review this contract in the upcoming meetings.

Chairman Flowers advised the Board Centennial Bank made an offer for a Line of Credit for the upcoming FEMA DR4177 projects in the amount of \$3,000,000.00 with a 3.00% rate for 24 months. There was no Board action taken.

Chairman Flowers brought before the Board a Weatherization Assistance Programs (WAP) & Emergency Home Energy Assistance for the Elderly Program (EHEAEP) Memorandum of Understanding (MOU) between The Area Agency on Aging for North Florida, Inc. /Aging Resource Center and the Calhoun County Board of Commissioners. Mr. Dan Clemons explained the purpose of the MOU.

- ❖ A motion to allow the Chairman to sign the Memorandum of Understanding was made by Commissioner Shelton and seconded by Commissioner Jones. Chairman Flowers called for public comment. There was no public comment. The motion passed unanimously 5-0.

Chairman Flowers brought before the Board the Storage Tank Third Party Liability renewal warranty acknowledgement.

- ❖ A motion to allow the Chairman to sign the Storage Tank Third Party Liability renewal warranty acknowledgement was made by Commissioner Shelton and seconded by Commissioner McDougald. Chairman Flowers called for public comment. There was no public comment. The motion passed unanimously 5-0.

The Chairman presented to the Board for their approval of and permission for the Chairman to sign the E911 Grant Program application for Datamaster Support. (\$23,430.01)

- ❖ A motion to authorize the Chairman to sign the E911 Grant Program application for Datamaster support was made by Commissioner McDougald and seconded by Commissioner Jones.

Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

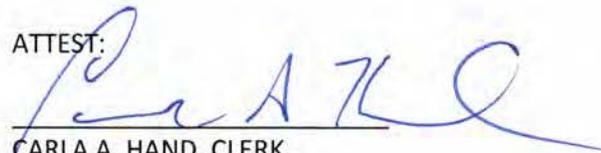
Chairman Flowers reminded the Board a Budget Workshop will be held on April 14, 2015 at 5:00pm prior to the Board meeting.

Chairman Flowers thanked the Panhandle Pioneer Settlement for hosting the Board meeting.

There being no further business, the Chairman adjourned the meeting at 8:25pm.



THOMAS G. FLOWERS, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK