

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
EMERGENCY BOARD MEETING
AUGUST 4, 2014

PRESENT AND ACTING

THOMAS FLOWERS, CHAIRMAN
WILLIE T. GRANT
DARRELL MCDUGALD
MARION "LEE LEE" BROWN

JOE WOOD, DIRECTOR OF OPERATIONS
CARLA A. HAND, CLERK AND COUNTY COMPTROLLER

The emergency meeting was called to order by Chairman Flowers at 4:30 P.M. The Chairman explained the emergency meeting was necessary to determine what the County must do to keep County Road (CR) 392 from being closed by Florida Department of Transportation (FDOT) due to a problem with a box culvert and the resulting potential danger to the public. FDOT informed the County they will close the road if repairs are not started by tomorrow, August 5, 2014.

The Chairman asked Mr. Donald Stanley, Preble-Rish Engineering to explain the situation. Mr. Stanley stated this is a similar situation to the project recently completed on Hollis Branch caused by the high volume of water from the flooding event in April. The water has undermined the concrete box culvert on CR 392 leaving a large void and must be repaired by pumping the void full of concrete. There was discussion about how this repair would be funded and Mr. Stanley stated he had been in contact with Florida Division of Emergency Management (DEM) who indicated they would write a work completed project worksheet (PW) on this repair and it would be funded 75% by Federal Emergency Management Agency (FEMA), 12 ½% by the State, and with a 12 ½% local match. (The local match will possibly be waived and paid by the State.) Mr. Stanley further explained all of this is subject to services being procured in accordance with the County's Procurement Policy.

The Clerk presented an amendment to the procurement policy that would allow the bid requirements to be waived when not prohibited by Federal or State Grant requirements and the Board by super majority (4 votes) votes to waive the bid procedures....

AMENDMENT ADOPTED AUGUST 4, 2014 TO CALHOUN COUNTY PROCUREMENT POLICY

ORIGINALLY ADOPTED, FEBRUARY 1, 2000

BIDS SHOULD BE RECEIVED WHEN:

1. The cost of one (1) item will exceed \$10,000.
2. The cost of multiples of one (1) will exceed \$10,000.
3. The cost of groups of items for one (1) project will exceed \$10,000.
4. The cost of reflected on a single invoice from one (1) supplier will exceed \$10,000.
5. The cost of one (1) item or group of items that are purchased on a regular basis and the costs in any three (3) month period will exceed \$10,000.

This provision may be waived when not prohibited by Federal or State Grant requirements and the Board by super majority (4 votes) votes to waive the bid procedures and either:

1. An emergency exists.
2. There is a sole source supplier
3. The property is being purchased from either the Divisions of Surplus Property, purchased from a State Contract, through the National Purchasing Partners Program (NPP), purchased from another governmental unit or purchased through PRIDE.
4. The purchase is the renewal or continuation of an existing contract.

A motion was made by Commissioner McDougald to adopt the amendment to the county procurement policy and seconded by Commissioner Brown. There was no further discussion and the motion passed unanimously 4-0, by super majority.

There was discussion regarding the damages, the extent of work, the timeliness for making the repairs and which contractor would best be able to start on the project as soon as possible. It was also discussed the County currently has a project with Roberts & Roberts, Inc. on CR 392 and they have indicated they could start the project tomorrow. The Attorney was called to see if this would be acceptable to award the contract to Roberts & Roberts, Inc. on an Emergency basis. The Attorney stated it would be acceptable to award the contract to Roberts & Roberts, Inc. and it would be in agreement with the County's procurement policy. After discussion regarding the need to get the project started without negatively impacting the citizens Chairman Flowers made the motion to declare this situation an emergency, waive the bid procedures, and negotiate a contract with Roberts & Roberts, Inc. for the culvert repair on CR 392. Commissioner McDougald seconded the motion. There was no discussion and the motion passed unanimously 4-0.

There being no further business, the meeting was adjourned.


THOMAS G. FLOWERS, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK AND COUNTY COMPTROLLER