

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
MARCH 18, 2014

PRESENT AND ACTING:

THOMAS G. FLOWERS, CHAIRMAN
WOODROW "LEE" SHELTON, VICE-CHAIRMAN
DARRELL MCDUGALD
MARION "LEE LEE" BROWN

MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK OF THE CIRCUIT COURT AND COUNTY COMPTROLLER
CARLA PEACOCK, DEPUTY CLERK

The meeting was called to order by Chairman Flowers at 6:00 p.m., CT. The Prayer and Pledge of Allegiance to the Flag were led by Commissioner McDougald.

APPROVAL OF MINUTES

- ❖ A motion to approve the March 4, 2014 Regular Minutes and to approve vouchers for warrants: 1403-2G, 1403-2GS, 1403-2RD, 1403-2L, 1403-2E, 1403-2ES, 1403-2S, 1403-2MH, and approval of payroll checks: CLECU CK#22928 \$568.60, Centennial Bank CK# 22927 \$38,639.56, New Employee CK# 22926 \$126.79, State of Florida Child Support \$170.77, and IRS Tax Deposit \$12,095.69 was made by Commissioner McDougald, seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

CHRIS RIETOW & BRUCE BALLISTER – APALACHEE REGIONAL PLANNING COUNCIL

Mr. Rietow introduced himself to the Board as the new Director of the Apalachee Regional Planning Council (ARPC). Mr. Rietow thanked the Board for the opportunity to speak and provided handouts to each Commissioner with information on ARPC Programs. Mr. Rietow gave an overview of the assistance offered by ARPC.

Chairman Flowers asked Mr. Rietow if he would come back and hold a Workshop. Mr. Rietow said he would be happy to hold a workshop.

KEN SHEPARD, TRI-COUNTY AG PARK

Mr. Shepard gave the Board an update on the activities at the Ag Park noting the arena is 85% complete, power is on, and the water well is operational; Calhoun Correctional Institution has agreed to assemble bleachers. Mr. Shepard stated Roberts Sand Company has agreed to donate 18-22 loads of sand and asked the County to haul the sand to the arena. The opening event at the Ag Park is a National Women's Barrel Association Championship event sponsored by the Blountstown Rotary Club on May 24, 2014. Mr. Shepard asked the County to repair the entrance road on the south end of the Tri-County Ag Park and to grade, pack or add milling to the parking areas at the park.

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BID OPENING – RESIDENTIAL CONSTRUCTION MITIGATION (RCMP)

The County Attorney opened and read aloud the bids.

| RESIDENTIAL CONSTRUCTION MITIGATION (RCMP) | | |
|--|-------------|--------------------------------|
| CLIENT NAME | GADCON INC. | GULF COAST HOME SOLUTIONS INC. |
| Gladys Miller | \$9,594.00 | \$11,800.00 |
| James Hawkins | No Bid | \$17,325.00 |
| Leroy Williams | \$10,407.00 | \$10,925.00 |

- ❖ A motion was made by Commissioner McDougald to award the bid to the apparent low bidder on the Miller project (GADCON, Inc.) and award the bid to Gulf Coast Home Solutions for Hawkins (only bid) and Williams (local bidder preference) projects, giving local bidder preference to Gulf Coast Home Solutions on the Williams project. Mr. Stone with Gulf Coast Home Solutions was in attendance and agreed to match the low bid on the Williams project. The motion was seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

BID – SHIP RESIDENTIAL REHAB

The County Attorney opened and read aloud the bids.

| SHIP RESIDENTIAL REHAB | | | |
|------------------------|----------------------------------|-------------|--------------------------------|
| CLIENT NAME | WALLACE & SONS CONSTRUCTION INC. | GADCON INC. | GULF COAST HOME SOLUTIONS, LLC |
| Melissa L'Heureux | \$16,800.00 | \$14,239.00 | \$14,250.00 |
| Thomas Dawsey | \$22,800.00 | \$25,160.00 | \$24,250.00 |
| Pennie Dudley | \$9,850.00 | \$7,722.00 | \$10,650.00 |

- ❖ A motion was made by Commissioner McDougald to give local preference and award the SHIP bid to Gulf Coast Home Solutions on the L'Heureux project and to award the bid to apparent low bidders on the Dawsey and Dudley projects. Mr. Stone agreed to match the low bid on the L'Heureux project. The motion was seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

KRISTY TERRY, CHAMBER DIRECTOR – TAX ABATEMENT REFERENDUM

Ms. Terry presented to the Board for approval of Referendum No. 1 to be placed on the ballot in the general election: Referendum No. 1 – “Economic Development Ad Valorem Tax Exemption” Shall the Board of County Commissioners for Calhoun County, Florida; pursuant to Section 3, Article VII, of the State of Florida Constitution; be authorized to grant property tax exemptions to new businesses located in Calhoun County, Florida and expansions to existing businesses located within Calhoun County, Florida.

- ❖ A motion to approve Referendum No. 1 to be placed on the ballot in the general election was made by Commissioner McDougald, seconded by Commissioner Brown and passed unanimously 4-0.

Ms. Terry thanked the Board and said the Chamber will provide a Referendum Awareness Campaign and provided a handout with detailed information.

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Ms. Terry reminded everyone of the Rural Tourism & Economic Development Summit hosted by RiverWay South on April 4, 2014 at Chipola College from 9:00 a.m. – 4:00 p.m. Ms. Terry said scholarships for the Summit are being offered for those interested in starting a business in Eco-tourism.

The Chamber is taking part in a familiarization tour with a few travel writers who will be visiting Calhoun County on April 22, 2014. The Chamber will give the writers a tour of Calhoun County starting with lunch at the Pioneer Settlement, take the walking trail to the Depot Museum, tour the river, and then to Scotts Ferry.

Ms. Terry reminded everyone of the Super Council Meeting on Thursday, April 20, 2014 at 5:30 p.m. in the Heritage Room at the Library.

BOB FLECK, IDA BOARD

Mr. Fleck gave a report from the IDA Board Meeting on March 17, 2014.

1. IDA Board voted to pay 10% (Local Match) of Change Order No. 2 – North Apron Extension in the amount of \$653.50. Mr. Fleck said FAA will pay 90%.
2. IDA Board approved the purchase of Hubble LED exterior lights on the two new hangars in the amount of \$2,193.75.
3. FDOT conducted the annual inspection of the Airport on March 11, 2014. The Airport passed inspection with no major issues.
4. Excessive rain continues to be an issue at the construction site with 65 rain days.

DONALD STANLEY, COUNTY ENGINEER

Mr. Stanley presented to the Board for approval a Deductive Change Order of \$39,732.00 on the CIGP SR 69 South project; deletion of thermo plastic striping on the edge line with a substitution of paint striping. The construction contract with Roberts and Roberts after the deductive change order is \$880,989.90.

- ❖ A motion to approve the Deductive Change Order in the amount of \$39,732.00 on the CIGP SR 69 S was made by Commissioner McDougald, seconded by Commissioner Shelton. Commissioner Shelton asked if there were any other options. Mr. Stanley explained this was the best option. Chairman Flowers asked for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Stanley presented to the Board for approval and execution a Task Order for the survey, design, and inspection of the entrance road project at the Airport in the amount of \$9,775.00.

- ❖ A motion to approve and execute the Task Order for the survey, design, and inspection of the entrance road at the Airport was made by Commissioner McDougald, seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

There were questions by the Board regarding the start date for CR392. Mr. Stanley stated he hoped to advertise to receive bids for widening and resurfacing within two weeks.

Mr. Stanley also informed the Board the Notice to Proceed was recently issued to Roberts and Roberts for the CIGP CR69S project, gave an update on the SCRAP Silas Green Street widening and resurfacing project, and anticipates receipt of the required permit for the HMGP Chipola Expansion Project at any time.

ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR

1. Ms. Smith presented to the Board for approval and execution Northwest Florida Water Management Funding Agreement No. 14-044 for the Pine Island Water System in the amount of \$409,844.00.
 - ❖ A motion to approve and execute the Northwest Florida Water Management District Funding Agreement No. 14-044 for the Pine Island Water System in the amount of \$409,844.00 was made by Commissioner McDougald, seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.
2. Ms. Smith informed the Board she was notified the time extensions for DR-1785 projects Cain Rd and Grey Rd have been approved; Ms. Smith has not yet received the written extensions.

JOE WOOD, DIRECTOR OF OPERATIONS

1. Mr. Wood said PanCare has requested the Board's permission to place a 3' x 6' electronic business sign on the southwest portion of the property at the Old Courthouse. Mr. Wood stated the City of Blountstown has approved placing the sign in this location. Mr. Wood said approval is also needed from FDOT, but it has not been submitted yet.

Commissioner Brown expressed concern with impeding view of traffic to the east. Mr. Wood said the sign would be set back far enough and this shouldn't be an issue.

Commissioner Shelton asked about the power source. Mr. Wood stated PanCare has not asked to run power at this time.

Chairman Flowers asked if placing the sign at the Old Courthouse would impact approval of grants to restore the Old Courthouse. Mr. Stanley responded he did not see anything in the grant applications that would prevent placing the sign on the property as long as it was not affixed to the building.

A motion to grant PanCare permission to place a 3' x 6' electronic sign on the southwest portion of the property at the Old Courthouse was made by Commissioner McDougald, seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

2. Mr. Wood asked the Board's permission to obtain quotes for selling old scrap iron and culverts at the Road Department.
 - ❖ A motion to grant Mr. Wood permission to obtain quotes for selling the old scrap iron and culverts at the Road Department was made by Commissioner McDougald, seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.
3. Mr. Wood said the Road Superintendent informed him the County dirt pits are dangerously low. Mr. Wood asked the Board's permission to look for new locations for potential dirt pits and bring the information back to the Board for review. It was the general consensus of the Board to allow Mr. Wood to look for new locations for dirt pits and bring the information back to the Board for review.

4. Mr. Wood informed the Board he contacted FWC regarding beaver trapping. FWC said the Board could contract with anyone as long as they are licensed as a trapper to remove beavers. Mr. Wood asked the Board for permission to obtain bids for trapping beavers. Chairman Flowers asked the Attorney to work with Mr. Wood to draft specifications for the bid and bring it back to the Board.
5. Mr. Wood said he received a quote of \$47 per ton from Springhill Landfill in Campbellton for disposal of couches, furniture etc. with the County hauling to the Landfill. Chairman Flowers suggested checking with the City of Blountstown to see what they would charge including hauling. It was the general consensus of the Board for Mr. Wood to check with the City of Blountstown.
6. Mr. Wood informed the Board the mowing tractors would be delivered next week.
7. Mr. Wood informed the Board the roof on the Pole Barn will be set tomorrow.

CLERK TIME

1. Clerk Hand presented to the Board for approval and execution Budget Resolution 2014-5. Clerk Hand read aloud the Resolution.

**RESOLUTION 2014-5
OF THE BOARD OF COUNTY COMMISSIONERS
OF CALHOUN COUNTY, FLORIDA**

WHEREAS, the Board of County Commissioners of Calhoun County, Florida, has unanticipated revenue in the County Transportation Trust Fund I for fiscal year 2013-2014 and

WHEREAS, said revenue is needed to help pay certain expenditures incurred in fiscal year 2013-2014,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The fiscal year 2013-2014 budget be amended as follows:

County Transportation Trust Fund I

| | <u>ORIGINAL BUDGET</u> | <u>Amendment Increase</u> | <u>AMENDED BUDGET</u> |
|---|----------------------------|-------------------------------|---------------------------|
| Revenues: | | | |
| 1136400 01000 DISPOSITION OF FIXED ASSETS | -0- | \$752,827.00 | \$ 752,827.00 |
| Expenditures: | | | |
| 11541 64000 EQUIPMENT | -0- | \$ 731,597.00 | \$ 731,597.00 |
| 11541 62000 BUILDING | -0- | \$ 21,230.00 | \$ 21,230.00 |

Clerk Hand explained the purpose of this resolution is to budget the revenue and expenditures from the sale of equipment at the recent auction.

- ❖ A motion to approve Resolution 2014-5 was made by Commissioner McDougald, seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

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General Fund Budget Amendment

| <u>Account #</u> | <u>Description</u> | <u>Original Budget</u> | <u>Increase</u> | <u>Decrease</u> | <u>Revised Budget</u> |
|------------------|----------------------------|------------------------|-----------------|-----------------|-----------------------|
| #01602055 | State Attorney Admin | | | | |
| 01602055-46000 | Repairs & Maintenance | \$ 3,600.00 | - | (397.00) | 3,203.00 |
| #01513 | Financial & Administrative | | | | |
| 01513-51349 | Other Current Charges | 26,864.00 | 397.00 | - | 27,261.00 |
| | | 30,464.00 | 397.00 | (397.00) | 30,464.00 |

The Clerk explained the State's Attorney agreed to reduce their 2013-2014 budget by the amount of their 2012-2013 over-expenditure as approved by the Board in an earlier meeting.

- ❖ A motion to amend the 2013-2014 budget by decreasing the State Attorney budget by \$397.00 and increasing the Financial & Administrative budget by \$397.00 was made by Commissioner McDougald, seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.
2. Clerk Hand asked the Board to grant permission for the Chairman to execute the Chartis Tankguard Liability renewal application. Ms. Hand said Ms. Smith and Mr. Wood verified there were no changes in location of County fuel tanks. The Clerk further explained the renewal premium has not yet been determined.
 - ❖ A motion granting the Chairman permission to execute the Chartis Tankguard Liability renewal application was made by Commissioner McDougald, seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.
 3. Clerk Hand provided the Board for review a copy of the lease renewal from Department of Juvenile Justice (DJJ) for the office space on the third floor. The term is from July 2015-July 2020 for \$100.05 (\$3.21 per SF) Clerk Hand said the office is 374 SF and DJJ has leased the space since 2005.

Chairman Flowers asked what the price per square foot was on the "in-kind" donated office space. Clerk Hand said approximately \$11.00 per square foot.
 4. Clerk Hand informed the Board she would present a financial report the second meeting in April.

ATTORNEY TIME

1. **Calhoun County vs. Cochran** - Attorney Fuqua said the Cochran's attorney proposed a monthly payment plan for the outstanding judgment in the amount of \$5,295.30.
 - ❖ A motion to allow C.R. & Yolanda Cochran to pay \$500.00 per month at 6% interest until the debt of \$5,295.00 is paid in full was made by Commissioner McDougald, seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

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2. Keith vs. Calhoun County -Attorney Fuqua requested permission to commit \$7,500 from the Board to the insurance company for settlement negotiations; \$7,500 would be the maximum responsibility of the County with the insurance company paying the remainder. Attorney Fuqua said the insurance company will not pay the judgment against Calhoun County in the amount of \$75,000 until a release of liability is obtained. He explained the only way to get the release is to negotiate for the County to get title to the property or a permanent easement.

❖ A motion granting permission for the Attorney to commit \$7,500.00 to the insurance company for settlement negotiations for the Keith vs. Calhoun County case was made by Commissioner McDougald, seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

COMMISSION TIME

COMMISSIONER MCDUGALD

Commissioner McDougald said he and Joe Wood met with representatives with WastePro and WastePro is asking the County to send written notice to citizens who are not paying for garbage service stating they are required to participate. Commissioner McDougald said the contract states the County will assist in increasing participation. Mr. Wood said his impression from the meeting was WastePro would like the County to help with increasing participation, but they were not unhappy with their contract. After much discussion, no action was taken on this matter.

COMMISSIONER GRANT

Absent

COMMISSIONERS SHELTON & BROWN

Nothing to report

CHAIRMAN FLOWERS

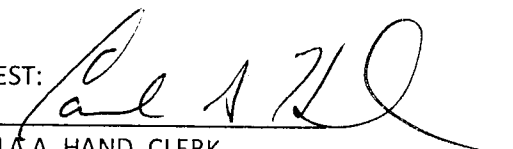
1. Blountstown Main Street has requested permission to use storage underneath the old Courthouse next to Keep Calhoun County Beautiful.
 - ❖ It was the general consensus of the Board to allow Blountstown Main Street to use storage space underneath the Old Courthouse.
2. The Board Meeting on April 1, 2014 will be held at the Kinard Community Center at 6:00 p.m.
3. The Super Council Meeting will be held on Thursday, March 20, 2014 at 5:30 p.m. at the Blountstown Public Library.
4. First pitch for Little League was held this past Saturday with great attendance.

There being no further business, the Chairman adjourned the meeting at 7:43 p.m.



THOMAS G. FLOWERS, CHAIRMAN

ATTEST:



CARLA A. HAND, CLERK

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