

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MINUTES
February 18, 2014

PRESENT AND ACTING:

THOMAS G. FLOWERS, CHAIRMAN
WOODROW "LEE" SHELTON, VICE-CHAIRMAN
WILLIE T. GRANT
DARRELL MCDUGALD
MARION "LEE LEE" BROWN

BOBBY SIMS, DEPUTY
MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK OF THE CIRCUIT COURT AND COUNTY COMPTROLLER
CARLA PEACOCK, DEPUTY CLERK

The meeting was called to order by Chairman Flowers at 6:00 p.m., CT. The Prayer and Pledge of Allegiance to the Flag were led by Commissioner Brown.

APPROVAL OF MINUTES

A motion to approve the January 28, 2014 Special Minutes; January 29, 2014 Emergency Minutes; February 4, 2014 Regular Minutes and to approve vouchers for warrants 1402-GS; 1402-2G; 1402-2RD; 1402-2L; 1402-2E; 1402-2MH and approval of Vouchers for payroll was made by Commissioner McDougald, seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Chairman Flowers reminded everyone of the Public Participation Policy pursuant to F.S. 286.0114 and those on the agenda will have three minutes to speak on their topic. The public will also have an opportunity to speak prior to any vote.

CDBG 2nd PUBLIC HEARING

Deborah Belcher provided a summary of the Community Development Block Grant (CDBG) application to the Board and the audience. She stated that the Board had proposed to apply for road paving and drainage, and for the federal fiscal year 2013 application to be very similar to the 2012 application. NE Leonard Varnum Road (east part) has been paved since the 2012 application, so that was removed from consideration in the 2013 application.

The Citizen Advisory Task Force met November 14, 2013. Ms. Belcher told the task force that the County would not have funds available to contribute to the CDBG project, so they should recommend a project that would fit within the available CDBG funds. The task force recommended revising the 2012 application, and not including any additional projects. To reduce the initial project budget, they advised placing the NW Goodwin Road and NE Autumn Lane paving and drainage projects in the "unmet need" category because they are not connector roads. They also recommended putting the SE McDaniel and

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Sheard Road resurfacing in the "unmet need" category because the road is already paved, and resurfacing receives a very low score in the grant application process.

Ms. Belcher said she supports the Citizen Advisory Task Force Recommendation. She said SW Matthew and Charlie Wood Roads will likely paved by FDOT, but they can still remain in the CDBG application as an unmet need.

Chairman Flowers called for public comment, there was no public comment.

Ms. Belcher asked if there was consensus among the Board to apply for the grant as described. The Board concurred.

Ms. Belcher requested the Board to commit a \$5,000 leverage contribution to the grant. This leverage would be paid by tracking salary expenses of staff involved in the project, and audit expenses paid by the County from other sources. Angie Smith said she thought this was a reasonable amount of money to pledge, and the salary expenses would be for administrative staff, not the Road Department staff.

Ms. Belchor presented to the Board for approval and execution Resolution 2014-4 authorizing submission of the Community Development Block Grant Application.

- ❖ A motion to approve and execute Resolution 2014-4 was made by Commissioner McDougald, seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

BIDS – CONSTRUCTION OF POLE BARN

The County Attorney opened the bids for the construction of a 36'x120' Pole Barn. One bid was received.

CALHOUN COUNTY ROAD DEPARTMENT POLE BARN	
CONTRACTOR	BID AMOUNT
GULF COAST HOME SOLUTIONS, LLC	\$21,230

- ❖ A motion to accept the bid from Gulf Coast Home Solutions, LLC was made by Commissioner Shelton, seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

SHELLY BURNS, CALHOUN-LIBERTY COUNTY RELAY FOR LIFE CO-CHAIR

Ms. Burns asked the Board for permission to hold the 2014 Calhoun-Liberty County Relay for Life event on April 4 -5 at Sam Atkins Park.

- ❖ A motion to grant permission to hold the 2014 Calhoun-Liberty County Relay for Life event at Sam Atkins Park was made by Commissioner Brown, seconded by Commissioner Grant. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

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STEVE MEARS, SR. – DISCUSS ISSUES REGARDING HIS SON STEVE MEARS, JR.

Mr. Mears said he had some questions to ask the Board regarding the incident between his son and Commissioner Brown. The attorney advised the questions could be asked but the County was under no obligation to answer. Mr. Mears asked why his son was arrested but Commissioner Brown was not; Mr. Mears was advised this was a law enforcement determination based on testimony of those witnessing the altercation.

VIRGINIA BAKER PhD – Faith Health Education Wellness Initiative Project

Dr. Baker asked the Board to grant permission for use of Library health rooms (each branch) for a one-year monthly screening of diabetes, hypertension, and obesity for the 19-48 age group; initial screening will be performed by visiting physicians with sovereign immunity with the monthly follow-up by nurses. Dr. Baker also requests the use of Library rooms for weekly one-hour health education classes.

Dr. Baker explained that UF/IFAS Extension- Calhoun County, FAMU and the Panhandle Pioneer Settlement have agreed to partner together to teach a Master Gardener Certification Program in Calhoun County and she requests to use Library Land at certain locations for gardens.

Dr. Baker asked for one of the Commissioners to consider partnering with them as they move through the process of implementing the Wellness Initiative.

- ❖ A motion to approve the use of the Library rooms for health screenings and education and the use of Library land for the Master Gardeners Program was made by Commissioner McDougald, seconded by Commissioner Grant. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

BOB FLECK, IDA/AIRPORT

Mr. Fleck reported the IDA Board held a re-election of Officers at their January 20, 2014 Board Meeting. The newly elected Officers are as follows: Bob Fleck, Chairman, Maxi Waldorff, Vice-Chairman, and Gene Bailey, Secretary.

1. Mr. Fleck reported an issue with the North Apron Extension project. Panhandle Construction has not been able to get the subsoil moisture level within specifications due to inclement weather. The options were to demobilize until the weather improved or change the specifications by adding sand to the subsoil. Mr. Fleck stated the project engineer, Edgar Figueroa, recommended changing the specifications and the FAA has approved this. Mr. Fleck said Change Order No. 2 would be submitted soon for this project.
2. Mr. Fleck said the inclement weather is causing the same issue on the two commercial hangars.
3. Mr. Fleck said it is time to update the Airport Layout Plan. Peter Green with URS would like to hold a workshop on this March 18, 2014 at 5:15 p.m. The Board agreed to hold the workshop as requested.

DONALD STANLEY, COUNTY ENGINEER

1. Mr. Stanley gave a projects update on the Catalyst Site reporting the project is 98% complete.

2. Mr. Stanley reported he placed an advertisement for bids on the SR 69 South project to be opened the first Board meeting in March.

DAN CLEMONS, WEATHERIZATION MANAGER

Mr. Clemons presented for approval and execution Weatherization Assistance Program Agreement Modification No. 002 to extend the project to May 31, 2014. Mr. Clemons explained the current Agreement expires February 28, 2014.

- ❖ A motion to approve and execute Weatherization Assistance Program Agreement Modification No. 002 was made by Commissioner McDougald, seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were not comments from the public. The motion passed unanimously 5-0.

ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR

1. Ms. Smith said at the last meeting the Board selected Arcadis for Emergency Management Contractual Services. Ms. Smith asked the Board to take an official vote.

- ❖ A motion to award Emergency Management Contractual Services to Arcadis was made by Commissioner McDougald, seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

2. Ms. Smith reported she received notice from the Northwest Florida Water Management District that the grant funding for the Pine Island Water System was approved in the amount of \$409,844. Ms. Smith asked the Board to confirm acceptance of the grant award.

- ❖ A motion to accept the grant award from the Northwest Florida Water Management District in the amount of \$409,844 for the Pine Island Water System was made by Commissioner McDougald, seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

3. Ms. Smith asked the Board for permission to attend the Governor's Hurricane Conference May 11-16, 2014.

- ❖ A motion to allow Angie Smith to attend the Governor's Hurricane Conference May 11-16, 2014 was made by Commissioner McDougald, seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

JOE WOOD, DIRECTOR OF OPERATIONS

1. Mr. Wood said he was asked by Commissioner McDougald to check on the feasibility of placing a referendum on the ballot for tax abatement on new businesses locating in Calhoun County. Mr. Wood said he discussed this with the Supervisor of Elections and she recommended placing the referendum on the General Election ballot. Mr. Wood said the referendum would allow the Board to reduce or waive taxes on new businesses for a length of time determined by the Board.

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- ❖ A motion to place a tax abatement referendum on the ballot in the general election to reduce or waive taxes on new businesses locating in Calhoun County was made by Commissioner McDougald, seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public.
- 2. Mr. Wood said he was contacted by Jonathon Lyons with HirePatriots.com. Mr. Lyons picks up electronics and would like to place a bin at the Recycling Center. After much discussion, Mr. Wood said he would invite Mr. Lyons to come to the next Board meeting to provide more information or answer questions. Mr. Wood also mentioned a dumpster was delivered to the Recycling Center by Waste Pro at Commissioner McDougald's request for discarding items like mattresses, couches and furniture. Mr. Wood further explained there is no charge for the dumpster but there is a pickup and disposal charge. Commissioner Shelton noted the Road Department would be a better drop-off location because personnel is not always at the Recycling Center; the Board directed Mr. Wood to talk with Road Superintendent Atkins about the possibility of using the Road Department for a drop-off site instead of the Recycling Center and using County equipment and personnel for disposal of items instead of Waste Pro.
- 3. Mr. Wood said Fire House Lock & Key provided a quote of \$8,529.50 to make the front door on the Courthouse ADA Compliant. Mr. Wood said the quote included using the current door and adding necessary equipment to bring it up to ADA compliance. Mr. Wood stated he could solicit other quotes.
- 4. Mr. Wood reported the three John Deere tractors have been ordered and will be delivered around March 28th.
- 5. Mr. Wood reminded the Commissioners that they will rotate attendance at the Technical Review Advisory Committee meetings. The next meeting is March 6, 2014 at 3:00 p.m. and Commissioner Brown will attend the meeting.
- 6. Mr. Wood reported he and Commissioner Shelton attended a pre-construction meeting today for the Hwy 20 re-surfacing project that begins next month. Mr. Wood said the project is for re-surfacing Hwy 20 from Clarksville to the Trammell Bridge in Blountstown. Mr. Wood said the contractor has indicated the County would receive millings from this project.
- 7. Mr. Wood gave an update on the John F. Bailey/Roy Golden projects; the County is awaiting the permits. Donald Stanley said he expects them within two months.

CLERK HAND

Nothing to report

ATTORNEY TIME

Attorney Fuqua reported his office received a check for approximately \$1,253 from the Jones' and further noted the IDA Board voted to accept this payment and close out the matter.

Chairman Flowers reminded Mr. Fleck to ask for public comment before the IDA Board votes on any matter.

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COMMISSION TIME

COMMISSIONER MCDUGALD

1. Commissioner McDougald commended Angie Smith and her staff on the great job they did during the recent cold weather emergency.
2. Commissioner McDougald commended Joe Wood, stating he did a tremendous job on the Road Department Equipment Auction.

COMMISSIONER BROWN

Commissioner Brown thanked Dan Clemons for going above and beyond to assist a citizen.

COMMISSIONER GRANT

Nothing to report

COMMISSIONER SHELTON

Nothing to report

CHAIRMAN FLOWERS

Chairman Flowers announced the following events:

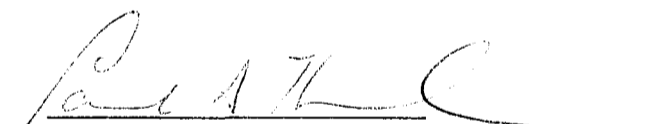
1. April 1, 2014 BOCC Meeting will be held at the Kinard Community Center.
2. Legislative Delegates meeting on Friday, February 21, 2014 at 6:30 p.m. in the Board Room.
3. Florida Association of Counties Regional Meeting will be held on February 21, 2014 at 10:00 a.m. CST at Okaloosa County Courthouse.

MEETING ADJOURNED

There being no further business, Chairman Flowers adjourned the meeting at 7:05 p.m.


THOMAS G. FLOWERS, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK

February 14, 2014 7:08