

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES
January 21, 2014

PRESENT AND ACTING:

THOMAS G. FLOWERS, CHAIRMAN
WOODROW "LEE" SHELTON, VICE-CHAIRMAN
WILLIE T. GRANT
DARRELL MCDUGALD (ABSENT)
MARION "LEE LEE" BROWN

EMANUEL HIRES, BAILIFF
MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK OF THE CIRCUIT COURT AND COUNTY COMPTROLLER
CARLA PEACOCK, DEPUTY CLERK

The meeting was called to order by Chairman Flowers at 6:00 p.m., CT. The Prayer and Pledge of Allegiance to the Flag were led by Bailiff Hires.

At 6:02 p.m. Chairman Flowers called for a closed meeting "out of the sunshine" with the Board Attorneys to discuss litigation. Everyone was asked to exit the Board room except for the Commissioners and Attorneys. The Chairman called the Board meeting back to order 7:50 p.m.

APPROVAL OF MINUTES

A motion to approve the January 7, 2014 Regular Minutes and January 14, 2014 Special Minutes was made by Commissioner Brown, seconded by Commissioner Shelton and passed unanimously 4-0.

APPROVAL OF VOUCHERS FOR WARRANTS

A motion to approve vouchers for warrants 1401-2GS; 1401-2G; 1401-2RD; 1401-2L; 1401-2E; 1401-2S; 1401-2W was made by Commissioner Grant, seconded by Commissioner Brown and passed unanimously 4-0.

PUBLIC HEARING ON PROPOSED ORDINANCE 2014-1

The Attorney read the proposed ordinance by title:

ORDINANCE 2014 - 01

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA; AMENDING THE COUNTY'S DRIVEWAY REQUIREMENTS AND REVOKING ORDINANCE 07-02; REQUIRING THE INSTALLATION OF DRIVEWAYS PRIOR TO COMMENCEMENT OF CONSTRUCTION; REQUIRING DRIVEWAYS

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FOR TEMPORARY USES; PROVIDING PURPOSE, APPLICABILITY AND PERMIT REQUIREMENTS; PROVIDING DEFINITIONS; SETTING FORTH STANDARDS FOR DRIVEWAY CONSTRUCTION; PROVIDING PROCEDURE; PROVIDING FOR VARIANCES; PROVIDING FOR FEES, PROVIDING FOR ENFORCEMENT BY INJUNCTIVE RELIEF; PROVIDING SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

Chairman Flowers then called for public comment. There were no comments from the public.

A motion to adopt Ordinance 2014-01 and revoke Ordinance 2007-02 was made by Commissioner Shelton, seconded by Commissioner Grant and passed 4-0.

RALPH YODER, SUPERINTENDENT OF CALHOUN COUNTY SCHOOLS

Superintendent Yoder thanked the Board for their support of the school system mentioning the extra office space that was recently provided to them by the County. Mr. Yoder informed the Commissioners the School Board is seeking funding to construct a new school in Altha. Mr. Yoder stated one of the issues is the Town of Altha does not have a sewer system and Altha School has problems with their thirteen septic tanks backing up. Mr. Yoder said there has been an ongoing effort to get a forced main sewer system constructed from Blountstown to Altha that would serve Altha School, Town of Altha, Airport/Catalyst Site and Blountstown. Mr. Yoder reported the City held a special meeting tonight and agreed to apply to the Legislature for funding a large project that would include constructing a forced main sewer system from the City of Blountstown's Wastewater Treatment Plant to the Town of Altha. Mr. Yoder asked the Board to partner with the City and support this project. Superintendent Yoder stated the Town of Altha, the Calhoun County School Board, and the Chamber of Commerce are all in support of the project. Commissioner Grant asked if there would be any cost to the County and it was stated there would be no match required.

DONALD STANLEY, COUNTY ENGINEER

1. Mr. Stanley recapped the prior year funding requests to the Legislature noting these were not funded: Courthouse elevator upgrade, Courthouse HVAC, and renovations/repairs to the old Courthouse. Mr. Stanley suggested the Board re-submit these unfunded prior year requests and also add as first priority a request for the construction of the sewer system from Blountstown to Altha.

Chairman Flowers asked if the Pine Island Water System project would be competing with these other funding requests. Mr. Stanley responded no.

- ❖ A motion to allow the County Engineer to submit funding requests to the Legislature for the Courthouse elevator, Courthouse HVAC, renovations/repairs to the old Courthouse and as first priority the forced main sewer system from Blountstown to Altha was made by Commissioner Brown seconded by Commissioner Shelton and passed 4-0.
2. Mr. Stanley mentioned the prior year application for a USDA Rural Business Enterprise Grant (RBEG) to construct a parking lot behind the Courthouse to support additional parking for storefronts along SR 20. Mr. Stanley said the project manager rejected the application because

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the parking lot was too far away from the storefronts. The project manager liked the application and suggested the County revise the application to purchase vacant property behind the storefronts for parking and re-apply for the grant.

- It was the general consensus of the Board that the County would not re-apply for the grant since it would require an outlay of County funds to acquire additional property closer to downtown.

FRANK BARBATO – HEAD MECHANIC – ROAD DEPARTMENT

Mr. Barbato addressed the Board letting them know he has been out on Workers Comp for 4 ½ months and he wants to come back to work.

Mr. Wood said Workers Comp has not released Mr. Barbato to full duty and the Road Department does not have light duty positions.

Mr. Wood asked the Board for permission to contact the Workers Comp attorney to discuss the issue. It was the general consensus of the Board to allow Mr. Wood to contact the Workers Comp attorney.

MAXI WALDORFF, IDA BOARD/AIRPORT

1. Mr. Waldorff presented to the Board for approval an FAA grant pre-application for GPS approaches. Mr. Waldorff stated the FAA funds 90%, DOT funds 5% and the Airport will have a local match of \$5,000. Mr. Waldorff stated the IDA Board met last night and agreed to pay the local match of \$5,000.
 - ❖ A motion was made to execute and approve the grant pre-application for GPS Approaches by Commissioner Grant, seconded by Commissioner Brown and passed unanimously 4-0.
2. Mr. Waldorff informed the Board the water tank at the airport must be inspected every five years. He stated the water tank was recently inspected at a cost of \$6,500 and the report indicates repairs in the amount of \$55,000 are needed. Mr. Waldorff asked the Board for permission to pursue grant funding for the needed repairs.
 - It was the general consensus of the Board to allow Mr. Waldorff to pursue grant funding for the water tank at the Airport.
3. Mr. Waldorff informed the Board the lease for the old Catfish Plant has expired. Mr. Waldorff said the current occupants would like to renew the lease. Mr. Waldorff asked the Board for permission to renew the lease.
 - It was the general consensus of the Board to allow the IDA Board to renew the lease of the old Catfish Plant to the current occupants.
4. North Apron Extension Phase 2 – Chairman Flowers told Mr. Waldorff he wants to make sure Panhandle Construction gets paid for the work completed to correct the URS engineering error. Chairman Flowers asked the IDA Board to pay Panhandle Construction \$8,430 out of IDA funds.

Dan Clemons said the URS Engineer stated FAA will allow a 10-12% over-run to possibly cover this cost. Chairman Flowers stated Panhandle Construction has completed the work and needs to be paid now.

Chairman Flowers stated URS Corporation has not inspected the project since the error in engineering and the URS Engineer said he would not be back up until March or April. Chairman Flowers said URS Corporation should be making site visits more often. Mr. Waldorff agreed and said URS used to come about once a month.

- ❖ A motion to pay Panhandle Construction \$8,430 out of IDA funds was made by Chairman Flowers, seconded by Commissioner Shelton and passed unanimously 4-0.

5. Mr. Waldorff reported the military training group is conducting training in our area.

DAN CLEMONS, WEATHERIZATION MANAGER

Chairman Flowers asked Mr. Clemons to attend the Florida Department of Transportation Wildflower and Natural Areas Program meeting. Mr. Clemons stated he is registered to attend the meeting on January 28, 2014 in Tallahassee.

ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR

1. Ms. Smith presented to the Board for approval and execution the Small County Road Assistance Program Agreement (SCRAP) in the amount of \$99,734 to widen and resurface Silas Green Street from SR 20 to Sam Atkins Park entrance.

- ❖ A motion to approve and execute the SCRAP Agreement in the amount of \$99,734 to widen and resurface Silas Green Street from SR 20 to the Sam Atkins Park entrance was made by Commissioner Grant, seconded by Commissioner Brown and passed 4-0.

2. Ms. Smith presented to the Board for approval and execution Resolution 2014-2 authorizing the Chairman of the Board of County Commissioners to enter into the SCRAP Agreement.

- ❖ A motion to approve and execute Resolution 2014-2 authorizing the Chairman of the Board of County Commissioners to enter into the SCRAP Agreement was made by Commissioner Shelton, seconded by Commissioner Grant and passed unanimously 4-0

3. Ms. Smith presented to the Board for approval and execution the Local Agency Program Agreement (LAP) in the amount of \$ 29,418 for the design of CR 274 Sidewalk Project from Altha Public Library to Fuqua Circle.

- ❖ A motion to approve and execute the LAP Agreement in the amount of \$29,418 for the design of CR 274 Sidewalk Project from Altha Public Library to Fuqua Circle was made by Commissioner Shelton, seconded by Commissioner Brown and passed unanimously 4-0.

4. Ms. Smith presented to the Board for approval and execution Resolution 2014-3 authorizing the Chairman of the Board of County Commissioners to enter into the LAP Agreement.

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- ❖ A motion to approve and execute Resolution 2014-3 authorizing the Chairman of the Board of County Commissioners to enter into the LAP Agreement was made by Commissioner Shelton, seconded by Commissioner Brown and passed unanimously 4-0.

5. Ms. Smith said the Request for Qualifications for Calhoun County Emergency Management Contractual Services is due by January 31, 2014 at 2:00 p.m. in the Clerk's office. The proposals will be opened and reviewed by the Board on February 4, 2014 at 5:00 p.m.

Ms. Smith reminded the Board she and Kelli Collins will be attending the FEPA Conference in Daytona February 3 – 7, 2014.

6. Ms. Smith informed the Board the Local Mitigation Strategy Working Group (LMS) will meet on February 28, 2014 at 9:00 a.m. in the EOC. Ms. Smith said this is a public meeting and will be advertised in the newspaper.

JOE WOOD, DIRECTOR OF OPERATIONS

Mr. Wood turned the floor over to Chairman Flowers.

1. Chairman Flowers said the auction brought approximately \$256,000 above the guaranteed amount (\$475,000 guaranteed) including the sale of farm tractors. Chairman Flowers stated he would like to purchase an additional John Deere tractor for a total of three. (The Board already approved the purchase of two John Deere tractors in the Special Meeting held on January 14, 2014.)

- ❖ A motion to purchase one additional John Deere tractor through the National Purchasing Program was made by Commissioner Grant, seconded by Commissioner Brown and passed unanimously 4-0.

Chairman Flowers asked Joe Wood to obtain bids for a pole barn at the Road Department and also obtain information on service trucks and report back to the Board at the next meeting. Mr. Wood stated he will advertise for bids on the pole barn and report back with information on service trucks.

2. Chairman Flowers said there have been complaints from citizens who are going to the third floor to see Mr. Clemons for Weatherization information and are being told to go to his office in the basement. Mr. Clemons works in various locations and is not always in his office. Chairman Flowers asked Mr. Clemons to instruct the Weatherization Secretary to take the application or set up an appointment for the citizen. Mr. Clemons said he would speak with the secretary and get a procedure in place.

CLERK TIME

Nothing to report

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ATTORNEY TIME

1. Attorney Fuqua presented an invoice in the amount of \$4,562 from Tony Arrant for expert witness testimony in the Cochran trial. Attorney Fuqua stated he has requested the County be reimbursed by Mr. Cochran for this invoice and other legal fees.
 - ❖ A motion to pay the invoice from Tony Arrant in the amount of \$4,562 was made by Commissioner Grant, seconded by Commissioner Shelton and passed unanimously 4-0.
2. Chairman Flowers asked for the following changes to the Public Participation Policy:
 - a. Page 2, paragraph 4 – strike “10 minutes” and change to “5 minutes”
 - b. Last page – strike “there shall be another opportunity to fill out a public comment form and speak to the Board on the new issue” and change to “The Chairman shall ask for public comment and give citizens up to 3 minutes to speak on the new issue”.

Attorney Fuqua said he would make the changes.

- ❖ A motion to pass the Public Participation Policy was made by Commissioner Grant, seconded by Commissioner Brown and passed unanimously 4-0.

COMMISSION TIME

CHAIRMAN FLOWERS

1. Chairman Flowers asked Mr. Wood and Mrs. Smith to ask the president of the Volunteer Fire Fighters Association to attend the County Commission meetings on a quarterly basis.
2. Consumer Price Index (CPI) – Chairman Flowers stated WastePro sent out bills to Calhoun County residents with increases of 1.7%. (CPI adjustment according to Waste Pro). Chairman Flowers stated the published December 2013 CPI was 1.5%. Chairman Flowers asked Attorney Fuqua to draft a letter to WastePro stating the Board wants the billing corrected using a CPI of 1.5% and a credit issued to the citizens of Calhoun County for the difference.
3. Kinard Park/Fire Department – Chairman Flowers said a recent survey by a landowner adjacent to the Kinard Park and Fire Department has shown a discrepancy with a boundary line. The survey indicates the adjacent landowner owns a small pie shaped portion of the Kinard Park/Fire Department property that has been fenced-in by the County. Chairman Flowers reported the landowner is willing to work with the County to resolve this issue. Chairman Flowers asked for the Board to allow Mr. Wood and Mrs. Smith to meet with the landowner on this matter.
 - It was the general consensus of the Board to allow Joe Wood and Angie Smith to meet with the landowner regarding the encroachments by the County.

Frank Snowden, County Planner and surveyor, said he would review the survey.

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The Chairman also mentioned a timber company is willing to sell some property connecting to the Kinard Park and asked the Board for permission to further investigate. The Board agreed by consensus.

4. Chairman Flowers asked Mr. Stanley to contact lobbyist Patrick Bell to see if there are any funding sources for County Park repairs and to get a list of priorities from Tim Jenks, County Maintenance Supervisor.
5. Donald Stanley gave an update on road striping. Mr. Stanley said painting costs approximately \$3,000 per mile and thermo striping costs anywhere from \$10,000 - \$15,000 per mile. He said thermo prices fluctuate where paint prices are more consistent.
6. Mr. Wood said the City Manager asked if the County would loan the City a bulldozer for a couple of days. It was the general consensus of the Board to loan the bulldozer to the City of Blountstown.
7. Courthouse Security – Mr. Wood reported he contacted a security vendor to give an estimate of the cost to secure the Courthouse. The estimate was approximately \$30,000, which included cameras, alarms, and electronic key lock system. Mr. Wood said he contacted all the Constitutional Officers to ask their opinion. Mr. Wood reported the Constitutional Officers were not that concerned about security and had not had any incidents in their offices that caused concern. Mr. Wood stated another option would be to secure only the second floor where the judicial system is located. Mr. Wood said securing just the second floor would cost only a few hundred dollars.

Chairman Flowers asked Clerk Hand about a proposed Ordinance the County Judge drafted for assessing Conditional Release fees. Clerk Hand stated the Judge estimated \$30,000 - \$40,000 could be generated annually if this Ordinance is adopted by the County and could possibly be used to offset some of the added cost for securing the Courthouse; the Clerk noted Jackson County has an Ordinance for Conditional Release.

Mr. Wood said it would irritate citizens coming to the Courthouse to have to wait in a long line to go through a metal detector. Mr. Wood said it would be inconvenient for teachers coming to the School Board office and it would be an imposition on the public. Mr. Wood stated there is a system in place with the panic buttons in each office.

Mr. Wood will speak to the County Judge to get his opinion on securing just the second floor of the Courthouse.

8. Insurance Quotes:

The Chairman presented the following quotes to the Board for their consideration:

1). Inmate Medical Care

- a. Current Carrier - \$26,316 with \$10,000 deductible
- b. Other quote - \$22,119 with \$10,000 deductible

- ❖ A motion to accept the low quote of \$22,119 for Inmate Medical Care was made by Commissioner Grant, seconded by Commissioner Shelton and passed unanimously 4-0.

2). Ambulance Coverage

There were three quotes received with the lowest quote of \$16,708.42 from the current carrier.

- ❖ A motion to accept the low quote of \$16,708.42 was made by Commissioner Grant, seconded by Commissioner Shelton and passed unanimously 4-0.

COMMISSIONER GRANT

Nothing to report

COMMISSIONER BROWN

1. Commissioner Brown stated he had received a complaint regarding someone putting in mobile homes on 11th Street. He asked if this was in the City limits. The County Planner said if Commissioner Brown would give him the exact address, he would research it.
2. Commissioner Brown reported the Dixie Youth Committee held a meeting and he received reports that things got heated between some of the members and parents. Commissioner Brown asked the Board for permission to meet with the Committee as the County Representative.
 - It was the general consensus of the Board to allow Commissioner Brown to represent the County Commission with the Dixie Youth League.

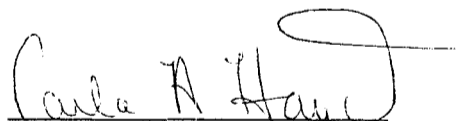
COMMISSIONER SHELTON

Commissioner Shelton reported he had received a phone call about the Dixie Youth League and it seems some are wanting to change leagues again. Commissioner Shelton said the Board voted to keep Dixie Youth League as the recognized league in Calhoun County and that can't be changed by the League.

There being no further business a motion was made by Commissioner Grant, seconded by Commissioner Brown and passed (4-0) to adjourn this meeting at 8:30p.m. CT.


THOMAS G. FLOWERS, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK

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