

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS

REGULAR MEETING

January 7, 2014

6:00 P.M.

PRESENT AND ACTING

COMMISSIONERS:

THOMAS FLOWERS, CHAIRMAN

WOODROW "LEE" SHELTON, VICE-CHAIRMAN

MARION "LEE LEE" BROWN

DARRELL MCDUGALD

WILLIE "TRUMAN" GRANT

MANUEL HIRES, DEPUTY

MATT FUQUA, ATTORNEY

CARLA HAND, CLERK OF THE CIRCUIT COURT AND COUNTY COMPTROLLER

CARLA PEACOCK, DEPUTY CLERK

The meeting was called to order by Chairman Flowers at 6:00 P.M.

Prayer and Pledge of Allegiance were led by Commissioner Brown.

APPROVAL OF MINUTES AND VOUCHERS

1. A motion to approve the December 17, 2014 Regular Minutes and the Vouchers for Warrants 1312-GS; 1401-1GP; 1401-1GS; 1401-1G; 1401-1RD; 1401-1L; 1401-1E; 1401-1S; 1401-1W was made by Commissioner McDougald, seconded by Commissioner Grant and passed unanimously 5-0.

GEORGE ROBERTS, ROBERTS & ROBERTS – 3514 FOXRUN BLVD, PANAMA CITY, FL

Mr. Roberts came before the Board to let them know his former company C.W. Roberts Contracting, Inc. was sold and to inform them of his new company Roberts & Roberts. The company recently received qualification from FDOT and was awarded a project in Calhoun County. Mr. Roberts said Calhoun had been good to his company and looked forward to working with the County. The Chairman asked Mr. Roberts if the County will be able to get milling from the project; Mr. Roberts responded yes.

RACHEL MANSPEAKER, CALHOUN COUNTY HEALTH DEPARTMENT

1. Community Health Improvement Plan for Calhoun County

Ms. Manspeaker informed the Board the Health Department has completed the Community Health Improvement Plan for Calhoun County. Ms. Manspeaker said Kristy Terry with the Calhoun County Chamber also worked on the project and has the project on disc for anyone who would like a copy. She stated this was a community-wide initiative with the goal of establishing a long range plan to implement changes that will improve the health of our community. Ms. Manspeaker stated two key issues for Calhoun County were poverty and obesity and the Health Department will focus on these issues. Ms. Manspeaker stated this information is beneficial and can be used for other projects and funding requests.

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2. **Tabletop Exercise** - Calhoun and Liberty County Health Departments are teaming up with Franklin and Gulf CHDs' to provide an opportunity for area partners to come together and exercise preparedness plans for setting up Alternate Care Sites. Calhoun County Emergency Management will also participate in the exercise. The exercise will be a Tabletop intended to stimulate discussion on various issues that could be faced if there were to be a stadium collapse with mass casualties. This type of incident could easily overwhelm a small community's resources and require collaboration to properly handle it.
3. **Distracted Driving Grant** – Ms. Manspeaker stated the Health Department has been awarded a grant and will be working with the Calhoun County Schools. Ms. Manspeaker stated there will be a simulator for students and parents to experience the dangers of texting and distracted driving. Ms. Manspeaker stated this is a community outreach program to get everyone involved.

WASTEPRO – WARREN YEAGER AND CHESTER DAVIS

1. Mr. Warren Yeager with WastePro came before the Board to inform them of a rate increase in the garbage rates for Calhoun County. Mr. Yeager stated the CPI (Consumer Price Index) increase is 1.7%. Mr. Yeager stated the contract with Calhoun County allows for a price increase according to the CPI.

Chairman Flowers asked Mr. Yeager where the information for the CPI was obtained, stating he has information that as of December 17, 2013 the CPI was 1.2%.

Mr. Yeager answered he was not sure, but he would find out and provide the information to the Board.

2. Mr. Chester Davis, WastePro Area Manager said WastePro is willing to provide an additional Amnesty for Calhoun County for a fee. He said he will need information on the location and length of time to determine the fee.

Angie Smith, Emergency Management Director stated the location is the Recycling Center for one week. Ms. Smith stated this would allow for amnesty every six months.

Mr. Davis recommended setting it up at four month intervals because customers mostly throw away items in the Spring/Summer.

Mr. Davis stated he would get back in touch with Ms. Smith to provide information on the fee.

Commissioner Brown stated he received a complaint from a citizen about one of the WastePro trucks not giving the citizen enough room to get around the truck when stopped. Mr. Davis assured the Board he would address the issue. Mr. Davis provided the Board with his contact numbers.

MIKE CALHOUN – WATER ISSUES

Mr. Calhoun asked the Board to pass a Resolution requesting the City of Blountstown to stop water-sewer lines and pumping stations into Calhoun County. Mr. Calhoun suggested the Board obtain a lobbyist to present the best and less-costly solutions. Mr. Calhoun suggested the use of modern low water electric and waterless toilets.

Mr. Calhoun asked the Chairman if he could get an answer tonight on the Resolution.

The Chairman stated the Board was taking the information under advisement. No action was taken.

RITA MAUPIN, CALHOUN COUNTY LIBRARY DIRECTOR

Ms. Maupin informed the Board the Library had a wonderful Christmas. She stated the Library gave 300 books to children and Santa Claus from Mossy Pond VFD visited every Library. She thanked the Board for the County Christmas party and the gift certificate given to staff.

The Chairman mentioned how Ms. Maupin and the Clerk recently visited each of the libraries in Calhoun County also mentioning the condition of the parking/driveway area at Mossy Pond Library.

RONNIE STONE, 911 COORDINATOR

Mr. Stone gave his monthly report to the Board.

- 122 wired line updates to the mapping database
Mr. Stone explained on a daily basis Fairpoint Communications emails him telephone numbers that have been newly installed, moved, taken out, or changed. Mr. Stone inputs those telephone numbers into the 911 Mapping Database and also provides this to the 911 Dispatchers to make sure they have the information to input in the 911 system.
- Issued 10 new 911 addresses
- Erected 14 new road signs
- Net Clock is scheduled to be installed on January 15th
- Working on a grant for Voice Recorder Support and Maintenance for the Database in the amount of approximately \$6800

Chairman Flowers inquired about the process for obtaining an address and asked if Mr. Stone is given a copy of the building permit to show if a structure will be on the property. Mr. Stone explained he issues the 911 address and then the building permit is obtained. Mr. Stone stated he does not see the building permit once it is issued. The Chairman would like E911 to get a copy of the building permit. They attorney stated E911 addresses should be tied to permits and also given to the County Planner.

ELTON MCDANIEL, ROAD DEPARTMENT

Mr. McDaniel presented a monthly written report to the Board.

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There was discussion about the Massey Ferguson tractors and Chairman Flowers asked Mr. Wood if the auction company was interested in auctioning the three Massey Ferguson tractors. Mr. Wood stated a representative from the auction company said the tractors would bring between \$25,000 - \$30,000 each at auction. Mr. Wood said Liberty County paid approximately \$53,000 for a John Deere. Mr. Wood said Liberty County hasn't had any problems with the John Deere. The Board asked Mr. Wood to obtain price quotes on John Deere, Challenger and Caterpillar tractors. Mr. Wood stated he would have quotes by the next Board meeting.

Mr. McDaniel informed the Board the auction company can't auction Truck #23 - 2007 MACK CT 713 DP (VIN: 1M2AT13CX7M001968) because it has a re-built title.

Mr. Wood asked the Board for approval to take Truck #23 -2007 MACK CT 713 DP (VIN: 1M2AT13CX7M001968) out of the auction and put Truck #25 - 207 MACK CTP 713 (VIN: 1M2AT13C77M001992) in the auction.

- ❖ A motion to take Truck #23 out of the auction and put Truck #25 in the auction was made by Commissioner McDougald, seconded by Commissioner Shelton and passed unanimously 5-0.

TIM JENKS – MAINTENANCE SUPERINTENDENT

Mr. Jenks is on vacation. Mr. Wood gave the monthly report.

- Raking, trimming and cleaning at parks and boat landings
- Painting – Cooper Park
- Assisted Dan Clemons at Libraries – trimming shrubs, putting down pine straw
- Picking up trash on County Roads and other general duties

Mr. Wood commended Mr. Jenks for coming in while on vacation to turn on the heat in the Courthouse during the cold front.

ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR

1. **FEMA Closeouts** -Ms. Smith reported her staff is working to get the remaining FEMA projects ready for submittal to the State. Ms. Smith stated she has reviewed and signed off on three of those and will submit them on Thursday.
2. **Chipola Expansion Project** – Ms. Smith is waiting to receive the executed contract for the Chipola Expansion Project from the Florida Department of Emergency Management (DEM). Ms. Smith stated she spoke to the Project Manager and the contract is under DEM legal review. The Project Manager reported the legal department wants to change the wording on the financial consequences page from "may" to "shall". Ms. Smith was told if her office didn't agree to the change, DEM wouldn't execute the contract. Ms. Smith stated she agreed to the change in wording. Ms. Smith stated she was concerned the project would not be completed on time due to the delay in the contract. She spoke to a Program Manager today who said he would execute the contract and would grant a time extension on the project.
3. **Oak Grove (Cypress Creek Boat Landing)** – The Chairman asked Ms. Smith about the status of the boat ramp project and Ms. Smith reported she spoke to Tim Gilley (Fish and Wildlife Commission) yesterday. Ms. Smith further explained that the river level is

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too high (recent rains) to begin the project but FWC will continue to monitor the water levels at the boat landing until an acceptable level is reached.

JOE WOOD, DIRECTOR OF OPERATIONS

1. **Chipola Road – upcoming FDOT Project.** In the next couple of years a sidewalk will be installed on Chipola Rd from SR 71 to SR 20. FDOT has requested a letter from the BOCC stating the BOCC is willing to undertake the project, complete the project under the LAP Program and maintain the project after completion.

Chairman Flowers asked which side of Chipola Road the sidewalk would be on because one side of the road is in the City and the other side is in the County.

The County Engineer stated the placement of the sidewalk has not yet been identified.

Mr. Wood stated he would contact FDOT and report back at the next meeting.

2. **Buddy Johnson Road** -Mr. Wood reported as part of the road improvement project, utility poles that are in the middle of the road need to be moved to the side of the road. West Florida Electric (WFECA) is asking approximately \$500.00 per pole to move them. Mr. Wood stated the County mows and maintains the right of way and would like West Florida Electric to move the poles at no cost to the County. Mr. Wood stated Gulf Coast Electric has never charged the County to move poles. Mr. Wood asked the Board for permission to attend the WFECA Board Meeting on January 27, 2014 at 4:00 p.m. in Graceville to ask the WFECA Board to waive the fees to move the utility poles.
 - o It was the general consensus of the Board to allow Mr. Wood to attend the WFECA Board Meeting and ask the WFECA Board to relocate the utility poles at no cost to the County.

3. Mr. Wood asked the Board for approval to declare surplus and auction the following vehicles:

1996 Eagle Vision (Asset 922) – parked at Health Department

1990 Jeep Cherokee (Asset 1273) – parked at Liberty County Road Department – belongs to Calhoun County.

- ❖ A motion was made to declare surplus and auction a 1996 Eagle Vision and a 1990 Jeep Cherokee by Commissioner Shelton, seconded by Commissioner Brown and passed unanimously 5-0.

4. Mr. Wood asked the Board for permission to declare surplus and sell at auction the old semi (Asset 1387 - 2000 Mack from the Road Department).

- ❖ A motion was made to declare the old semi surplus by Commissioner McDougald, seconded by Commissioner Shelton and passed unanimously 5-0.

5. Mr. Wood mentioned he was notified by the Department of Transportation (DOT) that they will be realigning Hwy 69 with Evans Avenue and will be installing a signal light.

6. Mr. Wood gave an update on the Driveway Ordinance that is being amended by reducing the fee from \$200 to \$25 and also changing the responsibility for design from

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the Engineer to the Road Superintendent. Attorney Fuqua said there is an advertised public hearing for adoption of this ordinance at the next Board meeting.

CLERK HAND

Clerk Hand reported she is working on insurance renewals for inmate care and ambulances and will have an update at the next Board meeting.

ATTORNEY FUQUA

1. Attorney Fuqua presented to the Board for approval a Resolution amending the terms of the IDA members.
 - ❖ A motion to execute and adopt the Resolution amending the terms of the IDA members was made by Commissioner McDougald, seconded by Commissioner Shelton and passed unanimously 5-0.

Commissioner Shelton asked if District 3 would need an appointment and the Attorney responded yes.

- ❖ A motion was made to re-appoint Gene Bailey to the IDA Board by Commissioner Shelton, seconded by Commissioner Brown.
2. Attorney Fuqua presented to the Board for execution and approval a Public Participation Policy.
 - ❖ A motion was made to execute and approve the Public Participation Policy by Commissioner McDougald.
 - ❖ Commissioner McDougald withdrew his motion.

After some discussion, the matter was tabled. The Attorney is to make edits and resubmit the proposed policy to the Clerk.

3. Chairman Flowers asked the Attorney about the Jones' airplanes. Attorney Fuqua stated if a plane is derelict the County can put a lien on it. Attorney Fuqua read aloud the definition of a derelict airplane. Chairman Flowers asked Mr. Fleck to check on the status of the Jones' airplanes and report back to the Board.
4. Attorney Fuqua reported the Attorney representing the County in the Keith lawsuit wants to have an "Out of the Sunshine" meeting with Attorneys and a Court Reporter at the next Board meeting to discuss the litigation. This will be the first item (6:01 PM) on the agenda at the next Board meeting. Attorney Fuqua stated he would advertise the meeting.
5. Attorney Fuqua reported the County won the Cochran lawsuit.
6. Attorney Fuqua reported he advertised for a Public Hearing to be held at the next Board meeting on adoption of the Driveway Ordinance.

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COMMISSIONER TIME

COMMISSIONER MCDOUGALD

1. Commissioner McDougald reminded everyone of the Economic Development session on Thursday, January 9th from 9:00 a.m. – 12:00 p.m.
2. Commissioner McDougald reported that NWFL Water Management District has received funding for projects and will make a decision soon determining whether the Pine Island Water System Project will be funded.
3. Commissioner McDougald stated he has received complaints that road striping on some of our County roads is fading and stated this is a safety issue. He said this needs to be addressed and needs to be budgeted.

After some discussion on different options, the County Engineer said he would get some information on different product options and pricing and report back to the Board. He estimated a cost of 15 – 25 cents per foot per line.

COMMISSIONER BROWN

Commissioner Brown stated he received a few complaints by telephone about how County employees speak to citizens on the phone and the need for everyone to be respectful when representing the County.

COMMISSIONERS SHELTON AND GRANT

Nothing to report

CHAIRMAN FLOWERS

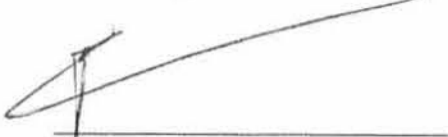
1. Legislative Budget Request Process – The Chairman mentioned the forms Senator Montford provided for requesting funds from the Legislature in 2014 and asked everyone to think about what items the County would like to request. The deadline for submitting these forms is January 31st.
2. Chairman Flowers stated he received a request from a citizen to remove a speed bump in the middle of her two driveways on Matthew Wood Road.

There was some discussion on the process to remove a speed bump. No action was taken. There was also discussion on the process to acquire a speed bump.

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MEETING ADJOURNED

There being no further business, Chairman Flowers adjourned the meeting at 7:55 p.m.



THOMAS FLOWERS, CHAIRMAN

ATTEST:



CARLA A. HAND, CLERK

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