

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
December 3, 2013  
6:00 P.M.

**PRESENT AND ACTING**

COMMISSIONERS:

THOMAS FLOWERS, CHAIRMAN  
WOODROW "LEE" SHELTON, VICE-CHAIRMAN  
MARION "LEE LEE" BROWN  
DARRELL MCDOUGALD  
WILLIE "TRUMAN" GRANT

MANUEL HIRES, DEPUTY  
MATT FUQUA, ATTORNEY  
CARLA HAND, CLERK OF THE CIRCUIT COURT AND COUNTY COMPTROLLER  
CARLA PEACOCK, DEPUTY CLERK

The meeting was called to order by Chairman Flowers at 6:00 P.M.

Prayer and Pledge of Allegiance were led by Joe Wood.

**APPROVAL OF MINUTES AND VOUCHERS**

- ❖ A motion to approve the November 18, 2013 Budget Hearing Minutes, November 19, 2013 Workshop Minutes, November 19, 2013 Planning Commission Minutes, November 19, 2013 Regular Minutes and vouchers for warrants 1312-1GP; 1312-1G; 1312-1RD; 1312-1L; 1312-1E; 1312-1S was made by Commissioner McDougald, seconded by Commissioner Grant and passed unanimously 5-0.

**WEATHERIZATION BIDS**

Dan Clemons opened and read aloud the sealed Weatherization bids.

| WEATHERIZATION BIDS |            |                       |
|---------------------|------------|-----------------------|
| CLIENT NAME         | GADCON LLC | CASTLEBERRY HOMES LLC |
| Gay Crockrell       | \$4,945.00 | \$5,440.00            |
| James Hawkins       | \$3,060.00 | \$3,628.00            |

- ❖ A motion to accept the apparent low bid by Gadcon LLC was made by Commissioner McDougald, seconded by Commissioner Grant and passed 5-0.

**SHIP BIDS**

Building Official, Dowling Parrish opened and read aloud the SHIP (State Housing Incentive Partnership Program) bids.

| SEPTIC TANK   |                   |
|---------------|-------------------|
| CLIENT NAME   | Yoder Septic Tank |
| Melissa Pitts | \$2,035.00        |

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- ❖ A motion to accept the only bid received by Yoder Septic Tank was made by Commissioner McDougald, seconded by Commissioner Shelton and passed unanimously 5-0.

| <b>S.H.I.P. RE-HAB BIDS</b> |             |                           |
|-----------------------------|-------------|---------------------------|
| CLIENT NAME                 | GADCON LLC  | Gulf Coast Home Solutions |
| Sellers, Thelma             | \$18,267.00 | \$17,825.00               |
| Pitts, Melissa              | \$19,571.00 | \$18,250.00               |
| Hall, Jeral                 | \$15,939.00 | \$14,025.00               |

- ❖ A motion to accept the apparent low bid by Gulf Coast Home Solutions was made by Chairman Flowers, seconded by Commissioner Brown and passed unanimously 5-0.

**SUSAN HUGHES, PANHANDLE PUBLIC LIBRARY COOPERATIVE SYSTEM (PPLCS)**

Rita Maupin, Calhoun County Library Director introduced Susan Hughes, PPLCS Administrator. Ms. Hughes said she had visited the Calhoun County libraries and they were all doing well.

Ms. Maupin turned in her monthly report to the Board.

**DAN TONSMEIRE, APALACHICOLA RIVERKEEPER**

Mr. Tonsmeire gave the Board an update on DEP's Intent to Issue a Snagging Permit to the US Corp of Engineers on the Apalachicola River and the position Apalachicola Riverkeeper has taken on the permit. Mr. Tonsmeire provided each Commissioner with a packet of information.

**MAXI WALDORFF, IDA BOARD**

1. Mr. Waldorff presented to the Board for approval and execution the Airport Layout Plan further explaining this would be paid for by D.O.T at a cost of \$28,000.
  - ❖ A motion was made to approve the Airport Layout Plan by Commissioner McDougald, seconded by Commissioner Grant and passed unanimously 5-0.
2. Mr. Waldorff presented to the Board for approval to change the Parking Lot Project JPA to a Taxi Way Design Project.
  - ❖ A motion to approve changing the Parking Lot JPA to a Taxi Way Design Project was made by Commissioner McDougald, seconded by Commissioner Brown and passed unanimously 5-0.

Attorney Fuqua reminded the Board they need to consider the draft resolution regarding the composition of the IDA Board. The matter was tabled and will be brought before the Board at the next meeting.

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DONALD STANLEY, COUNTY ENGINEER

1. Mr. Stanley updated the Board on the following projects:
  - Calhoun County Catalyst Site
    - North Florida Construction is 95% complete- fence installation is only item remaining
2. Mr. Stanley informed the Board that he attended the FDOT Public Hearing along with Joe Wood and Angie Smith. Mr. Stanley explained the purpose of the Hearing was FDOT projections on how projects will be funded.

TIM JENKS, MAINTENANCE SUPERINTENDENT

Mr. Jenks gave a monthly report to the Board.

- Parks – raking, trimming and cutting trees
- Courthouse – finished painting exterior of building
- Ag Building – painted and added new coat of latex to roof
- Atkins Park – painted all metal pavilions
- Ocheessee Park – repaired vandalism

DAN CLEMONS, WEATHERIZATION

Mr. Clemons reported the following to the Board:

- Approximately \$1,000 in funds remain for Weatherization projects after the bids were awarded tonight. Mr. Clemons said it will be next month before he receives any information on future funding.
- Preparing the flower beds at the Libraries for pine straw
- Winterized the Spray Truck

JUDY LUDLOW, COUNTY EXTENSION DIRECTOR

Ms. Ludlow presented each Commissioner with a monthly report.

- 2<sup>nd</sup> Annual Farm-City Luncheon was held on November 22, 2013
- Calhoun County farmers grow about 20,000 acres of crops with a value of about \$16 million.
- Take a Bite Out of Hunger Peanut Butter Collection
  - 16 North Florida Extension offices participated in the peanut butter drive for local food pantries
  - Peanut Butter collected in Calhoun County will be donated to Blountstown Ministry Center
  - 56 pounds of peanut butter were collected in local office
  - Nearly 5,000 pounds were collected district wide
- End of Year Annual Reports – preparing for 2014

RONNIE STONE, 911 COORDINATOR

Mr. Stone gave a monthly report to the Board.

- Issued (4) 911 addresses

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- 260 wire line updates
- Repaired or installed 8 new signs
- Applied for and received (3) Grants
  1. Maintenance and support for Data Master software - \$4,167.00
  2. Maintenance and support for 911 Voice Recorder -\$2,632.00
  3. Net Clock – location stamps 911 calls with GPS satellite.
    - Fairpoint recommended a package deal from Spectracom.
    - Quote from Spectracom for Net Clock package - \$9,816.50 – applied for this amount in grant.
    - Fairpoint will install the Net Clock at a minimal charge.

Mr. Stone asked the Board to set aside the procurement policy and allow him to order the Net Clock from Spectracom at the quoted price of \$9,816.50.

- ❖ A motion to waive the Procurement Policy and allow Mr. Stone to order the Net Clock from Spectracom at the quoted price of \$9,816.50 was made by Commissioner Brown, seconded by Commissioner Shelton and passed unanimously 5-0.

- 2013 State 911 Board Report for Calhoun County from October 2012 – October 2013
  - Total Cost to operate 911 system - \$321,000
  - 911 calls received -4,216
    - 2,338 wireless 911 calls received
    - 1,855 wired landline 911 calls received
    - 23 VOIP (Voice over Internet) 911 calls received

**ELTON MCDANIEL, ROAD DEPARTMENT**

Mr. McDaniel presented a written monthly report to the Board and provided pricing information on work trucks.

**Chairman Flowers called for recess at 7:05 p.m.**

**Chairman Flowers called the meeting back to order at 7:13 p.m.**

**ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR**

- November 20, 2013 – Emergency Management held a Department of Homeland Security table top exercise. There were 35 participants from different agencies. Ms. Smith said it was a great success.
- DR 1785 FEMA grant closeouts – approximately 16 have been submitted for closeout, 6 more were picked up this week. Ms. Smith said she anticipates 5 more will be ready next week.
- Ms. Smith stated she asked for time extensions on seven DR 1785 projects back in May of 2012 and has been waiting for a response since that time. Ms. Smith said she received word today that five of the projects have been approved for the time extension. She stated the other two projects may have been inadvertently left off and the State Emergency Management office is checking on this.

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JOE WOOD, DIRECTOR OF OPERATIONS

- On behalf of Willard Smith, Panhandle Pioneer Settlement, Mr. Wood asked the Board for permission to allow about 20 self-contained RV's to camp March 14<sup>th</sup> & 15<sup>th</sup> during the Folk Life Days event to be held at the Pioneer Settlement. Mr. Wood said the RV's would be parked in the area east of the 160 acres near the Dog Park.
  - ❖ A motion to allow RV's to camp at the Panhandle Pioneer Settlement on March 14 & 15, 2014 was made by Commissioner McDougald, seconded by Commissioner Shelton and passed unanimously 5-0.

Chairman Flowers asked Deputy Emory Godwin if he would have deputies patrol the area during this time. Mr. Godwin stated he would have deputies patrol the area.

- Mr. Wood informed the Board that Caterpillar is delivering the first motor grader this week and Caterpillar staff will train Henry Ammons on the operation of the motor grader.

CLERK HAND

Nothing to report

ATTORNEY FUQUA

Attorney Fuqua brought up the Public Participation Policy that was presented to the Board in the previous meeting. Attorney Fuqua said Commissioner Shelton suggested eliminating everything in the last paragraph except for the last sentence. The last paragraph required Board members to contact the Clerk 48 hours in advance to have an item on the agenda. The last sentence states "If an item is not on the agenda but addressed by the Board, there shall be another opportunity to fill out a public comment request form and to speak to the Board regarding the new issue." Attorney Fuqua stated this still allows for Commissioner time, but once Commissioner time is over, the Board must give the public an opportunity to speak on anything brought up during Commissioner time before the meeting is adjourned.

After much discussion, the matter was tabled until the next Board meeting.

COMMISSIONER TIME

COMMISSIONERS BROWN, GRANT and SHELTON

Nothing to report

COMMISSIONER MCDOUGALD

Commissioner McDougald reminded everyone of the Economic Development Workshop presented by the Chamber of Commerce on December 5, 2013 at 4:00 p.m. These will be held monthly. Commissioner McDougald encouraged anyone interested in economic development to attend these workshops.

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CHAIRMAN FLOWERS

1. Chairman Flowers informed the Board he and Mr. Wood met with the Jackson County Hospital Administrator and they reached an agreement for inmate medical care if a Calhoun County inmate is transported to Jackson Hospital for care. The agreement will be provided to the Board for review.
2. The Chairman stated Clerk Hand recently negotiated with Tallahassee Memorial Hospital (TMH) on inmate invoices totaling approximately \$15,000 at a reduction of 50%.
3. Chairman Flowers presented to the Board for approval and execution to allow the Chairman to sign the Sheriff Department's application for FDLE JAG Grant Funding Assistance for hand held radios.
  - A motion was made to approve and execute the FDLE JAG Grant Funding Assistance application for hand held radios by Commissioner McDougald, seconded by Commissioner Shelton and passed unanimously 5-0.
4. The Chairman mentioned the Special Transportation District and Clerk Hand stated the County is required to file an annual report for the district which has been inactive since the seventies. Attorney Fuqua stated the Board can request the special district be dissolved.
  - ❖ A motion to request the Special Transportation District be dissolved was made by Commissioner Brown, seconded by Commissioner Grant and passed unanimously 5-0.
5. The Chairman mentioned historically the Board has approved Christmas gift certificates for County employees in the amount of \$75.00.
  - ❖ A motion to give County employees a \$75.00 gift certificate was made by Commissioner Grant, seconded by Commissioner McDougald and passed unanimously 5-0.
6. Chairman Flowers acknowledged the BHS football team is on the way to the State playoffs and congratulated them on behalf of the County.
7. Chairman Flowers reminded everyone of the Christmas festivities around the County this Saturday, December 7, 2013:
  - Christmas Festival on the Square in Blountstown
  - Altha Christmas Parade – 1:00 p.m.
  - Blountstown Christmas Parade – 5:00 p.m.
  - Panhandle Pioneer Christmas celebration following the Blountstown Christmas parade

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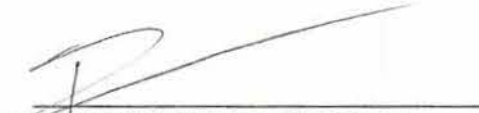
8. Chairman Flowers said businesses looking to relocate often ask residents about the area and asked everyone to keep that in mind when being asked questions about our County.

MEETING ADJOURNED

There being no further business, Chairman Flowers adjourned the meeting at 7:50 p.m.

ATTEST:

  
CARLA PEACOCK, DEPUTY CLERK

  
THOMAS FLOWERS, CHAIRMAN

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