

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES
JUNE 18, 2013

PRESENT AND ACTING:

THOMAS G. FLOWERS, CHAIRMAN
DARRELL MCDOUGALD
LEE SHELTON
LEE LEE BROWN
WILLIE T. GRANT

DEPUTY, MANUEL HIRES
MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK
CARLA PEACOCK, DEPUTY CLERK

The meeting was called to order by Chairman Flowers at 6:00 p.m., CT. The Prayer and Pledge of Allegiance to the Flag were led by Commissioner Brown.

APPROVAL OF JUNE 4, 2013 MINUTES

A motion to approve the June 4, 2013 Minutes was made by Commissioner McDougald, seconded by Commissioner Grant. The motion passed unanimously (5-0).

DONALD STANLEY, PREBLE RISH, INC.

Mr. Stanley updated the Board on the Iola Road widening and resurfacing project. The project is complete except for signage.

Mr. Stanley opened the sealed bids for the advertised roof projects:

CONTRACTOR	HEALTH DEPARTMENT ROOF		HUGH CREEK LIBRARY ROOF	
	ARCHITECTURAL SHINGLES	STANDING SEAM METAL	ARCHITECTURAL SHINGLES	STANDING SEAM METAL
C & C Construction	\$38,870.00	\$58,070.40	\$5,472.00	\$9,400.00
Rowe Roofing	\$29,000.00	\$95,000.00	\$8,000.00	\$24,000.00

After discussion about the life span of architectural shingles and the limited county funds, a motion was made to accept the low bids for the architectural shingles for each project by Commissioner McDougald, seconded by Commissioner Grant and passed unanimously. (5-0)

Attorney Fuqua opened the sealed bids for septic tank installation, Weatherization and SHIP projects. The bids were as follows:

	SEPTIC SYSTEM
CLIENT NAME	Yoder Septic Services
Barbara Pitts	\$2,200.00

This was the only bid received.

A motion was made to accept the bid from Yoder Septic Services by Commissioner McDougald, seconded by Commissioner Grant and passed unanimously. (5-0)

WEATHERIZATION BIDS			
CLIENT NAME	GADCON LLC	R & R CONSTRUCTION	CASTLEBERRY HOMES LLC
Suzanne Bramblett	\$5,861.00	\$4,875.00	\$6,975.00
Stanley Daniels	\$3,999.00	\$3,028.00	\$4,110.00
Ann Weiler	\$3,361.00	\$2,715.00	\$5,896.00

A motion was made to accept the low bid for each homeowner by Commissioner Grant, seconded by Commissioner Brown and passed unanimously. (5-0)

S.H.I.P. BIDS				
CLIENT NAME	GADCON LLC	VISION BUILDERS OF THE GULF COAST INC.	R & R CONSTRUCTION	GULF COAST HOME SOLUTIONS INC.
Barbara Pitts	\$17,500.00	\$18,100.00	\$11,165.00	\$17,350.00
Gary Piotrowski	\$5,696.00	\$5,775.00	\$4,405.00	\$9,238.00

A motion was made to accept the low bid for each homeowner by Commissioner McDougald, seconded by Commissioner Shelton and passed unanimously. (5-0)

DAN CLEMONS, SHIP

Mr. Clemons presented to the Board for approval and execution the State Housing Initiative Partnership (SHIP) Program Fiscal Year 2013-2014 Funding Certification. Mr. Clemons informed the Board of the award amount of \$350,000 and also mentioned administration was reduced from 10% to 3%.

A motion to approve and execute the SHIP Funding Certification for fiscal year 2013-2014 was made by Commissioner McDougald, seconded by Commissioner Shelton and passed unanimously. (5-0)

MAXI WALDORFF, IDA BOARD

Mr. Waldorff reviewed three projects with the Board; North Apron Extension and two commercial hangars. Each of these will be beginning soon. The North Apron Extension Project will be advertised next week with the bid opening on July 16, 2013. Bids will be taken on the two commercial hangars within the next 30 days.

Mr. Waldorff also mentioned a stalemate had been reached regarding a commercial lease with the Jones brothers. There were questions from the Board regarding the stalemate and further explanation from the Board Attorney as to why the lease should be in the form he drafted. Mr. Daniel Jones came

forward to voice his objection to the lease drafted by the Attorney. At the direction of the Attorney Mr. Jones was given the option by the Board to take the lease drafted by Attorney Fuqua and have their attorney make "redline" changes and bring it back to the Board for consideration. Mr. Jones stated he would possibly consider this option.

ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR

Angie Smith, Emergency Management Director gave updates to the Board on the agreement with Arcadis services for Department of Homeland Security 2012-2013 Training/ Exercises and other Emergency Management services rendered. The total amount paid for services rendered is \$9,999.99.

Ms. Smith presented the following grant documents for approval and execution:

1. EMPA \$105,806 – State portion of Emergency Management
 - a. Motion to Accept and Execute by Commissioner McDougald, second by Commissioner Brown. The motion passed unanimously. (5-0)

2. EMGP \$43,423 – Federal portion of Emergency Management- requiring a dollar for dollar local match.
 - a. Motion to Accept and Execute by Commissioner McDougald, second by Commissioner Shelton. The motion passed unanimously. (5-0)

3. HMGP Isaac – 3rd tier applicant – likelihood uncertain – drainage projects
 - a. Motion to Accept and Execute by Commissioner Shelton, second by Commissioner Brown. The motion passed unanimously. (5-0)

JOE WOOD, PUBLIC WORKS DIRECTOR/GRANTS COORDINATOR

Joe Wood, Public Works Director/Grants Coordinator brought several items for the Boards consideration and/or information.

Permission for the Sheriff to occupy the first floor of the old courthouse. This would give better accessibility to the public, especially the elderly; further explaining this could be done within thirty days of notification to the Apalachee Regional Planning Council (ARPC). ARPC is possibly going to relocate to Tallahassee but, if not is willing to relocate to the second floor. The Sheriff has agreed to allow one of the rooms on the first floor to be used as a conference room for the Board and the ARPC. Commissioner Grant motioned to allow the Sheriff to relocate his offices to the first floor of the old courthouse after giving a thirty day notice to ARPC. The motion was seconded by Commissioner Shelton and was passed unanimously. (5-0)

The Sheriff has agreed to provide the Board with a van, officer, and eight inmates for the County to use at the recycling center and by the County Maintenance Department. Mr. Wood outlined how the Sheriff could be compensated for the officer. Three days could be paid from the recycling budget and two days from the maintenance department. Funds are available in each department. Commissioner McDougald

motioned to accept the offer from the Sheriff; the motion was seconded by Commissioner Grant and unanimously approved 5-0.

Mr. Wood informed the Board it is time to advertise for grant engineering and administrative services. Mr. Wood notified the Board of the following scoring committee members, Angie Smith, Joe Wood, Kathy Stewart (Clerk's Office), and also asked for the Board to appoint one commissioner to the Committee. Commissioner Grant motioned to appoint Commissioner McDougald to the scoring committee. The motion was seconded by Commissioner Shelton and passed unanimously. (5-0) Mr. Wood also informed the Board sealed bids are due into the Clerk's office by 2:00 pm July 12th. The Scoring Committee is scheduled to meet and score on July 15, 2013 at 1:00 pm and will present their scores to the Board at their meeting July 16, 2013.

Mr. Wood also reviewed with the Board their policies on accumulation of annual and sick leave. He was made aware of the accumulation by Board personnel of sick leave in excess of Board policy and asked the Board whether or not they would like to adhere to the current policy or vote to change. After discussion by the Board it was decided no vote was necessary and the current policy should be adhered to. There was a question from Dowling Parrish, Building Official, concerning comp time. The Chairman deferred the answer to the attorney. After much discussion it was decided the Attorney would make determination as what County employees are exempt and therefore not eligible for comp time.

Mr. Wood informed the Board a 35 pound beaver was caught on River Road last night. The beaver was caught by Garrison Gravowski, who is currently contracting with the Board for this service. Mr. Wood noted Mr. Garrison's contract expires in September. There was some discussion about looking at other options when Mr. Garrison's contract is up.

Mr. Wood asked the Board for their permission to swap the 1997 Crown Victoria back to the Sheriff for another car with fewer problems; this car is for the use of the County including constitutional officers and their employees on official business. Commissioner Brown motioned to accept the vehicle swap, the motion was seconded by Commissioner Grant and the motion passed unanimously. (5-0)

ATTORNEY FUQUA

The attorney stated he had nothing to report at this time

CLERK HAND

The Clerk asked the Board if they would like to obtain new health insurance quotes or bids to make the policy period the same as the County fiscal year. The current policy took effect April 1, 2013 and goes through March 31, 2014. It was decided by consensus that the current policy remain and bids be taken prior to the end of the current policy. The Attorney mentioned the Florida Statute that required this procedure.

COMMISSIONER TIME

COMMISSIONER MCDUGALD

Commissioner McDougald mentioned the Pine Island Water System and suggested the previous operator may be available if the County is forced to take over the water system. There was discussion

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among the Commissioners and the Attorney. The Attorney noted he has not yet received a letter from DEP forcing the County to take over the water system.

COMMISSIONER SHELTON

Commissioner Shelton mentioned a possible Sunshine Law violation with the IDA Board and questioned Mr. Waldorff about the incident. The Attorney informed the Board and Mr. Waldorff that the public could not be asked to leave the meeting room and have the members remain for private discussion.

COMMISSIONER GRANT AND COMMISSIONER BROWN

Commissioners Grant and Brown had nothing to report at this time.

CHAIRMAN FLOWERS

Chairman Flowers asked whether or not the IDA Board had discussed the Resolution that had been presented to the BOCC at the June 4th meeting. The adoption of this resolution had been tabled at the request of Commissioner McDougald until the IDA Board meeting for their input. The Attorney suggested waiting until the next meeting and also suggested changing the IDA Board membership to six members; allowing each Commissioner to appoint a member plus keeping one BOCC member on the IDA Board as a member. No action was taken on this matter.

Chairman Flowers asked the Board to appoint Kim Tanner as the JAG Grant Coordinator. A motion was made to appoint Kim Tanner as the JAG Grant Coordinator by Commissioner Brown, seconded by Commissioner Shelton. The motion passed unanimously. (5-0)

Chairman Flowers stated he received notification from FEMA that the new flood maps are out and effective June 18, 2013.

Chairman Flowers asked the Attorney to explain the procedure for having the County abandon a road. This was asked for because the Clerk and others have been questioned. The Attorney explained the procedure as follows:

The party wishing to have the road abandoned would file a request for abandonment which comes before the Board for approval. There would be a public hearing and the Board would make a determination. The party filing the request would be responsible for advertising the public hearing and all legal fees.

Chairman Flowers asked Commissioner Shelton if Ellis Nichols had been contacted about remaining on the Value Adjustment Board (VAB). Commissioner Shelton stated Mr. Nichols agreed to serve on the VAB. Chairman Flowers also mentioned the VAB must consist of two Board members. It was previously reported there would be one Board member and one alternate Board member. A motion was made by Commissioner McDougald and seconded by Commissioner that Commissioners McDougald and Shelton would serve on the VAB. The motioned passed unanimously. (5-0)

Commissioner Flowers mentioned the Safety Committee and Public Works Director Joe Wood stated there would be meeting soon. Mr. Wood briefly explained the Safety Committee.

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Chairman Flowers asked the Board to consider changing Angie Smith's title to include Grants Administrator, further explaining the necessity and also mentioning the change in title did not include a salary increase. Commissioner McDougald motioned to change Ms. Smith's title to Emergency Management Director/Grants Administrator. The motion was seconded by Commissioner Brown and passed unanimously. (5-0)


At 7:30 pm Commissioner Brown motioned to adjourn the meeting, the motion was seconded by Commissioner Grant and the motion passed unanimously. (5-0)

The meeting was reconvened immediately and Charles Smith was allowed to address the Board with his concerns on Wrennie Moody Road. After much discussion it was determined the Public Works Director and the County Engineer would inspect the Road and also Kenny's Mill Road and report back to the Board at their next meeting for the possibility of limiting vehicle weight loads.

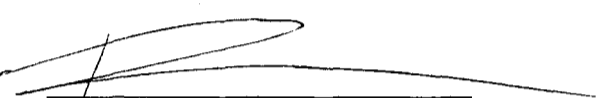
MEETING ADJOURNED

There being no further business, a motion was made by Commissioner McDougald to adjourn, seconded by Commissioner Grant. The motion passed (5-0) to adjourn this meeting at 7:45 p.m.

ATTEST:



CARLA A. HAND, CLERK



THOMAS G. FLOWERS, CHAIRMAN

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