

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
MINUTES  
MAY 21, 2013

PRESENT AND ACTING:

THOMAS G. FLOWERS, CHAIRMAN  
DARRELL MCDUGALD  
LEE SHELTON  
LEE LEE BROWN  
WILLIE T. GRANT

DEPUTY, MANUEL HIRES  
MATT FUQUA, ATTORNEY  
CARLA A. HAND, CLERK  
CARLA PEACOCK, DEPUTY CLERK

The meeting was called to order by Chairman Flowers at 6:00 p.m., CT. The Prayer and Pledge of Allegiance to the Flag were led by Commissioner Brown.

APPROVAL OF MAY 13, 2013 MINUTES

A motion to approve the May 13, 2013 Minutes was made by Commissioner Brown, seconded by Commissioner Shelton. The motion passed unanimously (5-0).

Public Hearing on Logan Keever Mobile Home Park

Attorney Fuqua called for public comment. There was no public comment either for or against the mobile home park.

The Planning Commission met at 5:00 p.m. with the following recommendations for the Board of County Commissioners:

1. Approve the conditional use application of the Logan Keever mobile home park contingent upon Mr. Keever installing correct driveway culvert pipe.
2. Allow Julia Williams to continue to proceed with the use of her property as an Adult Day Care without any further action from the Planning Commission or the Board of County Commissioners and allow the Building Official to issue permits as may be requested by the applicant subject to local, state and federal regulations.

3. Allow Mr. Kevin Gutierrez to proceed with agricultural use on his property without any further action from the Planning Commission or the Board of County Commissioners and allow the Building Official to issue such permits as may be requested by the applicant.

A motion to approve Logan Kever's conditional use of a mobile home park subject to the conditions set forth by the Planning Commission was made by Commissioner McDougald, seconded by Commissioner Brown. The motion passed unanimously. (5-0)

A motion to allow Julia Williams to proceed with the use of her property as an Adult Day Care subject to the conditions set forth by the Planning Commission was made by Commissioner Shelton, seconded by Commissioner Brown. The motion passed unanimously. (5-0)

A motion to allow Kevin Gutierrez to proceed with agricultural use on his property without further action by the Planning Commission or the Board of County Commissioners and allow the Building Official to issue such permits as may be requested by the applicant was made by Commissioner McDougald, seconded by Commissioner Brown. The motion passed unanimously. (5-0)

A motion to correct the adoption date and language in the Flood Ordinance 2013-1 was made by Commissioner McDougald, seconded by Commissioner Brown and carried unanimously. (5-0).

#### **DONALD STANLEY, PREBLE RISH, INC.**

Mr. Stanley updated the Board on the Iola Road widening and resurfacing project. He reported all items of work have been completed except for installing asphalt and striping.

Mr. Stanley informed the Board of additional costs the County would be responsible for totaling approximately \$11,000 (\$48,000 less \$37,000) on the Catalyst Project which was awarded to North Florida Construction for \$263,000 at the last meeting. Mr. Stanley stated the bid by North Florida Construction did not include pipe, inlets, or sod. Mr. Stanley reported the grant amount was \$300,000 which leaves \$37,000 in grant funds that can be used for these items. A motion was made to allow Mr. Stanley to proceed with preparing a Change Order for this project by Commissioner McDougald, seconded by Commissioner Grant. The motion passed unanimously. (5-0)

#### **MAXI WALDORFF, IDA BOARD**

Mr. Waldorff reported the IDA Board met on May 20, 2013 and made a motion to install gutters on a hangar that is leaking.

Mr. Waldorff updated the Board on current IDA projects:

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FAA Project- North Apron Extension Phase II – 166 ft. x 166 ft. - 27,000 SF of paved apron.  
Funded by FAA funds.

FDOT Project - Construction of two hangars:  
Hangar 1 – 60 x 60 – 3600 SF  
Hangar 2 – 60 x 100 – 6000 SF  
Total 9600 SF

Mr. Waldorff reported the construction schedule for these projects as follows:  
90% drawings by May 30, 2013  
100% by June 7, 2013  
Advertise for bids on June 14, 2013  
Bid opening on July 16, 2013  
Final inspections May 2014

There was discussion about the Clerk or Clerk's representative being on the IDA Board. Clerk Hand stated the Clerk generally doesn't make appointments as this is usually done by the Board of County Commissioners. The Clerk stated she spoke with Attorney Fuqua and the Board can adopt a new resolution and remove the section for the Clerk of Court or Clerk's designee to be on the IDA Board. Attorney Fuqua stated if a member of the IDA Board needs to discuss IDA business with the Clerk and the Clerk is a member of the Board, it creates an issue with the Sunshine law.

**ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR**

Ms. Smith asked the Board for permission to allow Rhonda Lewis with Liberty County Emergency Management to borrow one of Calhoun County Emergency Management's message boards for a school shooter exercise.

There was a general consensus of the Board to allow Liberty County to borrow the message board.

Ms. Smith presented to the Board a request for a change order to add the grant funds in the amount of \$1,269,265.00 for the Courthouse Wind Retro-fit project as a modification to the Agriculture Center Project.

A motion to approve the change order request to add the grant funds for the Courthouse Wind Retro-fit Project as a modification to the Agriculture Center Project was made by Chairman Flowers, seconded by Commissioner Brown. The motion passed unanimously. (5-0)

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**JOE WOOD, PUBLIC WORKS DIRECTOR**

At the previous Board meeting Mr. Wood was given permission to negotiate on behalf of the County with Ms. Young to pursue other options in lieu of lime rocking Coley Road.

Mr. Wood stated he and Chairman Flowers met with Ms. Young to negotiate on behalf of the County and agreed to the following:

1. Purchase the 1.661 acres at \$6,000 in lieu of limerocking Coley Rd.
2. Improve Coley road by adding sandy clay to the road and mixing in the new sandy clay, if necessary.
3. Replace a survey marker that was destroyed during grading of the road.

A motion to approve the agreement between Calhoun County Board of County Commissioners and Marlene Young was made by Chairman Flowers, seconded by Commissioner Shelton. The motion passed unanimously. (5-0)

Mr. Wood reported that he along with Tim Jenks met with representatives from Mowrey Elevator Company to discuss the problems with the elevator sticking. The head on the cylinder has become worn. The cost to make the repairs is approximately \$6,500.00 and the elevator would not be in operation for two days. Mr. Wood stated it was likely the work could be completed on the weekend.

A motion to repair the elevator contingent upon funds being available in the Maintenance budget, seconded by Commissioner Grant. The motion passed unanimously. (5-0)

**CLERK HAND**

Clerk Hand discussed with the Board an issue with the panic buttons in the Courthouse. Clerk Hand stated the panic buttons haven't worked in a long time and she and others met with a representative from Williams Communications to discuss the issue. The representative thinks the problem is with the signal which has to travel to Kinard and back to the Sheriff's Department. Clerk Hand stated the representative will obtain quotes on the repair, but he believes it will require an antenna being mounted on the Courthouse roof.

Clerk Hand stated the Board needed to make appointments to the Technical Review Advisory Committee. She stated some of those on the Committee are no longer here. Attorney Fuqua suggested appointing positions, not names.

A motion to appoint the following positions to the Technical Review Advisory Committee: Chairman of the Board of County Commissioners; Clerk of Court's Designee; County Attorney; Building Official; Director of Public works was made by Commissioner McDougald, seconded by Commissioner Shelton. The motion passed unanimously. (5-0)

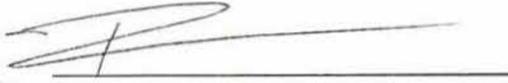
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MEETING ADJOURNED

There being no further business, a motion was made by Commissioner Grant to adjourn, seconded by Commissioner Shelton. The motion passed (5-0) to adjourn this meeting at 6:30 p.m.

ATTEST:

  
CARLA A. HAND, CLERK

  
THOMAS G. FLOWERS, CHAIRMAN

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