

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES
JANUARY 15, 2013

PRESENT AND ACTING:

THOMAS FLOWERS, CHAIRMAN
LEE LEE BROWN, VICE-CHAIRMAN
WILLIE T. GRANT
DARRELL MCDOUGALD
LEE SHELTON

DEPUTY, HIRES
MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK
NONA BORELLI, DEPUTY CLERK

The meeting was called to order by Chairman Flowers at 5:00 p.m., CT. Prayer and pledge of allegiance to the flag was led by Commissioner McDougald.

JOE WOOD, GRANT COORDINATOR, PUBLIC WORKS DIRECTOR

Mr. Wood explained the Health Department will not be able to provide inmate healthcare at the jail after April 30, 2013, further explaining the need for an inmate health care provider at the jail. He informed the Board the expired lease with Dr. Misbah Farooqi included a provision for the doctor to provide health care to the inmates. Mr. Wood also informed the Board a new lease is necessary since Dr. Farooqi still occupies the County facility; also, it would be good for the County if the lease with Dr. Farooqi included inmate healthcare. Mr. Wood, Chairman Flowers, and Clerk Hand were directed to set up an appointment with Dr. Farooqi to discuss a new lease.

Commissioner McDougald suggested Mr. Wood review all county leases of county owned facilities and see what services the county provides to each lessee.

Mr. Wood informed the Board a property owner's "graded markers" were destroyed while the County was working on Melvin New Grade. The County needs to replace the property markers. The cost to replace the markers will be approximately \$400; Snowden has the best price. A motion was made by Commissioner Brown to replace the property markers and seconded by Commissioner McDougald. The motion passed unanimously (5-0).

Mr. Wood mentioned Mr. Bill Adkins, Road Superintendent, would like to give \$1.00 an hour increase to seven individuals at the Road Department; the seven individuals were hired subsequent to the \$1 raise given to all County employees. Mr. Wood further stated there is no money in the budget at this time and mentioned raises are subject to Union Policy; Attorney Fuqua also verified this. Commissioner Shelton asked the Clerk to check the Union Policy before any decision can be made. This matter is tabled for the Clerk to Review.

ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR

Mrs. Smith updated the Board on the Altha School Sidewalk Project. The proposed supplemental agreement for the project, noted as Supplemental No. 1 reduces grant funding by \$164,410; construction is decreased by \$147,310 and construction engineering and inspection is decreased by \$17,100. A motion was made by Commissioner McDougald to approve Supplemental Agreement No. 1 and seconded by Commissioner Shelton. The motion passed unanimously (5-0).

Mrs. Smith presented to the Board the advertisements "Notice to Receive Sealed Bids" on the following projects: IOLA ROAD CIGP Project and CALHOUN COUNTY CATALYST SITE PHASE 1. These ads will run in the newspaper on Jan 16 and 23. The Bids will be received until 2:00 p.m. (CST) Friday, February 1, 2013 at the Calhoun County Clerk's Office and will be opened and read aloud in the Regular Board Meeting on Tuesday, February 5, 2013 beginning at 2:00 p.m. (CST).

Mrs. Smith gave an update on the Road Department activity log for FEMA.

MAXIE WALDORFF – IDA BOARD AND AIRPORT

Mr. Waldorff, Chairman of the IDA Board, presented a change order request for the AWOS weather system, an increase of \$3,927 to Cathey Construction (100% grant funded). A motion was made by Commissioner McDougald and Seconded by Commissioner Shelton to approve the change order. The motion passed unanimously (5-0).

Chairman Flowers reminded the Board that Commissioner Brown has a recommendation for appointment to the IDA Board.

Commissioner Brown presented Kevin Parrish as his appointment. (Replacing Tommy Williams) A motion was made by Commissioner Brown to appoint Kevin Parrish to the IDA Board and seconded by Commissioner Shelton. The motion passed unanimously (5-0).

Mr. Waldorff gave an update of the upcoming projects for the Airport for 2013, totaling approximately \$700,000.

DONALD STANLEY, PREBLE RISH, INC.

Mr. Stanley gave project updates on Mac's Nursery Road, Gray Road, White Water Grade Road, and B H Stone Road.

Mr. Stanley gave updates on the Catalyst Project (OTTED) and Iola Road Project (CIGP) mentioning the mandatory pre-bid conferences for these projects will take place on January 25th at 9:00 and 9:30 am CT.

OPPORTUNITY FLORIDA – VICKI MONTFORD & JIM BROOKS, GENERAL UPDATE

Vicki Montford, delegate for Opportunity Florida introduced Jim Brooks, Executive Director for Opportunity Florida.

Mr. Brooks provided an overview to the Board as to what Opportunity Florida does and how they can assist the county with projects. He suggested there be a community effort to design an economic development strategic plan for Calhoun County as everyone has a stake in it.

JUDY LUDLOW – EXTENSION OFFICE

Ms. Ludlow gave a brief report to the Board of what the Extension Office does in Calhoun County through 4-H, Agriculture, Horticulture, Natural Resource Programs, and the Family Nutrition Program

Ms. Ludlow informed the Board the Blountstown Greenway Complex/Sam Atkins Park has been accepted for inclusion into the Panhandle Florida section of the Great Florida Birding and Wildlife Trail (GFBWT); mentioning a site acceptance form must be signed.

Ms. Ludlow requested the Board authorize repairs to a room in the extension building that was previously used by the former Sheriff. Repairs are needed for damages caused by a past leak. Mr. Wood estimates the cost of repairs to be between \$1,100 and \$2,500. Ms. Ludlow requested the Board pay for the repairs. A motion was made by Commissioner Shelton to pay for the repairs as requested and seconded by Commissioner McDougald. The motion passed unanimously (5-0).

GREG BAILEY – NORTH FLORIDA PROFESSIONAL SERVICES, ENGINEERING REPORT (Engineer on the Altha Sidewalk Project)

Mr. Bailey discussed the Altha Sidewalk Project, stating the contractor is requesting a modification to the contract allowing for subcontractors to perform up to 70% of the contract work. A motion was made by Commissioner McDougald and seconded by Commissioner Grant to allow subcontractors to perform 70% of the project work.

After inquiry from the Board Mr. Bailey reported there has been only one citizen concern during the sidewalk project involving an encroachment on the right of way. The fence will be relocated by the contractor and is acceptable to the property owner.

ATTORNEY FUQUA

Attorney Fuqua gave an update on the Oglesby right-of-way issue; he is still waiting on Farm Credit for a partial release and has not heard from the Watford's attorney but doesn't expect any problems.

Attorney Fuqua reported he is in a holding pattern on the Cochran issue awaiting the Board's direction.

Attorney Fuqua reminded the Board of the abandoned airplane at the airport; a letter was sent to the owner of the airplane giving him 30 days for removal. The 30 days have expired. Attorney Fuqua is to report to the Board at the next meeting on what additional steps will be taken.

APPROVAL OF JANUARY 2, 2013 MINUTES

A motion to approve the January 2, 2013 minutes was made by Commissioner Grant and seconded by Commissioner McDougald. The motion passed unanimously (5-0).

COMMISSION TIME

COMMISSIONER BROWN

Commissioner Brown requested a follow up with Mr. Ken Sheppard of the Tri-County Advisory Council, Inc. In summary Commissioner Brown stated the county is going to check on the dirt situation and the commitment of Liberty and Gulf Counties. Mr. Ken Sheppard said he and Joe Wood would meet with the Gulf County Administrator and also meet with the Liberty County Administrator in regards to their commitment for hauling and spreading the sand mixture at the arena.

COMMISSIONER SHELTON

Commissioner Shelton discussed the settlement owed to the County by Breakaway Drag Way, Inc. and Matthew Gore. Attorney Fuqua stated the Clerk's office has calculated the amount of interest owed through January 31, 2013 in addition to the final judgment amount.

Commissioner Shelton acknowledged that there are two people interested in the property and stated the judgment will be settled on a first come first serve basis.

CHAIRMAN FLOWERS

Chairman Flowers reminded the Board the ambulance contract is coming up for renewal; he was able to get a 90 day extension from the Hospital Board. Chairman Flowers requested permission from the Board that he, Clerk Hand, and Joe Wood are allowed to meet with Mr. Phillip Hill, Calhoun Liberty Hospital CEO, and bring back a proposal to the Board for a new ambulance contract. A motion was made by Commissioner McDougald for the Chairman, Joe Wood and the Clerk to meet with Mr. Hill on the ambulance contract and seconded by Commissioner Shelton. The motion passed unanimously (5-0).

Chairman Flowers brought to the board's attention that some businesses and citizens have contacted him about putting up coverings, batting cages, and/or scoreboards at Sam Atkins Park and he questioned whether it is okay to place their names on the items as donor. Attorney Fuqua advised the Board this is an acceptable practice.

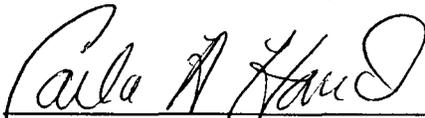
Chairman Flowers requested that county obtain a Board of County Commissioner web site. Clerk Hand was asked to obtain prices for the web site.

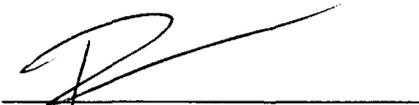
Chairman Flowers brought up Resolution 2013-01, a resolution of the Calhoun County Board of County Commissioners to provide for budgeting of the Calhoun County Tax Collector. After general discussion, a motion was made by Commissioner Grant and seconded by Commissioner Shelton to adopt Resolution 2013-01. The motion passed unanimously (5-0).

Chairman Flowers brought up the county mileage policy. It was suggested that the county travel policy be amended and adopt the IRS standard mileage rate for travel reimbursement. Clerk Hand is to draft a resolution for the Board's consideration amending the county travel policy; for inclusion in the Board's personnel policy upon adoption.

There being no further business a motion was made by Commissioner Grant, seconded by Chairman Flowers and passed (5-0) to adjourn this meeting at 6:30 p.m. (C.S.T.)

ATTEST:


CARLA A. HAND, CLERK


THOMAS FLOWERS, CHAIRMAN