

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES
SEPTEMBER 1, 2009**

PRESENT AND ACTING:

**DAN WYRICK, CHAIRMAN
DANNY RAY WISE, VICE-CHAIRMAN
TRUMAN GRANT
DON MILLER
HAROLD PICKRON**

**CHARLES MCKEE, DEPUTY
MATT FUQUA, ATTORNEY
DON A. O'BRYAN, COUNTY ADMINISTRATOR
JANICE HOLLEY, DEPUTY CLERK**

The meeting was called to order by Deputy McKee. Prayer and pledge of allegiance to the flag was led by Commissioner Miller.

PUBLIC HEARING

A Public Hearing was held at 2:01 P.M. to approve the Florida Recreation Development Assistance Program Grant (FRDAP) application for the Mossy Pond Library/Park, Recreation Development Phase 1. There was no public comment. After discussion, a motion was made by Commissioner Miller, seconded by Commissioner Pickron and carried to approve the application.

WEATHERIZATION BIDS

CLIENT	COUNTY ESTIMATE	CASTLEBERRY HOMES, INC.	WEBB CONST.	WISE CONST.	HURST CONT.
T. Champion	\$4,713.00	\$5,330.00	\$4,340.00	\$4,990.00	\$4,282.00
V. Feagin	\$4,980.00	\$5,000.00	\$3,495.00	\$4,680.00	\$2,880.00
M. French	\$6,131.00	\$6,445.00	\$5,090.00	\$5,834.00	\$3,703.00
V. Geiger	\$6,887.00	\$7,110.00	\$5,225.00	\$5,798.00	\$3,825.00
J. Hall	\$6,778.00	\$6,220.00	\$5,645.00	\$6,300.00	\$4,375.00
C. Januse	\$3,041.00	\$3,353.00	\$2,570.00	\$4,401.00	\$1,890.00

A motion was made by Commissioner Wise, seconded by Commissioner Miller and carried to reject the sealed bid from McQuagge Development & Construction, Inc. due to improper paper work.

Mr. Castleberry addressed the Board stating that he did not believe that the contractors bidding on the jobs could do the job for the low prices they are quoting.

SCRAP BIDS

The Board received sealed bids for the Small County Road Assistance Program (SCRAP) for CR 73B Project as follows:

<u>BIDDER</u>	<u>TOTAL BASE BID</u>
C.W. Roberts Contracting, Inc.	\$394,838.50
GAC Contractors	\$407,812.00

The Board tabled the above bids for review and the results were reported later in the meeting..

TIM JENKS, MAINTENANCE DEPARTMENT UPDATE

Mr. Jenks informed the Board that his department is doing general maintenance, working on John Redd Road, Sam Adkins Park and Chipola Park. He said it would cost approximately \$40,000.00 for the County to refurbish the 4 basketball courts and \$24,000.00 to apply asphalt and reline the 4 courts.

He stated that they will start construction on the concession stand in two or three weeks and that the installation of the playground equipment was complete.

Commissioner Wise stated that they need to research the possibility of building a children's bathroom (handicapped accessible) near the playground at Sam Adkins Park.

SCRAP BID

Matt Carpenter, County Engineer stated that C.W. Roberts Contracting, Inc. was low bidder for the Small County Road Assistance Program (SCRAP) for CR73B for \$394,838.50. After discussion, a motion was made by Commissioner Miller, seconded by Commissioner Pickron and carried to approve low bid from C.W. Roberts Contracting, Inc. for \$394,838.50.

BILL ADKINS, ROAD DEPARTMENT UPDATE

Mr. Adkins stated that his department is cutting grass, bushes and working in Districts 5 & 3.

DON A. O'BRYAN, COUNTY ADMINISTRATOR

Mr. O'Bryan recommended to the Board to approve and execute Modification #1 to the Sub-Grant Agreement between the Division of Emergency Management (DEM) and Calhoun County for an increase of 11,094.00 for Hazard Mitigation Grant Project (HMGP) wind retrofit for the Senior Citizens Center. After discussion, a motion was made by Commissioner Grant, seconded by Commissioner Miller and carried to approve and execute said Modification #1.

Mr. O'Bryan recommended to the Board to approve and execute the Modification #1 to the Sub-Grant Agreement between the Division of Emergency Management (DEM) and Calhoun County for an increase of \$25,230.00 for Hazard Mitigation Grant Project (HMGP) wind retrofit for the Calhoun County Public Library. After discussion, a motion was made by Commissioner Miller, seconded by Commissioner Grant and carried to approve and execute said Modification #1.

Mr. O'Bryan recommended to the Board to approve and execute the Modification #2 to the Sub-Grant Agreement between the Division of Emergency Management (DEM) and Calhoun County for an increase of \$8,922.00 for Hazard Mitigation Grant Project (HMGP) wind retrofit for the Agricultural Center. After discussion, a motion was made by Commissioner Miller, seconded by Commissioner Grant and carried to approve and execute said Modification #2.

Mr. O'Bryan presented to the Board a notice to receive sealed bid proposals for one (1) 100 PTO HP Minimum 4 Wheel Drive Tractor and One (1) 15 Ft Cut Flex Wing Rotary Mower. Specifications and bid forms may be picked up at the Emergency Management Office (EMO) 20859 Central Avenue East, Room G-40, Blountstown, Florida located in the basement of the Calhoun County Courthouse. Sealed bid proposals will be received by the Board of County Commissioners of Calhoun County, Florida until 2:00 P.M. (CT), Tuesday, September 15, 2009 and publicly opened and read aloud at 5:00 P.M. (C.T.) Tuesday, September 15, 2009 in the Board Room across the street from the Courthouse.

Commissioner Miller asked the Board to consider allowing the mowing crew to work 4 ten hour days and hire another crew for the remaining time. He would like for the Board to consider hiring temporary help in the summer. No action was taken.

Mr. O'Bryan presented to the Board a letter from the Office of the Governor stating that the request for a retroactive waiver of the local match requirement for FEMA-DR-1785-FL, Tropical Storm Fay has been approved.

Mr. O'Bryan presented to the Board a letter of approval from Department of Community Affairs (DCA) awarding the Community Development Block Grant (CDBG) Contract 09DB-4N-02-17-01-N04 to GAC Contractors.

ATTORNEY FUQUA

Attorney Fuqua asked the Board for approval to discuss a settlement with the land owners in question before the eminent domain lawsuit. He stated that the Board could negotiate with the land owners on the appraised value of the land. After discussion, a motion was made by Commissioner Miller, seconded by Commissioner Pickron and carried for Mr. O'Bryan t to negotiate with the land owners up to \$10,000.00. Commissioner Wise voted no.

DEPUTY CLERK HOLLEY

The August 18, 2009 minutes were approved as presented.

Ms. Holley presented to the Board for approval and execution the State of Florida, Department of Transportation (FDOT) Supplemental Joint Participation Agreement (JPA)to extend the runway at the Calhoun County Airport for an additional \$5,000.00. After discussion, a motion was made by Commissioner Wise, seconded by Commissioner Pickron and carried to approve and execute said Joint Participation Agreement.

Ms. Holley presented to the Board for approval and execution Resolution 2009-16. A **RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA AUTHORIZING DANNY RAY WISE, COMMISSIONER OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION, SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT NUMBER 2.** After discussion, a motion was made by Commissioner Miller, seconded by Commissioner Grant and carried to approve and execute Resolution 2009-16.

Ms. Holley presented to the Board for approval and execution the State of Florida, Department of Community Affairs (DCA) Federally Funded Weatherization Assistance Program for \$662,363.00. After discussion, a motion was made by Commissioner Grant, seconded by Commissioner Pickron and carried to approve and execute said Weatherization Grant.

COMMISSIONER PICKRON

Commissioner Pickron discussed with the Board the hiring of County Assistant Administrator Joe Wood. He discussed the increase in salary for the position and asked the Board to inform him if Mr. Wood worked for the Sheriff or the Board. Commissioner Pickron stated there is no job description for the Assistant County Administrator. Commissioner Miller explained that Mr. Wood would work closely with County Administrator O'Bryan and he would instruct Mr. Wood of his duties. Commissioner Pickron stated that no policies were considered when filling the position as Assistant County Administrator.

Commissioner Pickron stated that all he wanted to see the County do was to follow policies and procedures.

COMMISSIONER WISE

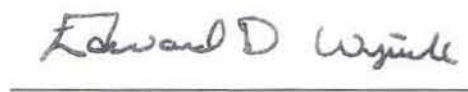
Commissioner Wise stated that the Board needs to purchase a sound system for the boardroom that can be heard in the audience and by other Board members. After discussion, a motion was made by Commissioner Wise, seconded by Commissioner Pickron and carried to allow Mr. Wood to purchase a new sound system not to exceed \$5,000.00.

Commissioner Wise stated he would like for the Board to prepare a conduct policy for the Board and staff.

There being no further business, the Board did adjourn.

ATTEST:


RUTH W. ATTAWAY, CLERK


DAN WYRICK, CHAIRMAN