

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES
AUGUST 19, 2003**

PRESENT AND ACTING:

**EARL HUNT
WILLIAM E. SEWELL
JIM PICKRON
S. DONNELL WHITFIELD
TRUMAN GRANT**

**MARK MALLORY, DEPUTY
MATT FUQUA, ATTORNEY
RUTH W. ATTAWAY, CLERK
JANICE HOLLEY, DEPUTY CLERK**

The meeting was called to order by Chairman Pickron, prayer by Commissioner Whitfield and pledge of allegiance to the flag.

PLANNING COMMISSION RECOMMENDATIONS

The Planning Commission met at 4:00 P.M. with the following recommendations for the Board of County Commissioners:

1. Peter Ray Subdivision Preliminary Plat. After discussion, a motion was made by Commissioner Sewell, seconded by Commissioner Whitfield and carried to accept the recommendation of the Planning Commission to approve the Peter Ray Subdivision subject to review by Planning Commission.
2. Mr. Jimmy Yon Communications Tower. After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Sewell and carried to accept the recommendation of the Planning Commission. The Board stated that they would prefer having a Calhoun County Prefix. The Board asked the Representative with Faulk and Foster to contact his office and report back to Clerk Attaway.
3. Mr. Randy Paul Hulsey Metal Office Building. After discussion, a motion was made by Commissioner Whitfield, seconded by commissioner Hunt and carried to accept the recommendation of the Planning Commission to approve the Randy Paul Hulsey Metal Building.

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4. Mr. David Koepke Mud Bog-In Development. After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Hunt and carried not to approve above request, but to set a Public Hearing on conditional uses. The Board directed the applicant to pay for the advertising and send certified letters to neighbors within 1,500'.

ADOPTION OF ORDINANCE # 6

Attorney Fuqua read the advertisement on Ordinance # 6 Establishing A Comprehensive Plan Fee Schedule; Providing For Title; Providing For Severability; And Providing For An Effective Date. After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Hunt and carried to adopt said Ordinance.

EMERGENCY MANAGEMENT/GRANTS COORDINATOR BY DON A. "SONNY" O'BRYAN

Mr. O'Bryan recommended to the Board to award the bid for Design, Erection and Concrete Pad for a 50'X80' Metal Pavilion at Ocheessee Recreational Park-Phase II to I-C Contractors, Inc. (only bidder) in the amount of \$46,800.00 and prepare a Change Order to reduce the contract price. Mr. O'Bryan negotiated with the contractor for a decrease in the contract amount to \$39,557.19. After discussion, a motion was made by Commissioner Hunt, seconded by Commissioner Whitfield and carried to award the bid from I-C Contractors, Inc. for \$46,800 subject to Change Order.

Mr. O'Bryan recommended to the Board to accept the bid for a Deep Well at Ocheessee Recreational Park to Capps Well Drilling Services (only bidder) for \$3,100.00. The bid includes a 3 horsepower submersible pump with 30 gallon per minute capacity, galvanized 220-gallon tank with a 4"X6'X6' concrete apron, and 50' permanent underground electrical connection in conduit. After discussion, a motion was made by Commissioner Hunt, seconded by Commissioner Sewell and carried to award the bid to Capps Well Drilling Services for \$3,100.00.

Mr. O'Bryan recommended to the Board the ranking of Bid proposals for Grant Application, Administration, and Engineering Services as follows:

2004 GRANT APPLICATION SERVICES

Mr. O'Bryan reported to the Board that the Review Committee scored and ranked the proposals for the 2004 Grant Application Services. The Review Committee recommended awarding the proposal to Roumelis Planning and Development services, Inc. After discussion, a motion was made by Commissioner Grant, seconded by Commissioner Whitfield and carried to accept the recommendation of the Review

Committee and award the proposal for Grant Administration Services to Roumelis Planning and Development, Inc.

2004 GRANT ADMINISTRATION SERVICES

Mr. O'Bryan reported to the Board that the Review Committee scored and ranked the proposals for the 2004 Grant Administration Services. The review committee recommended awarding the proposal to Roumelis Planning and Development Services, Inc. After discussion, a motion was made by Commissioner Grant, seconded by Commissioner Whitfield and carried to accept the recommendation of the Review Committee and award the bid proposal for Grant Administration Services to Roumelis Planning and Development Services, Inc.

2004 GRANT ENGINEERING SERVICES

Mr. O'Bryan reported to the Board that the Review Committee scored and ranked the proposals for the 2004 Grant Engineering Services. The Review Committee recommended to award the proposal to Preble-Rish, Inc. After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Sewell and carried to accept the recommendation of the Review Committee and award the proposal for Engineering services to Preble-Rish, Inc.

LOCAL MITIGATION STRATEGY

Mr. O'Bryan presented to the Board for approval and execution the Local Mitigation Strategy (LMS) Planning Grant for \$20,000. The Grant will be used to revise Calhoun County's LMS plan to meet the requirements of Section 322 of the Disaster Mitigation Act of 2000. After discussion a motion was made by Commissioner Sewell, seconded by Commissioner Hunt and carried to approve and execute the LMS Planning Grant.

2003-2004 EMPA BASE GRANT AGREEMENT

Mr. O'Bryan presented to the Board for approval and execution the 2003-2004 EMPA Base Grant Agreement for \$105,806.00 less the County's portion of the statewide satellite service cost of \$2,847 for a total Grant Award of \$102,959.00. After discussion, a motion was made by Commissioner Hunt, seconded by Commissioner Sewell and carried to approve and execute the 2003-2004 EMPA Base Grant Agreement.

2003-2004 EMERGENCY MEDICAL SERVICES COUNTY GRANT APPLICATION

Mr. O'Bryan requested the Board's permission to apply for the 2003-2004 Emergency Medical Services (EMS) County Grant on behalf of the Volunteer Fire

Department for \$9,180.66. After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Hunt and carried to apply for the EMS Grant.

EMERGENCY MANAGEMENT ADMINISTRATIVE ASSISTANT POSITION

Mr. O'Bryan stated he had received approximately 30 applications for the vacant Emergency Management Administrative Assistant Position. He will up-date the board at the September 2, 2003 meeting.

DAMAGED TREES AT R. PAIGE RESIDENCE

Mr. O'Bryan stated that a local tree surgeon had surveyed the damaged trees at R. Paige residence and stated that he felt like the damage was the result of equipment used during the elevation of the structure by Ducky Johnson House Movers. Mr. O'Bryan contacted the Division of Forestry and had them survey the trees. It was their opinion that the trees were hit by lightning.

SHADY ACRES ROAD

Mr. O'Bryan discussed with the Board problems on Shady Acres Road. The Board stated this is a private road and they cannot work on private roads in accordance with Board Policy.

MISUSE OF HANDICAP PARKING AT NEAL LANDING

Mr. O'Bryan discussed with the Board the misuse of handicap parking at Neal Landing. Commissioner Whitfield asked that this issue be tabled until the Commissioners could review.

COUNTY ROAD 549

Mr. O'Bryan stated that the ditch on County Road 549 (southeast of Jim Durham Road) needs to be cleaned to keep the water from backing up and becoming a problem.

FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM

Mr. O'Bryan stated that the Florida Recreation Development Assistance Program (FEDAP) Grant Application deadline is September 12, 2003. Mr. O'Bryan recommended to the Board to scale down the Ocheessee Recreational Park-Phase III Grant Application from \$200,000 to \$50,000.00. Mr. O'Bryan also recommended submitting an application for the development of Cooper Recreational Park - Phase I for \$50,000.00.

IDA BOARD UPDATE, BY MAXIE WALDORFF

Mr. Maxie Waldorff, with the IDA Board up-dated the Board on the Storm water pond at the Ag-Park. Mr. Waldorff asked the Board to advertise to accept bids for the construction on Finish Grading, construction of drop box, piping and concrete weir, sediment and erosion controls and wetland plants and the planting for the existing Tri-County Agricultural Complex and the Calhoun County Airport Stormwater Management Facility. After discussion, a motion was made by Commissioner Sewell, seconded by Commissioner Hunt and carried for Mr. Waldorff to advertise for said bid.

Mr. Waldorff stated that the Department of Transportation inspected the T-Hangers at the Airport and pointed out problems with the pavement for fuel tanks. Apparently the pavement is not long enough. DOT stated that the road needed to be extended approximately 100' to give a turn around for the tankers. Mr. Waldorf asked the Board for permission to pursue a grant for these funds. After discussion, a motion was made by Commissioner Sewell, seconded by commissioner Hunt and carried for the IDA Board to pursue the grant.

Mr. Waldorff stated that the FAA and DOT stated that all airports are to be fenced for security purposes.

LARRY ELDRIDGE, CONTRACTOR/ AG-PARK

Mr. Larry Eldridge Contactor at the Ag-Park presented a letter to the Board discussing the length of the project, permits and rain days. After discussion with Mr. Eldridge and Mr. Waldorff the Board directed them to hold a meeting to discuss these problems and report back to the Board if they could not work out the problem. Commissioner Whitfield stated that the IDA Board was in charge of the project and that the Board did not want to comment at this time.

SIDNEY WHITE, ROAD CLOSURE

Mr. Sidney White asked the Board for permission to advertise to close 150' of road on S.E. Bay Street at Cypress Park. After a lengthy discussion the Board agreed by consensus to advertise for said road closure. Mr. White was notified of Board Road Closing Procedures and was directed to follow them.

MR. CLARENCE GRIFFIN, DRAINAGE PROBLEMS

Mr. Clarence Griffin addressed the Board about drainage problems on his property. Mr. Griffin stated that he had pot- holes in the road that need patching. After

discussion, Commissioner Whitfield stated the rain had slowed the Road Department down, but he would fix the road and ditch as soon as possible.

MR. MIKE WILLIS, DRAINAGE PROBLEMS

Mr. Mike Willis discussed with the Board several problems on his property. Mr. Willis asked the Board to place rock on his property to help correct some of the problems.

ATTORNEY FUQUA

Attorney Fuqua up-dated the Board on Cooper Park.

Mr. Fuqua stated he was researching the Lee Hill road and would report back at the next meeting.

CLERK ATTAWAY

Clerk Attaway stated that there was a mistake on a warranty deed from Lillie Belle Stephens to Calhoun County. The deed should have been made to the City of Blountstown. Jimmy Hand, City Manager asked the Board to re-write the deed making it out to the City Of Blountstown. After discussion, Commissioner Whitfield make a motion, seconded by Commissioner Sewell and carried authorizing Clerk Attaway to make the necessary changes.

Clerk Attaway presented a letter for approval and execution reappointing Inez Bauldree to represent Calhoun County on the PPLCS Administrative Board. After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Sewell and carried to reappoint Ms. Bauldree to the PPLCS Administrative Board.

Clerk Attaway presented to the Board for approval and execution an engagement letter for the 2003 audit. After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Sewell and carried to approve and execute said letter.

The minutes for August 5, 2003 were approved as amended.

Clerk Attaway discussed with the Board administrative problems with new employees. Employees are hired and immediately approved for Health Insurance and uniforms. Often, the same employees quit or are terminated in less than 90 days. This results in much administrative work in regards to Health Insurance and uniforms. One problem is the expense of a set up fee on the uniforms. The Clerk recommended and a motion was made by Commissioner Whitfield, seconded by

Commissioner Sewell and carried for new Board employees to have a ninety day waiting period before being approved for Insurance and Uniforms.

COMMISSIONER WHITFIELD

Commissioner Whitfield stated that Harold Montford resigned from the IDA Board. Commissioner Whitfield stated he would like for Tommy Williams to replace Mr. Montford. Mr. Williams stated he would contact Commissioner Whitfield later.

Commissioner Whitfield stated several members of the IDA Board have served their time and some changes should be made.

Mr. Williams discussed cleaning a ditch going to his property.

COMMISSIONER HUNT

Commissioner Hunt stated that the Pine Island Volunteer Fire Department discussed with the Board on a previous occasion the possibility of getting used asphalt to be placed at the Fire Department. Commissioner Whitfield stated that when the ground dries, he would get the asphalt for the fire Department.

Commissioner Hunt stated that he had been contacted to cut bushes and fix Williams Road.

Commissioner Hunt stated he would like for money to be placed in the Fiscal- Year 2003-2004 Budget for Lime Rock.

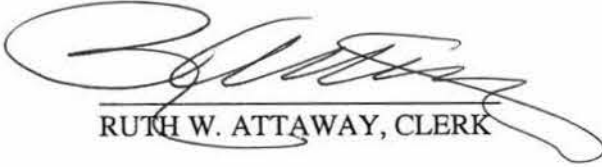
Commissioner Hunt asked the Board to place Acting Road Superintendent, Bill Adkins as the Road Superintendent. He stated he would like for Mr. Adkins salary to be 10% less than the previous Road Superintendent. After discussion, a motion was made by Commissioner Hunt, seconded by Commissioner Whitfield, and carried to place Mr. Adkins in the Road Superintendent position and raise his salary to 10% less than the previous Road Superintendent. Commissioner Sewell abstained for voting as he is related to Mr. Adkins.

CHAIRMAN PICKRON

Chairman Pickron stated that the Senior Citizens did not want to continue running the concession stand for the ball games at Sam Adkins Park. The Senior Citizens are asking \$1,500.00 for the equipment. The Board stated they did not have a problem with anyone that is a non-profit organizations assuming the responsibility of running the concession stand for the ball games. Anyone interested should contact Faye Bailey.

There being no further business, the Board did adjourn.

ATTEST:


RUTH W. ATTAWAY, CLERK


JIM PICKRON, CHAIRMAN