

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES
AUGUST 5, 2003**

PRESENT AND ACTING:

**EARL HUNT
WILLIAM E. SEWELL
JIM PICKRON
S. DONNELL WHITFIELD
TRUMAN GRANT**

**MICHAEL MORRIS, DEPUTY
MATT FUQUA, ATTORNEY
RUTH W. ATTAWAY, CLERK
JANICE HOLLEY, DEPUTY CLERK**

The meeting was called to order by Deputy Morris, prayer by Chairman Pickron and pledge of allegiance to the flag.

Chairman Pickron recommended to the Board to open the following bids, table for review and report back at the next Board Meeting.

CLERK ATTAWAY

Bids for Development of Ocheessee Park

1. Attorney Fuqua read the bid advertisement for Design, Erection and Concrete Pad for a 50' X80' Metal Pavilion for Ocheessee Recreational Park Phase II and opened the one sealed bid as follows:

<u>BIDDER</u>	<u>TOTAL BID</u>
I- C CONTRACTORS	\$46,800.00

After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Grant and carried to table said bid for review and report back at the next Board Meeting on August 19, 2003.

2. Attorney Fuqua read the bid advertisement for the Deep Well at Ocheessee Recreational Park – Phase II the Board opened the one any only bid as follows:

<u>BIDDER</u>	<u>TOTAL BID</u>
CAPP'S WELL DRILLING	\$3,100.00

After discussion, a motion was made by Commissioner Hunt, seconded by Commissioner Sewell and carried to table said bid for review and report back at the next Board Meeting on August 19, 2003.

Attorney Fuqua read the bid advertisement for One 4 Wheel Drive 30 H.P. Diesel, Backhoe/Front End Loader and the Board received sealed bids as follows:

<u>BIDDER</u>	<u>TOTAL BID</u>
1. PANHANDLE TRACTOR, INC.	\$28,500.00
2. J.D. SWEARINGEN EQ. CO.	16,792.00

After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Hunt and carried to accept low bid from J. D. Swearingen Equipment Co., Inc. for \$16,792.00.

AMBULANCE BY Melissa Brown, Director

Attorney Fuqua read the bid advertisement for the ambulance and opened the one and only bid as follows:

<u>BIDDER</u>	<u>TOTAL BID</u>
1. PEACH STATE AMBULANCE, INC.	\$78,256.00

After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Hunt and carried to table said bid for negotiation and report back to the Board at the next meeting.

Attorney Fuqua read the proposals for Grant Application, Administration and Engineering. Commissioner Whitfield made a motion, seconded by Commissioner Sewell and carried to read the names of the applicants in the minutes and table until the review committee could rank and score the proposals and report back to the Board.

1. Mittauer & Associates, Inc. – Consulting Engineers/Jordan & Associates – Grants Consultants
2. Roumelis Planning & Development – Grant Consultants
3. Preble-Rish, Inc. – Consulting Engineers
4. David Melvin, Inc. – Consulting Engineers and Grant Consultants
5. Parker Consultants, Inc. – Grant Consultant and/or Engineering

Attorney Fuqua read the bid advertisement for the Weatherization bids and opened the bids as follows:

	J. WEBB	R. PUMPHREY	W. CASTLEBERRY	COUNTY
M. SYFRETT	\$2,455.00	\$2,490.00	\$2,335.00	\$2,275.00
C. GATLIN	1,829.00	1,920.00	2,680.00	1,530.00
T. MITCHELL	3,125.00	3,065.00	2,175.00	2,150.00
M. HAND	2,160.00	2,200.00	2,945.00	2,050.00
O. HARRISON	4,115.00	4,085.00	3,325.00	3,170.00

After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Hunt and carried to accept low bid, per house per contractor.

2003-2004 SMALL COUNTY CONSOLIDATED SOLID WASTE GRANT AGREEMENT APPROVAL

Clerk Attaway presented to the Board for approval and execution the 2003-2004 Small County Consolidated Solid Waste Grant Agreement for \$117,647.00. She requested that approval be given for Chairman Pickron to execute said documents. After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Hunt and carried to approve and execute the Small county Solid Waste Agreement and for Chairman Pickron to execute said documents.

EMERGENCY MANAGEMENT STAFF PROMOTION

Clerk Attaway discussed with the Board, upon the recommendation of Mr. O'Bryan, Emergency Management Director, to promote Angie Smith from Administrative Assistant to Emergency Management Coordinator I with a pay rate of \$12.00 per hour. After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Hunt and carried to promote Ms. Smith to Emergency Management Coordinator.

A motion was made by Commissioner Grant, seconded by Commissioner Whitfield and carried for Mr. O'Bryan to advertise for the vacant Administrative Assistant Position with Emergency Management.

MAINTENANCE DEPARTMENT

Mr. Tim Jenks up-dated the Board on the activities with the Maintenance Department. Mr. Jenks stated he had painted Dr. Faroqui's Office, worked at the Agricultural Building, placed a water pad at Hugh Creek and put a power pole at Ocheessee Park.

MARCUS ROBERTS - REQUEST FOR REALTOR MAPS

Mr. Roberts stated that he requested a map of Calhoun County from the Emergency Management Office and found that they were not updated. Mr. Roberts asked the Board what time each year would the maps be updated. After discussion, the Board asked Mr. Roberts to table his request until the next board Meeting so Mr. O'Bryan, Emergency Management Director could be present to respond to his request.

ROLF MYHAMMAR - VOLUNTEER FIRE DEPARTMENT UPDATES

Mr. Rolf Myhammar up-dated the Board on the Volunteer Fire Departments in the County and made a request to increase each Fire Department's Budget for \$1,000.00. After discussion, the Board asked Clerk Attaway to bring the issue up for review at the August 7, 2003 Budget Review.

Mr. Myhammar asked the Board to appoint a liaison to represent the Board at the Fire Department meetings. After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Grant and carried to appoint Chairman Pickron as liaison between the Board and the Fire Departments.

DAVE KOEPKE - ZONING COMPLAINT

Mr. Koepke addressed the Board in reference to zoning problems. The Board asked Mr. Koepke to address the Planning Commission with his problem.

AT 3:15 P.M. THE BOARD ADJOURNED TO HOLD A PUBLIC HEARING

THE BOARD RECONVENED AT 3:30 P.M.

ATTORNEY FUQUA

Attorney Fuqua updated the Board on Cooper Park.

COMMISSIONER WHITFIELD

Commissioner Whitfield discussed with the board and Attorney Fuqua the Lee Hill Road. Commissioner Whitfield asked permission to hire a surveyor to establish survey boundaries on the road and for Attorney Fuqua to review and report back to the board. After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Hunt and carried to hire a surveyor to determine where the boundaries are.

Commissioner Whitfield stated he would like to have the road crew clean up the Luke Holland Road.

SHERIFF TATUM

Sheriff Tatum told the Board that he had two inmates that the County could use to perform duties with the Road Department. Sheriff Tatum asked the Board to consider training for the employees before putting them on any machinery. After discussion it was consensus of the Board to use the inmates at the Road Department.

Sheriff Tatum updated the Board on the 911 System stating that services will be discontinued by G T Com in 17 months. The contract will expire and GT Com does not intend to renew the contract. He stated that the County must be prepared for the new system to take over at that time. After discussion, the Board appointed Sheriff Tatum, Clerk Attaway, Commissioner Whitfield and Sonny O'Bryan to review and report back to the Board. Commissioner Whitfield stated he would like to see Mapping and Addressing at the Sheriff's Office.

Sheriff Tatum stated he is placing a small office trailer in the Mossy Pond area. He has bought the trailer and septic tank. He asked the Board for help in digging the hole for the septic tank. After discussion, the Board agreed for the Road Department to help dig the hole.

CLERK ATTAWAY

The minutes of July 15, 2003 were approved as presented.

Clerk Attaway stated that she had received a final offer from the Insurance Company on the wrecked dump truck. The Insurance Company offered to settle the claim for \$44,020.83. She stated that the Insurance Company will not total the truck. After discussion, Chairman Pickron recommended to the Board to accept the \$44,020.83 and

repair the truck. Commissioner Whitfield recommended taking the truck to the Mack place and have the truck restored. He stated that the Insurance Company could pay the bill. Any balance of the \$44,020.83 over repair of the dump truck could be used for other reasons. After discussion, a motion was made by Commissioner Hunt, seconded by Commissioner Whitfield and carried to allow Mack Trucks to repair the truck. The Board agreed to wait to sign the release for the Insurance Company until the truck is fixed. Commissioner Pickron voted no.

Clerk Attaway asked the Board to advertise for pest control and uniforms as requested by vendors in those areas.

Commissioner Hunt stated he would like for new employees to be employed 90 days before issuing them uniforms.

Clerk Attaway stated that the State Of Florida is offering a class for voter education in the amount of \$2,432.64. The counties match would be \$364.90 for the Fiscal- Year 2003-2004. The Board agreed by consensus to address this at the Budget Review on August 14, 2003.

COMMISSINER GRANT

Commissioner Grant stated he would like to advertise for oil, diesel, gas, hydraulic fluids, culverts and cleaning supplies.

COMMISSIONER SEWELL

Commissioner Sewell stated that Kenny Jones would like to give the county an easement to maintain the K.B. Jones Road. Mr. Sewell stated that he believes that St. Joe would issue the county a 60' easement. Commissioner Whitfield asked Commissioner Sewell to get in writing from St. Joe a recorded legal easement. It was consensus of the Board that once Commissioner Sewell secured and recorded a legal easement that K. B. Jones would then become a county maintained road.

Commissioner Sewell stated that the citizens in the Mossy Pond area are having problems getting out on their roads. The Board agreed that it was private property, and they could not work on private property.

COMMISSIONER HUNT

Commissioner Hunt discussed with the Board the possibility of holding 10% from Weatherization and Ship Contractors 60 days giving the Commissioner in that district time to inspect and sign off on each house. Mr. Parrish would then furnish the Clerk with a signed written request for the remainder of the money.

Commissioner Hunt discussed with the Board the Culvert on 274. He stated that it had caved in again.

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Commissioner Hunt discussed with the Board cleaning the ditches in Pine Island. After discussion, the Board asked that Commissioners Hunt and Whitfield to review the problem.

COMMISSIONER GRANT

Commissioner Grant stated that Ducky Johnson had elevated a structure in his district. The landowners feel that in the process of elevating the structure that two large Oak Trees were damaged. He asked if the County is responsible for cutting the trees. The Board stated that the trees are on private property, and the County cannot perform work on private property.

COMMISSINER HUNT

Commissioner Hunt stated he needs some limerock on several roads.

CHAIRMAN PICKRON

Chairman Pickron recommended to the Board to adopt a road closure policy. After discussion a motion was made by Commissioner Whitfield, seconded by Commissioner Sewell and carried to adopt the following road closure policy.

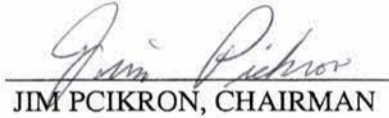
1. Any person desiring a road closed by the Board of County Commissioners should:
 - A. Request to be added to the agenda.
 - B. Report in person before the Board with their request.
 - C. Supply the Board with a written statement. This written request should include the name and location of the road, their reason for requesting the closure, and a signature of the person making the request.
2. The individual will then be directed to contact the County Attorney for further information.
3. A fee of \$250.00 is required for the road closure advertisement and necessary paperwork. The fee should be paid directly to the County Attorney.
After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Sewell and carried to adopt said Road Closure Policy.

Chairman Pickron asked if he could use the road crew for two days to work on the road behind the Clarksville Post Office. Mr. Pickron stated there are ten Mobile Homes on that road, and they cannot get out. After discussion, the Board agreed for Mr. Pickron to have the road crew to work on the road.

There being no further business, the Board did adjourn:

ATTEST:


RUTH W. ATTAWAY, CLERK


JIM PCIKRON, CHAIRMAN

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