

FEBRUARY 14, 1991

BOARD OF COUNTY COMMISSIONERS
MINUTES OF SPECIAL MEETING 2/14/91
JOINT MEETING BETWEEN BCC AND IDA

COMMISSIONERS PRESENT:

S. DONNELL WHITFIELD
PAK BOWDEN
ELLIS MELVIN
TRUMAN GRANT
MONROE COX

PRESENT AND ACTING:

GAIL O'BRYAN, ADMINISTRATIVE ASSISTANT
JOE TAYLOR, FINANCE

IDA MEMBERS PRESENT:

JIM ANDERS
BOWERS SANDUSKY
GERALD CAYSON
TIM MOWERY

GUEST PRESENT:

C. L. CAPPS
CLIFFORD NEWSOME

CHAIRMAN WHITFIELD CALLED THE MEETING TO ORDER AT 4:30 P.M., FOLLOWED WITH PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG.

CHAIRMAN WHITFIELD ASKED MARSHA HARPOOL TO OUTLINE THE CONCERNS TO BE REVIEWED AT THIS MEETING.

MS. HARPOOL NOTED THE FOLLOWING CONCERNS TO BE ADDRESSED:

1. THE WATER SUPPLY IS AVAILABLE BY MAY 1, 1991. THE FAPC IS COMMITTED TO BE ON LINE THIS DATE AND WATER SUPPLY MUST BE AVAILABLE.
2. THE WASTEWATER TREATMENT PLANT (WWTP) IS UP AND OPERATIONAL AND STAFFED BY MAY 1, 1991. (COPIES OF WWTP PERMIT DISTRIBUTED.) MS. HARPOOL NOTED THAT THIRTY (30) DAYS PRIOR TO WWTP BEING TURNED ON THE PERMITTEE IS RESPONSIBLE TO NOTIFY DER OF THE QUALIFICATIONS OF THE INDIVIDUAL THAT WILL SUPERVISE THE WWTP OPERATION.
3. CHANGE ORDER FOR PIPING CONNECTIONS, DOMESTIC SEWAGE WATER SUPPLY ROTO-STRAIHER HOOKUP AND GREASE TRAP HOOKUP TO THE PROCESSING PLANT.
4. FAPC REQUEST TO PAVE OVER THE CULVERTS UP TO THE EDGE OF THE RIGHT-OF-WAY.
5. LETTER FROM GREG PREBLE, BDE, CONCERNING ENGINEERING FEES (COPIES OF COUNTY LETTER TO BDE RESPONSE DISTRIBUTED).

CHAIRMAN WHITFIELD NOTED THAT AT THE COMMISSION LEVEL, HE AND THE BOARD RELY ON THE IDA AND THE ARPC.

MS. HARPOOL NOTED THAT THE APALACHEE REGIONAL PLANNING COUNCIL'S INVOLVEMENT WITH THE AGRI-PARK REVOLVES AROUND GRANT MANAGEMENT AND NOT AGRI-PARK MANAGEMENT.

COMMISSIONER WHITFIELD NOTED THAT THIRTY (30) DAYS PRIOR TO ANYTHING STARTING AT THE AGRI-PARK, THE IDA BOARD IS RESPONSIBLE FOR HIRING SOMEBODY TO SUPERVISE THE OPERATION OF THE WWTP.

MR. ANDERS STATED THAT GREG PREBLE HAD INFORMED HIM THAT THE IDA BOARD SHOULD CONTACT THE CITY OF BLOUNTSTOWN TO WORK OUT AN AGREEMENT FOR CITY WWTP CERTIFIED INDIVIDUALS TO WORK PART TIME.

CHAIRMAN WHITFIELD QUESTIONED WHETHER THE POSITION SHOULD BE FULL TIME OR PART TIME.

CLIFFORD NEWSOME NOTED THAT IN HIS OPINION, THE IDA SHOULD WORK OUT AN AGREEMENT WITH CITY CERTIFIED PERSONNEL TO SUPERVISE AND POSSIBLY, IF ANYONE COULD BE PUT OUT THERE AFTER A TRAINING SESSION, TO INSTRUCT THEM HOW TO RUN TEST, ADJUST THE AIR, ETC.

TIM MOWERY NOTED THAT IF THE POWER, WATER AND WATER TOWER IS NOT COMPLETE THE WWTP CANNOT BE TURNED ON.

CHAIRMAN WHITFIELD POLLED THE BOARD CONCERNING PAYING THE DEPOSIT TO PROVIDE POWER TO THE WELLS AND WWTP. IT WAS THE UNANIMOUS CONSENSUS OF THE BOARD TO PAY THE ELECTRICITY CONNECTION FEE AND FOR THE CLERKS OFFICE TO NOTIFY THE UTILITY COMPANY TO HOOK UP APPLICABLE METERS TO WATER SYSTEM FOR THE WASTE WATER TREATMENT PLANT.

CLIFFORD NEWSOME NOTED THAT UNTIL RAW SEWAGE IS PUT IN, MCNEIL COMPANY IS ONLY REQUIRED TO TEST, CHANGE AIR AND CHANGE CHLORINE. HE RELAYED THE AIR VOLUME AND CHLORINE VOLUME ADJUST WHAT COMES OUT OF THE OTHER IN. UNTIL THE CATFISH PROCESSING PLANT GETS INTO FULL OPERATION AND/OR LEVELS OFF, SOMEONE WILL BE CONTINUOUSLY ADJUSTING THE AIR AND CHLORINE AT THE WWTP TO KEEP THE EFFLUENT RIGHT.

COMMISSIONER BOWDEN STATED THAT MAINLY WHAT THE CONTRACTOR HAS TO DO IS TO PERFORM AN OPERATIONAL TEST WHICH ENTAILS PUTTING WATER IN THE WWTP TO ENSURE IT AERATES, MAKE SURE IT PUMPS, AND PERFORM ANY ADJUSTMENTS.

CHAIRMAN WHITFIELD NOTED A CONCERN OVER THE VOLUME OF EQUIPMENT AT THE PARK NOT BEING OPERATIONAL.

CLIFFORD NEWSOME NOTED THAT WITHIN A MONTH OR SO THE MOTORS WILL NEED TO BE CRANKED UP. HE SAID THEY CANNOT JUST SIT IN THE HUMIDITY; THAT THE ENTIRE PLANT NEEDS TO BE CRANKED UP SO IT CAN CYCLE FOUR OR FIVE TIMES. HE RELAYED THIS WILL NOT REQUIRE A FULL TIME PERSON.

MR. NEWSOME SAID HE WOULD CHECK WITH THE PEOPLE THAT SUPPLY THE EQUIPMENT TO GET THEIR RECOMMENDATIONS SO THAT SHOULD A PROBLEM ARISE WITH THE MOTORS, THEY CANNOT SAY THAT YOU DID NOT DO WHAT YOU WERE SUPPOSE TO DO TO PROTECT THE EQUIPMENT.

GERALD CAYSON NOTED THAT AT PREVIOUS IDA MEETINGS ONLY RECOMMENDATIONS TO THE BOARD WERE MADE. HE FURTHER NOTED THAT THE IDA DOES NOT HAVE ANY MONEY TO HIRE ANYBODY.

A BRIEF DISCUSSION ENSUED ON ELECTRICITY AND WHETHER THERE WAS ANY PROVISION FOR A REBATE TO THE IDA BOARD. NO ONE PRESENT COULD CONFIRM WHETHER OR NOT A REBATE TO THE IDA FROM THE UTILITY COMPANY WAS IN PLACE.

CLIFFORD NEWSOME NOTED THAT THE COUNTY WILL HAVE TO HIRE A CHLORINE SUPPLIER FOR THE WWTP AND THE WATER PLANT.

COMMISSIONER WHITFIELD SAID THE IDA NEEDED TO DECIDE ON A RATE TO CHARGE FOR CHLORINATE WATER.

AFTER A LENGTHY DISCUSSION, CHAIRMAN WHITFIELD ASKED THAT THE IDA MAKE SOME RECOMMENDATIONS TO THE BOARD OF COUNTY COMMISSIONERS ON TESTING AND STAFFING AND METHOD OF PAYMENT FOR OPERATION OF THE WASTEWATER TREATMENT PLANT.

A DISCUSSION ENSUED ON CONSTRUCTION OF THE ELEVATED WATER STORAGE TANK.

CHAIRMAN WHITFIELD ASKED MS. HARPOOL TO EXPLAIN TO EVERYONE THE STATUS OF DEVELOPING A GRANT TO SECURE SOMEONE TO OPERATE AND MANAGE THE WASTE WATER TREATMENT PLANT.

MS. HARPOOL EXPLAINED THAT THE ARPC HAS CONTACTED THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY. SHE REPORTED THEY WERE NOTIFIED THAT FUNDS ARE AVAILABLE THROUGH THE GRANT APPLICATION PROCESS TO SECURE TWO (2) TECHNICIANS TO LOOK AT THE FOLLOWING AND AT THE SAME TIME OPERATE THE WWTP:

- RESPONSE/REACTUIB IF AGRINOMIC CROPS AND FORESTRY TO ACQUACULTURE WASTE BY-PRODUCTS.
- COST COMPARISON FOR LAGOON SYSTEM VERSUS WASTEWATER TREATMENT PLANT /ENVIRONMENTAL COMPARISON FOR LAGOON SYSTEM VERSUS WASTEWATER TREATMENT PLANT.

IT WAS QUESTIONED WHETHER A COMPONENT COULD BE ADDED TO LOOK AT USING THE LAGOON SYSTEM FOR OTHER INDUSTRIES. MS. HARPOOL NOTED THAT SHE WOULD CHECK WITH DR. LAZUR.

A DISCUSSION ENSUED ON THE RAW WATER WELL. IT WAS NOTED THAT A CHANGE ORDER HAS BEEN APPROVED TO CONVERT THE 6" SHALLOW RAW WATER WELL TO A 4" DEEP WELL. CLIFFORD NEWSOME, NORTH FLORIDA CONSTRUCTION, SAID THAT AS SOON AS HIS COMPANY RECEIVED THE CHANGE ORDER SIGNED BY THE COUNTY THEY WILL COMMENCE WORK.

MR. C. L. CAPPS REPORTED THAT BASKERVILLE DONOVAN ENGINEERS HAD INSTRUCTED HIM TO PUT THE WELL 40 FEET DEEP. HE SAID HE ADVISED THE ENGINEERS THAT IT WOULD NOT WORK. HE SAID THE WELL WAS PUT IN ACCORDING TO ENGINEERS DRAWINGS AND SPECIFICATION. HE NOTED THE ENGINEERS HAD SAID THAT THE WELL WOULD PUMP 70 GALLONS PER MINUTE. HE SAID THE SPECKS CALLED FOR A 4" PIPE, HOWEVER HE PUT DOWN A 6" PIPE. HE SAID HE USED 1 YARD OF GRAVEL INSTEAD OF 1/4 YARD. HE REPORTED THE WELL PUMPS 10 TO 12 GALLONS PER MINUTE. MR. CAPPS SAID HE HAD SPOKEN WITH NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AND THE ONLY WAY HE CAN DRILL ANOTHER WELL IS TO ABANDON THE 6" SCREEN WELL. HE NOTED THAT HE FEELS THE NEW WELL WILL PRODUCE 50 GALLONS PER MINUTE, BUT IS UNSURE WHETHER IT WILL GENERATE 75 GPM. HE ESTIMATED THE CHARGE FOR THE ADDITIONAL WELL WOULD BE BETWEEN \$1150.00 AND \$1200.00.

1 IDA BOARD MEMBERS RESPONDED THAT BASKERVILLE DONOVAN ENGINEERS HAD
2 AGREED TO PAY THE DIFFERENCE IN THE COST FOR THE ADDITIONAL WELL. MS.
3 HARPOOL STATED A CHANGE ORDER COULD BE ISSUED WITH SUPPORTING
4 DOCUMENTATION THAT BASKERVILLE DONOVAN ENGINEERS WOULD PAY THE
5 DIFFERENCE FOR THE ADDITIONAL WELL.

6 CLIFFORD NEWSOME NOTED THAT GREG PREBLE WAS SUPPOSED TO CHECK ON THE
7 PERMIT SITUATION. MR. CAPPS NOTED THAT HE WOULD HAVE TO SEND IN AN
8 ADDITIONAL \$30.00 TO ABANDON THE FIRST WELL AND ANOTHER \$100.00 TO
9 DRILL THE NEW 6" WELL PER THE CHANGE ORDER.

10 CLIFFORD NEWSOME STATED THAT HIS CONTRACT CALLS FOR DELIVERING THE
11 ROTO-STRAINER AND GREASE TRAP TO THE OWNER AND QUESTIONED WHO IS
12 RESPONSIBLE FOR MAKING FINAL CONNECTIONS. HE RELAYED THAT IT WAS HIS
13 UNDERSTANDING FROM TALKING TO GREG PREBLE THAT THE EDA CONTRACTS STOP
14 WHERE STUB OUT IS.

15 MS. HARPOOL REPORTED THAT MINUTES REFLECT THAT A RECOMMENDATION WAS
16 MADE BY THE IDA TO BOARD OF COUNTY COMMISSIONERS THAT WHEN WE GOT TO
17 THE POINT OF MAKING FINAL CONNECTIONS, WHICHEVER GRANT COULD ABSORB IT
18 WOULD ADDRESS A CHANGE ORDER TO DO SO. AFTER DISCUSSION ON
19 CONTINGENCIES IN EDA AND CDRG GRANTS, JOE TAYLOR AND MS. HARPOOL
20 REPORTED THERE IS VERY LITTLE MONEY LEFT.

21 AT THIS POINT, COMMISSIONER MELVIN HAD TO DISMISS HIMSELF FROM THE
22 MEETING DUE TO A PREVIOUS ENGAGEMENT.

23 AFTER A LENGTHY DISCUSSION, THE BOARD SCHEDULED A SPECIAL MEETING FOR
24 TUESDAY, FEBRUARY 25, 1991 AT 5:00 P.M., BETWEEN THE BOARD OF COUNTY
25 COMMISSIONERS, EDA, BDE, ARPC AND CONTRACTORS TO DISCUSS THE
26 UNRESOLVED ISSUES OF THIS MEETING.

27 JIN ANDERS NOTED THAT HE WOULD CONTACT GRANT GENTRY TO DETERMINE
28 WHETHER THE CITY HAS CERTIFIED WWTP PERSONNEL AND WHETHER SCHEDULES
29 WOULD PERMIT A PART TIME ARRANGEMENT WITH THE COUNTY. COMMISSIONER
30 BOWDEN SUGGESTED THAT MR. ANDERS MIGHT ALSO WISH TO CHECK WITH MIKE
31 CASTLEBERRY IN MARIANNA. HE SAID THAT MR. CASTLEBERRY MIGHT BE ABLE
32 TO PROVIDE SOME ADVICE AND/OR ASSISTANCE.

33 CHAIRMAN WHITFIELD ASKED THAT COPIES OF THE FOLLOWING BE MAILED TO ALL
34 IDA MEMBERS:

- 35 1. PARTICIPATING PARTY AGREEMENT
- 36 2. LEASE-PURCHASE AGREEMENT
- 37 3. REVOLVING LOAN FUND AND ANY OTHER OBLIGATIONS.

38 MS. HARPOOL OFFICIALLY REQUESTED PERMISSION TO TURN OVER ALL PERMITS
39 FOR THE AG PARK AND WAS INSTRUCTED TO DELIVER ALL ORIGINAL PERMITS TO
40 THE CLERK'S OFFICE.

41 CHAIRMAN WHITFIELD ASKED THAT THE COUNTY AND THE IDA BOTH HAVE A
42 COMPLETE SET OF FILES AS THEY RELATE TO THE CDRG AND THE EDA GRANTS.

43 JIN ANDERS ASKED THAT THE BOARD AND IDA MEMBERS BEGIN THINKING ABOUT
44 THE GRAND OPENING FOR THE AG PARK.

45 MS. HARPOOL REPORTED THAT THE FAPC HAD REQUESTED PAVING OVER THE
46 CULVERT UP TO THE RIGHT-OF-WAY TO ENSURE ACCESS TO THE BUILDING DURING
47 WET WEATHER.

CHAIRMAN WHITFIELD RESPONDED THAT THE BUDGET IS VERY TIGHT AND HE CAN'T SEE HOW THIS CAN BE DONE; HOWEVER, IF THE CO-OP IS INTERESTED IN USING COUNTY BID ASPHALT SUPPLIERS IT WOULD BE WELCOME TO DO THIS. THIS ITEM WAS TABLED UNTIL FURTHER REVIEW.

THE BOARD INSTRUCTED MS. HARPOOL TO FURNISH SPECIFICATIONS FOR ROTO-STRAINER HOOK UP TO CLIFFORD NEWSOME, N. FL CONSTRUCTION IN ORDER THAT HE COULD FIGURE A PRICE FOR HOOK UP.

COMMISSIONER WHITFIELD ASKED THAT THE IDA MEMBERS CONSIDER TAKING THE BALANCE OF LAND IN THE AG INDUSTRIAL PARK (APPROX. 96 ACRES) SUBDIVIDE, PLAT AND SELL IT, AND APPLY PROCEEDS TO \$504,000.00 LOAN FOR AG PARK. IDA MEMBERS PRESENT AGREED TO DISCUSS IT AT THE NEXT IDA MEETING.

THE BCC AND IDA DISCUSSED AT LENGTH CONTRACT DIFFERENCES BETWEEN CALHOUN COUNTY AND BASKERVILLE-DONOVAN ENGINEERS. AFTER DISCUSSION, IT WAS THE CONSENSUS OF ALL PRESENT FOR THE IDA TO REVIEW BASKERVILLE-DONOVAN CONTRACT AND FOR COMMISSIONER WHITFIELD TO CONTACT BASKERVILLE-DONOVAN ENGINEERS, INC., ON FEBRUARY 15, 1991, IN ORDER TO SCHEDULE A MEETING BETWEEN ALL PARTIES. (SEE ATTACHED LETTER TO BDE DATED FEBRUARY 6, 1991.

THERE BEING NO FURTHER BUSINESS, THE BOARD DID ADJOURN.

ATTEST:

CALHOUN COUNTY BCC



WILLIE D. WISE, clerk

S. DONNELL WHITFIELD, chairman